

Town of Burke Board Meeting Minutes – May 15, 2013
Immediately following the Board of Review meeting to adjourn
Which began at 6:00 p.m.

Board members in attendance: Chairman Viney, Supervisor Berg, Supervisor Hess, Supervisor Searls and Supervisor Munson. Also in attendance: Brenda Ayers, Clerk/Treasurer; Ron Kurt, Public Works Lead; Kim Peterson, Deputy Clerk/Treasurer; and Anne Anderson, Town Engineer. See attached list for other interested parties in attendance.

1. ADMINISTRATIVE

- a. It was determined that a quorum was present and that the meeting was properly posted.
- b. The meeting was called to order at 6:03 p.m. by Chairman Viney.
- c. The Pledge of Allegiance was recited.
- d. Public hearing regarding a Certified Survey Map (CSM) and rezone application submitted by Merlin Stegmann for the purpose of dividing the existing lot zoned for a four unit building to two duplex lots on the property located at the corner of Daentl and Danielle Roads (parcel number 0810-054-4322-2). Mr. Stegmann addressed the board indicating that a single family home could also be built on the lot.
- e. Approval of minutes from the April 16, 2013 Board meeting. Motion: Hess /Munson to approve the minutes as presented. Motion carried.
- f. Public Works report. Kurt reported the Peterbilt had a rust hole in the box and was being repaired. He and Ayers met Monday with new City of Madison representatives for road maintenance agreements. No issues. He also talked with Tony Barlow, City Street Supervisor about Felland/Hoepker road areas in need of repair in the future and will look into further. Kurt asked the board if he could compile a list of roads for seal coating and other maintenance or if he needed to get engineering input. Board members advised Kurt to make the recommendations on his own and identify the roads. Kurt also met with Don Tierney in regards to the road shoulder work in Charlottes Walk. Tierney advised it will be finished up in a couple of weeks. Saturday, May 18th, Spring Cleanup 8a.m. to noon.
- g. Clerk/Treasurer report. Ayers advised the board there has been interest shown in the Rain Garden subdivision. Also added to Kurt's report that Tony Barlow will be the contact at the city for town staff.
- h. Finance Report. The Cash On Hand report as of April 30, 2013, was in the packet and the Profit and Loss Budget vs. Actual was distributed at the meeting.

- i. Approval of Bills. Board members reviewed the bills and signed the Town Board Approval cover sheet for check number 25947-25989 and payroll related disbursements number 2672-2701.
- j. Public Concerns: Carrie Amacher was concerned about the very large pothole in the road by the TA Truck stop on Daentl. Kurt indicated that the owner of the Truck stop is aware and will have it fixed this summer.

2. NEW BUSINESS

- a. Resolution 05152013A Approving the CSM and Rezone submitted by Merlin Stegmann. Plan Commission approved. Stegmann stated he felt the change will be more conducive to fit the neighborhood. Hess/Berg to approve Resolution 05152013A to approve Stegmann CSM and Rezone. Motion carried.
- b. Wolf Paving plans to relocate the Nelson Road driveway. Morgan Japuntich of Wolf paving presented plans to move Nelson road driveway 600ft to the east. Anderson asked about queuing at the current entrance near railroad tracks. Japuntich stated moving from the current location would make it easier to enter and help alleviate some of the slowing and congestion making it safer. Viney asked about expanding the width. Kurt advised Japuntich to come to the board for variance on the driveway as they would expand the width to 40ft. Hess asked why they did not do this drive at the same time as the driveway on Reiner. Japuntich said no plans for the Nelson Road driveway were considered at the time. Viney asked if the driveway on Reiner would be removed. Japuntich indicated that trucks will enter off Nelson and exit onto Reiner. Hess asked about grade of driveway. Japuntich indicated there is a fiber optic line 6 inches below current grade. Hess advised Japuntich to submit a traffic and road repair plan in writing with the application. The board is in favor of proposed changes and Kurt may issue the permit.
- c. Comprehensive Plan Public Participation Plan and Resolution 05152013B approving the Public Participation Plan. Anderson indicated minimal work, will use what is already in place from Boundary agreement. All information is open to the public and will be updated on website. Motion: Hess/Berg to approve Resolution 05152013B for the Comprehensive Public Participation Plan. Motion carried.
- d. Request for an easement on the park on Steven Drive submitted by WP&L. Brian Cooke representing WP & L stated they would like a 15 foot wide easement for underground electric located on the south side of the Token Creek Park Property. Hess asked why they would need 15 feet in the existing ditch when work could be done within 5 feet. Cooke responded that it could be done within 5 feet. Motion: Hess/Searls approved Steven Drive easement

with the condition that cables be installed on the southwesterly 5 feet of the 15-foot wide easement. Motion carried.

