

Town of Burke  
Plan Commission Minutes  
April 24, 2013

Members Present: RJ Hess, Christie Legler, Joan Stoflet and George Walsh. Excused: Chair Mike Vraniak and Marv Urban. Others Present: Kim Peterson, Deputy Clerk/Treasurer. See attached list for other interested parties in attendance.

1. The meeting was called to order at 5:30 by Hess.
2. Discuss/possible action concerning a Certified Survey Map (CSM) and rezone application submitted by Merlin Stegmann for the purpose of dividing the existing lot zoned for a four unit building to two duplex lots on the property located at the corner of Daentl and Danielle Roads (parcel number 0810-05404322-2). Stegmann indicated he would like to change the 28,000 square foot lot from RM-4 Residential Mix Multi-Family Housing District to RM-3 Residential Two Family Housing District for the purpose of selling the two lots to a buyer(s) for a single family residence or a duplex. Stoflet asked if there was anything built on the lot currently. Hess indicated that the proposed lot was in the DeForest ETZ and approval would be needed by DeForest and Dane County Zoning. Walsh inquired about the lots being on a septic system. Stegmann said that the lots are in the DeForest ETZ so water and sewer are already available in that area. Walsh asked where access would be from. Stegmann indicated it would be from Danielle Road. Motion Walsh/Stoflet recommended approval of rezone and CSM application. Motion carried.
3. Discuss the Comprehensive Plan process. Hess reported that when the Town approved the Boundary agreement they could not find evidence of the required Comprehensive Plan that was mandated by the State to be completed by 2010. The Town is currently working with Mead & Hunt to resolve this issue. Hess also asked if members of the Plan Commission would be willing to complete a survey that has been provided by Mead & Hunt to help with the process. Hess also noted he and Steve Berg were appointed by the Town Board to work with Mead & Hunt and that four successive meetings will be held.
4. Update on DeForest ETZ. Hess reported meeting was cancelled.
5. Approval of minutes from February 27, 2013. Motion: Hess/Stoflet to approve the minutes as presented.
6. Adjourn. Motion: Walsh/Legler to adjourn. Meeting adjourned 6:47 p.m. Motion carried.

Kim Peterson  
Deputy Clerk/Treasurer  
4/29/2013

