

**Town of Burke Board Meeting Minutes – March 17, 2010
6:00 p.m.**

Board members in attendance: Chairman Viney, Supervisor Berg, Supervisor Hess, Supervisor Munson, and Supervisor Searls. Also in attendance: Lonnie Konsella, Public Works Director and Brenda Ayers, Clerk/Treasurer and Lois Ford, Deputy Clerk/Treasurer. See attached list for other interested parties in attendance.

1) ADMINISTRATIVE

- a) It was determined that a quorum of Supervisors was present and that the meeting was properly posted.
- b) The meeting was called to order at 6:00 p.m.
- c) The Pledge of Allegiance was recited.
- d) Approval of March 3, 2010 Board meeting minutes. Motion: Hess/Munson to approve the minutes as presented. Motion carried.
- e) Clerk/Treasurer report. Ayers reported that the newsletter will be mailed March 18th. Ayers noted that one of the Board members will need to complete training prior to holding Board of Review.
- f) Finance Report. Ford provided the Cash on Hand report as of 2/28//2010 in the Board packet. Ford noted that next month's report will reflect the fund transfers from the 2009 budget.
- g) Board members reviewed the bills and signed the Town Board Approval cover sheet for check number 23608-23642 and payroll related disbursements number 1147-1165.
- h) Public Concerns: None.

2) NEW BUSINESS

- a) Operator's licenses. Motion: Hess/Searls to approve Operator's Licenses for Paul Meixner and Jessie Aguilar. Motion carried.
- b) Presentation by and discussion with Maple Bluff EMS District. Jim Schuler of Maple Bluff provided a handout and discussed its contents.
- c) Request for a streetlight at corner of Nelson Road and Broken Bow Rd. Motion: Viney/Searls to ask the requester to seek approval from their neighbors. Motion carried.
- d) Resolution #03172010 to transfer 2009 excess Budget Funds. Motion: Searls/Berg to pass the resolution as presented. Motion carried.

3) OLD/UNFINISHED BUSINESS

- a) EMS Services. Motion: Viney/Berg to authorize Ayers to meet with Krueger and Wolf regarding preliminary plan for dissolution of the District's assets. Motion carried.
- b) Update Town Storm water issues-Charlotte's Walk, Wynbrook and Raintree subdivisions (CDBG-EAP Grant). An update was not available.
- c) Committee & Commission appointments. No action was taken.
- d) Policies and procedures for Order for Removal of encroachments of Town Right of Way and mailbox standards. No action was taken.
- e) Update on Dane County interoperable radio system. Josh Ripp, Maple Bluff Fire Chief, provided an overview of the proposed system and added that there was nothing new to report on the status.
- f) Fence ordinance and screening on Highway 19. The proposed ordinance did not contain language to allow decorative fences to be constructed of metal or composite materials. It was suggested that the ordinance be revised to include these items. Motion: Searls/Hess to approve Ordinance 03172010 as revised. Motion carried. Motion: Hess/Berg to send the letter as presented to property owner on Highway 19 with follow up by Eppler, Ayers and Konsella. Motion carried.

g) Town Engineer options. Letters will be mailed to the current and potential new engineering firms on March 18th.

4) COMMITTEE REPORTS (AS APPLICABLE)

- a) Public Works- Konsella reported that the bathroom faucets have been replaced. Konsella also reported that the \$4,5000 in the 2010 budget for plow blades will not be spent since the extra set purchased last year have not been used. Konsella noted that \$30,000 was budgeted for crack filling Charlottes Walk in 2010 however, the road has really deteriorated and it might be better to put the money into patching the road. Viney asked Konsella to obtain estimates for cold patch.
- b) Plan Commission/ETZ Committee- Hess noted that the ETZ meeting was canceled. Hess also reported that the Plan Commission met on March 10th regarding a CSM for the estate of Elizabeth Hoffman.
- c) Parks Commission- Munson reported that the Commission is ready for the egg hunt on March 27th. She also reported that Arbor Day has been moved to May 1st.
- d) EMS Committee- No report.
- e) Fire Commission- Viney reported that the next meeting is April 1st.
- f) NECC- no update.
- g) JRTC-no update.

5) CLOSED SESSION: The Town Board will convene into closed session pursuant to Wis. statute 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of employees over whom the governmental body has jurisdiction or exercises responsibility. Motion: Viney/Hess to convene in Closed Session. Searls-aye, Berg-aye, Viney-aye, Munson-aye, Hess-aye. Motion carried.

6) OPEN SESSION: the Town Board will reconvene into open session pursuant to WI Statutes 19.85 (2) for discussion and possible action regarding matters discussed in Closed Session and to proceed with other items on the agenda. Motion: Searls/Munson to reconvene in Open Session. Motion carried. No action was taken on items discussed in Closed Session.

7) ADJOURNMENT

Motion: Munson/Searls to adjourn. Motion carried. Meeting adjourned at 8:29 p.m.

Brenda Ayers
Clerk/Treasurer
Town of Burke
04/9/2010