- e. Options for regulating heavy truck traffic on Town roads. Kurt reported that Madison Crushing is currently hauling from the Walmart remodel project, making for more truck traffic on Nelson and Reiner roads. Approximately 300 trucks running daily. He also contacted State Patrol to monitor loads for exceeding weight limit. Reiner and Nelson are truck route roads. State Patrol advised Kurt to possibly reclassify the road to Class B road. Ayers and Kurt researched Class B option however Ziegler would be exempt as he is allowed access to conduct business. Kurt did however ask Ziegler to take an alternate route to try and save on wear and tear. Ziegler complied with the new route given by Kurt. Future alternatives need to be looked at. Searls suggested having State Patrol come periodically to monitor weight limits. Hess suggested new weight limit postings. Ayers suggested meeting with business owners. Hess advised Kurt to get options.
- f. Resolution 05152013C Attachment Petition submitted by Mart Enterprises (parcel #0810-122-9681-0) Ayers indicated the acreage was corrected for road right of way. Motion: Hess/Searls to approve Resolution 05152013C Attachment Petition for Mart Enterprises (parcel #0810-122-9681-0). Motion carried.
- g. Ordinance 05152013 Regarding Operator's License Fee and Provisional. Ayers requested a \$10.00 increase for fees due to Department of Justice costs for background checks. Fee amount \$35.00 for "new" Operator and Provisional license. Renewal license \$25.00. Motion: Hess/Searls approved Ordinance 05152013 Operator License and Provisional Fee increase. Motion carried.
- h. Larry Lane neighborhood nuisance issues. Ayers received a complaint last fall regarding a resident on Larry Lane. More complaints were received this spring. Concerns pertain to trash, the number of people living in the residence along with the number of dogs. Ayers sent a letter to the resident pertaining to the dog licensing ordinance. She has also been in contact with Deputy John Nelson, Dane County Public Health and Dane County Zoning. Deputy Nelson has indicated there is not a lot that can be done by their agency. According to zoning there is no regulation on the number of people that may live in the residence. Department of Public Health has indicated it is not a sanitary concern because the home is on city sewer. The town can follow up on the dog licensing.
- i. Operator's licenses Approval of Jessica A. Lallemond. Motion: Searls/Berg grant operator license for Jessica A. Lallemond. Motion carried.

3. OLD/UNFINISHED BUSINESS

- a. McCoy Road repairs. Anderson received the bidding amounts today, however they are not verified. Badgerland Excavating was the lowest at \$90,284.80. She will coordinate with Sun Prairie since the board meeting for the Town of Burke is not until June 19th. A meeting date yet to be determined.
- b. Status of the possibility of extending/connecting Token Rd and Bull Run as requested by the City of Sun Prairie. Ayers reported 394 postcards sent to conduct an online survey. 124 completed the survey. Of those who responded 64.23%-NO; 35.77% YES. 82.5% still answered NO to the emergency services question. Many believe there is not issue for emergency services. Written comments against, include concern with increased traffic and speeding through on the narrow roads. Of those in favor, comments include alleviation of heavy Hwy 19 traffic. All those that responded 74.8% would attend a public meeting. County Supervisor Dave Wiganowsky contacted Clerk Ayers indicating people in the neighborhood directly affected would be circulating a petition. Searls requested a public hearing to be held for more fact finding. He advised Clerk Ayers to invite emergency services, fire, ems and policing. Meeting date set for June 26, from 6pm to 8pm. Postcards will be sent to residents who indicated from the online survey that they would attend a meeting.
- c. Town road improvements required by the City of Madison for the UWHC at The American Center Project. Ayers and Kurt met with Tim Parks and Janet Dailey from City of Madison. Madison representatives advised of possible closing of Hanson Road via request from Dane County Regional Airport. City of Madison only has sanitary issues. Asking Madison to install and maintain is practical. Done without additional right of way. Developer would do leg work to get additional land, etc. Addendum added to include the Town. Recommend give staff permission to work with hospital. Any costs incurred to be incorporated.
- d. Update on the US 51 (Stoughton Road) Corridor Study. No update.
- e. Update on the DOT Highway 19 Bridge Project. Kurt reported still slated to close at the end of July.
- f. Update on Charlotte's Walk Pond 2 un-named tributary (BB1) study. No update.

4. COMMITTEE REPORTS (AS APPLICABLE)

- a. Plan Commission-Ayers reported that Debbie Duckart will be coming back to the June 12 meeting for revisions to her previous approved CSM due to a revision by the City of Madsion to a plat.
 - b. ETZ Committee-Meeting May 30th
 - c. Events Committee-Munson reported the dedication for Bert Wilson will be held June 19, 2013 at 5:30
 - d. Parks Commission- Berg reported he spoke with Jerry Simon of Rattman Heights neighborhood and a resident in the Broken Bow subdivision was requesting a pitcher mound in the park. He will also be meeting with Ayers.
 - e. Fire Commission-Searls reported that the City of Sun Prairie will be forming their own Fire and EMS. It will be staffed with full and part-time people. Friday May 10th Searls and Ayers were asked to attend a meeting with Town of Sun Prairie, Town of Bristol and Sun Prairie Volunteer Fire personnel to explore options for future. Currently waiting for a bid from the City of Sun Prairie. Meeting with Blooming Grove on May 21, 2013. Searls is meeting with Town of Bristol and Town of Sun Prairie on June 7th 2013.
 - f. NECC-Hess reported ticket payment amounts are down. At the next meeting the commission will talk with Judge Sieg regarding warrants.
 - g. DATC-Ayers reported a person was hired and quit within two days. New interviews are being conducted and the rehiring process has begun.
 - h. NE FUDA-Meeting in June
 - i. Comprehensive Plan-Steering Committee to meet June 4th 5:30.
5. ADJOURNMENT. Motion: Hess/Searls to adjourn. Motion carried. Meeting adjourned at 8:16 p.m.

Kim Peterson, Deputy Clerk/Treasurer
Town of Burke
6/4/2013