

**Town of Burke Board Meeting Minutes – January 6, 2010**  
**6:00 p.m.**

Board members in attendance: Chairman Viney, Supervisor Berg, Supervisor Hess, Supervisor Munson and Supervisor Searls. Also in attendance: Lonnie Konsella, Public Works Director; Brenda Ayers, Clerk/Treasurer and Lois Ford, Deputy Clerk/Treasurer; JoAnn Hart, Town Attorney. See attached list for other interested parties in attendance.

**1) ADMINISTRATIVE**

- a) It was determined that a quorum of Supervisors was present and that the meeting was properly posted.
- b) The meeting was called to order at 6:00 p.m.
- c) The Pledge of Allegiance was recited.
- d) Approval of December 16, 2009 Board meeting minutes. Motion: Hess/Berg to approve the minutes with corrections. Motion carried. Corrections are: Add “h)” in front of Public concerns under item 1), add “recently resurfaced” before “road” in the last sentence under Public Concerns and the fifth line under item 4a) replace “in” with “it.”
- e) Clerk/Treasurer report. Ayers reported that she recently received notification that funds are available for damages related to the flooding in August 2007. Ayers also reported that she is meeting with Pinion, Hughes and representatives with the City of Madison on January 14, 2010, to discuss the provisions of the Boundary Agreement in regards to development.
- f) Finance Report. Ford distributed the wire authorization for the final payment on the \$1.8 million loan from 2002. Ford noted that tax collections are down from 2008 and that there are fewer overpayments this year. Ford reported that the MG&E bill has decreased since the addition of the insulation in July.
- g) Board members reviewed the bills and signed the Town Board Approval cover sheet for check number 23438-23484 and payroll related disbursements number 1073- 1095.
- h) Public Concerns: Public’s opportunity to speak to the Town Board about any subject that is not a specific agenda item. Deputy Blake reported that there were 147 calls for service in December. The Stop N Go on Steven Drive was burglarized on December 31<sup>st</sup>. Deputy Blake issued 41 citations through NECC in December.

Motion: Hess/Berg to proceed to items 4d), 4a) & 5) on the agenda. Motion carried. (Note: the minutes are in agenda order, not meeting order)

**2) NEW BUSINESS**

- a) Operator’s licenses. Motion: Hess/Berg to approve Operator’s Licenses for Sean Allen and Rita Clift. Motion carried.
- b) Claim for mailbox damage at 3464 Swansee Ridge. Motion: Searls/Munson to deny the claim. Motion carried.
- c) Possible changes to fence ordinance. Ayers reported that the current fence ordinance applies the same standards to residential and commercial fences. Ayers recommended amending the ordinance to allow for less restrictive height standards for commercial fences. Ayers will draft and amendment for the Board’s review.

**3) OLD/UNFINISHED BUSINESS**

- a) Follow up on City of Madison sewer easement request. Motion: Hess/Munson to not take further action on the request until the Town receives more detailed plans. Motion carried.
- b) Proceeds from sale of salt shed property. Motion: Hess/Searls to use a portion of the proceeds to pay off the State Trust Fund loan for 2009 road projects. Motion carried.
- c) EMS Services. See item 4d).

- d) Update Town Storm water issues-Charlotte's Walk, Wynbrook and Raintree subdivisions (CDBG-EAP Grant). No update.
- e) Flooring & Paint – Town Hall. Ayers reported that Munson contacted Nonn's for an estimate on the flooring.
- f) Committee & Commission appointments. No action was taken.
- g) Policies and procedures for Order for Removal of encroachments of Town Right of Way and mailbox standards. Hess noted grammatical errors. Viney suggested adding the words:"or designee " after staff position titles. Ayers inquired if the Board was interested in granting permits for existing encroachments. It was the consensus of the Board to further pursue the option of street privileges. Ayers will make the noted corrections.

**4) COMMITTEE REPORTS (AS APPLICABLE)**

- a) Public Works: Konsella reported that he requested a bill from City of Sun Prairie for salt usage through December 31, 2009. Konsella noted that he repaired the cable on the 2001 one ton at no cost to the Town. Konsella suggested that the Board consider replacing the faucets in the inside restrooms because they are not shutting off properly.
- b) Plan Commission/ETZ Committee: Hess reported that the ETZ Committee met 12/22 in conjunction with Vienna ETZ and DeForest Planning & Zoning to act on ordinance amendments. The Plan Commission had an informational meeting 12/23 on the Replat of East Metro Drive.
- c) Parks Commission: no report.
- d) EMS Committee: Legler reported that she, Berg and Ayers have had a lot of discussions regarding EMS options for 2011 (an outline of the meetings was distributed to the Board members). The group has a meeting scheduled with Blooming Grove on January 13<sup>th</sup>. Blooming Grove/Town of Madison is interested in serving all or a portion of Burke. Sun Prairie has not made a commitment either way. Legler also reported the Village of Maple Bluff has not submitted a proposal for services in 2011 and beyond. The Board expressed an interest in having viable EMS options presented to them for action in March 2010.
- e) Fire Commission: meets 1/15/10.
- f) NECC: meets 1/25/10.
- g) JRTC: meets 1/18/10.

**5) CLOSED SESSION: The Town Board will convene into closed session pursuant to Wis. statute 19.85(1) (c) for the purpose of considering employment, promotion, compensation or performance evaluation data of exempt employees over whom the governmental body has jurisdiction or exercises responsibility. Motion: Hess/Searls to convene into closed session. Roll call: Searls-aye, Hess-aye, Viney-aye, Berg-aye, Munson-aye. Motion carried.**

**6) OPEN SESSION: the Town Board will reconvene into open session pursuant to WI Statutes 19.85 (2) for discussion and possible action regarding matters discussed in Closed Session and to proceed with other items on the agenda. Motion: Hess/Munson to reconvene into open session. Motion carried. No action was taken on matters discussed in closed session.**

**7) ADJOURNMENT**

Motion: Searls/Munson to adjourn. Motion carried. Meeting adjourned at 8:34 p.m.

Brenda Ayers  
 Clerk/Treasurer  
 Town of Burke  
 01/14/2010