

Town of Burke Board Meeting Minutes – August 4, 2010
6:00 p.m.

Board members in attendance: Chairman Viney, Supervisor Berg, Supervisor Hess, Supervisor Munson and Supervisor Searls. Also in attendance: Brenda Ayers, Clerk/Treasurer; Ron Kurt, Public Works; Lois Ford, Deputy Clerk/Treasurer and David Wiganowsky, County Board Supervisor. See attached list for other interested parties in attendance.

1. ADMINISTRATIVE

- a. It was determined that a quorum was present and that the meeting was properly posted.
- b. The meeting was called to order at 6:00 p.m. by Viney.
- c. The Pledge of Allegiance was recited.
- d. Approval of July 7, 2010, Board meeting minutes. Motion: Hess/Munson to approve the minutes as presented. Motion carried.
Public Works report. Kurt reported that they are closer to finishing shouldering. The third round of chipping starts on Monday. FABCO did the scheduled maintenance on the loader tractor and found some items that need attention. A motor went out on an aerator in the pond at the Town Hall. Kurt will get recommendations and estimates for crack filling. He also noted that the paint has faded on Town roads that will need to be repainted. Munson noted that the railroad crossings also need to be painted.
- e. Clerk/Treasurer report. Ayers thanked the Board for allowing her to attend the Administrator's Summit and stated that it was beneficial. She reported that Rob Phillips with the City of Madison has denied the request for temporary stoplights at the intersection of Felland Road and Highway T. Ayers was advised to contact Hughes regarding claims for damages to Felland Road. Ayers also reported that she researched Jack McCoy's vacation request and found that the land he was speaking of was actually part of another parcel, not right-of-way.
- f. Finance Report. Ford prepared the Cash on Hand and Profit and Loss Budget to Actual as of July 31, 2010. Ford noted that everything seems to be on target with the budget. She also reported that the Town received the shared revenue payments from the City of Madison and Tierney.
- g. Approval of Bills. Board members reviewed the bills and signed the Town Board Approval cover sheet for check number 23874-23960 and payroll related disbursements number 1303-1337.
Public Concerns: Public's opportunity to speak to the Town Board about any subject that is not a specific agenda item. Sarah Menihan spoke about the flooding in her basement during the recent rain. She plans to hire a landscaper to build a retaining wall around the basement windows. She presented pictures of the flooding to the Board. Becky Franks also presented pictures to the Board and spoke about flooding on her property. Wiganowsky suggested that the Town contact Kevin Connors with Dane County Land Conservation for assistance with the flooding concerns.

2. NEW BUSINESS

- a. Operator Licenses. Motion: Hess/Searls to approve the issuance of Operator's Licenses to Jeffrey Timler and Renee Mattson. Motion carried.
- b. Consideration of resolution to approve the attachment of the full width of Wheeler Road to the City of Madison in conjunction with of the attachment of Cherokee Park Inc. Ayers explained that since the attachment includes more than half of the width of the road, Town Board approval is necessary. Motion: Hess/Munson to approve Resolution number 08042010. Motion carried.

- c. Consideration of a resolution to require a referendum on the levying of a sales tax to fund commuter rail. Wiganowsky explained that the County has not agreed to put the referendum on the ballot in November so he is contacting individual municipalities regarding placing it on the ballot at a local level. He also reported that the Town of Sun Prairie has given conceptual approval to the referendum, the Village of Cottage Grove has approved it and the Town of Cottage Grove will consider it on September 7. Motion: Hess/Munson to pass Resolution 08042010A as presented. Motion carried. Berg-nay.
- d. Engineer contract. Hess reported that he and Ayers have reviewed the contracts submitted by Strand and Mead and Hunt. Strand's contract is not in accordance with the RFQ and there are a few minor language issues with Mead and Hunt's contract. Hess and Ayers suggested working with Mead and Hunt to resolve the language issues. Motion: Hess/Searls to authorize Ayers to work with Mead and Hunt to make the recommended revisions to the contract. Motion carried.

3. OLD/UNFINISHED BUSINESS

- a. Update Town Storm water issues-Charlotte's Walk, Wynbrook and Raintree subdivisions. Ayers will contact Kevin Connors as recommended by Wiganowsky.
- b. Status of culvert at 3726 Bull Run Drive. Kurt reported that the culvert has been uncovered as requested by the Town.
- c. Committee & Commission appointments. No action was taken.
- d. Possible repair of Charlotte's Way. The Town engineer will explore repair options.
- e. Follow up on 2009 Road projects. Ayers, Kurt, Pinion and Hughes met with representatives from Payne and Dolan regarding the lack of grass on the shoulders and the cracked pavement. Payne and Dolan still maintain that the grass did not grow due to salt use and the lack of vegetation on the shoulder caused the pavement to crack. Hughes will provide remedy options to the Board at the next meeting. Kurt and Pinion met with Scott Schwandt of Wisconsin Pavers Association. Schwandt agreed that the lack of vegetation caused the road crack. Schwandt recommended seal coating the cracks. Joe DeYoung of MSA will be handling the follow up on this item since Pinion has resigned from MSA.
- f. Status of Intergovernmental Agreement for EMS Services. The insurance company serving the Towns of Madison and Blooming Grove has not submitted the contract language yet.
- g. The uniform spelling of "Rattmann" Road. Ayers reported that in follow up to the last Board meeting she contacted the county and was told that it is up to the Town to ask the cities to consider changing the name.
- h. Temporary snowplow drivers and contract plowing. Kurt reported that he has spoken with two individuals who are interested in being temporary plow drivers. Ayers and Kurt spoke with Josh Miller about submitting a contract for the 2010-11 season.
- i. Detachment of a portion of the Bostad property previously annexed to the City of Sun Prairie (Weybridge Development) and attachment to Town of Burke. No action was taken.

4. COMMITTEE REPORTS (AS APPLICABLE)

- a. Plan Commission/ETZ Committee- Hess reported that the Plan Commission met on July 14 to consider CSMs submitted by John Hack and Scott Endres. The ETZ Committee met on July 13 to act on the Stegmann rezone.
- b. Parks Commission- no update.
- c. EMS Committee- Berg reported that according to the financials, there have been fewer calls than anticipated in 2010 but the collection rate of run fees has improved. Ayers

reported that she will meet with Wolf and Krueger to proceed with discussions regarding dissolution of the district.

- d. Fire Commission- next meeting is August 19.
- e. NECC- no update.
- f. JRTC- next meeting is August 16.

5. ADJOURNMENT

Motion: Hess/Searls to adjourn. Motion carried. Meeting adjourned at 7:36 p.m.

Brenda Ayers
Clerk/Treasurer
Town of Burke
8/12/2010