

Town of Burke Board Meeting Minutes – January 16, 2013

6:00 p.m.

Board members in attendance: Acting Chairman Hess, Supervisor Berg, Supervisor Searls and Supervisor Munson. Excused: Chairman Viney. Also in attendance: Brenda Ayers, Clerk/Treasurer; Ron Kurt, Public Works Lead; Kim Peterson, Deputy Clerk/Treasurer; Chris Hughes, Town Attorney and Anne Anderson, Town Engineer. See attached list for other interested parties in attendance

1. ADMINISTRATIVE

- a. It was determined that a quorum was present and that the meeting was properly posted.
- b. The meeting was called to order at 6:00 p.m. by acting Chairman Hess.
- c. The Pledge of Allegiance was recited.
- d. Approval of minutes from the December 19, 2012 Board meeting.
Motion: Hess /Munson to approve the minutes as presented. Motion carried.
- e. Public Works report. Kurt reported that although he has received the bill for the December storm, he feels that the 2012 salt expenses will be under budget. There is a brake problem on Peterbuilt and the 2001 one-ton had a water pump problem. He worked with General Communications to reprogram and/or replace the Public Works radios and upgrade the FCC license to be narrow band compliant at year end.
- f. Clerk/Treasurer report. No report.
- g. Finance Report. The Cash on Hand report as of December 31, 2012, was included in the packets. Peterson reported on amount of taxes collected since the 12/19 Board meeting.
- h. Approval of Bills. Board members reviewed the bills and signed the Town Board Approval cover sheet for check number 25607-25742 and payroll related disbursements number 2551-2580 (note: payroll check numbers 2251-2550 were erroneously skipped between December 19 and January 16).
- i. Public Concerns: none.

2. NEW BUSINESS

- a. Resolution 01162013 Conditionally Approving the Plat of the Wood Ger Development. Hess noted that he wanted to make sure that the applicant (Jerry Wood) understands that the resolution includes several items that need to be resolved prior to the signing of the Final Plat. Hess stated that the Plan Commission adopted Resolution 121212 recommending conditional approval of the final plat. Hughes went through Resolution 01162013 and provided further explanation of the conditions. He noted that all documents need to be acceptable to the Town Attorney and Chair. Hughes said he will also have Anderson and Ayers review the documents. Anderson went through the list of outstanding items from her letter dated Jan 16, 2013 (attached to the Resolution). Hughes noted that item number 3 of the resolution should be revised to remove the reference to high water consumption by striking everything after the word “prepared.” Hess noted that the word “Homeowners” in item number 12 of the resolution should

be replaced with “Lot Owners” Motion: Hess/Berg to approve Resolution 01621013 with noted changes. Motion carried.

- b. Revision to the Lothe Drainage Easement. Hughes reported that Dan Lothe contacted him about removing the 20 foot strip along Templeton Terrace from the easement. Lothe also reported that the contractors who worked on the pond killed a portion of his grass and damaged a culvert in his drive. Since the project is still under warranty, Anderson will contact the contractor regarding repairs to the grass and culvert. Hughes reported that if the Board is comfortable with removing this portion of the easement they could make a motion to authorize the Chair to sign the revised easement agreement in a form that is acceptable to the Town Attorney and Engineer. Motion Berg/Searls to authorize the Chair to sign the revised easement agreement in a form that is acceptable to the Town Attorney and Engineer. Motion carried.
- c. Zeier Sanitary District pipe repair- Kurt reported that a crack in the sewer pipe was noted when Roto-Rooter televised the line. Kurt provided pictures of the pipe. He noted that he was looking for direction on how to proceed. Options include working with Mead and Hunt to determine how to repair and asking the City of Madison to repair the pipe in the same manner that they use for repairs. Anderson will have someone from Mead and Hunt look at the DVD and make a recommendation for the repair.
- d. Operator’s licenses. Motion: Searls/Berg to deny the issuance of an Operator’s License to Terry Flint due to lack of responsibility with alcohol. Motion carried.

3. OLD/UNFINISHED BUSINESS

- a. Update on Charlotte’s Walk Pond 2 un-named tributary (BB1) study. No update.
- b. Status of the possibility of extending/connecting Token Rd, Rebel Rd and Bull Run as requested by the City of Sun Prairie. Anderson will contact Darryl Severson at the City of Sun Prairie to discuss this item. There is a concern about traffic back ups and excess traffic on Rattman if these roads are opened.

4. COMMITTEE REPORTS (AS APPLICABLE)

- a. Plan Commission- met on January 9 regarding a CUP for Madison Block and Stone. Plan Commission recommended conditional approval including a \$2,000 annual road maintenance fee.
- b. ETZ Committee- met on January 3 regarding the Camping World CUP and site plan. The landscaping required by Village Ordinances was a key issue at the meeting. As a compromise, the ETZ recommended reducing the number of landscaping points required from 1,176 to 700.
- c. Events Committee- nothing to report.
- d. Parks Commission- nothing to report.
- e. Fire Commission- meeting on January 23.
- f. NECC meeting on January 28.
- g. JRTC- meeting January 21.
- h. NE FUDA- meeting February 14 at Burke Town Hall.

5. ADJOURNMENT. Motion: Searls/Hess to adjourn. Motion carried. Meeting adjourned at 7:01 p.m.

Brenda Ayers, Clerk/Treasurer
Town of Burke
2/15/2013