

Town of Burke  
Plan Commission Minutes  
August 10, 2011  
5:30p.m.

Members Present: Robert Hess; Christie Legler; Joan Stoflet and George Walsh. Excused Mike Vraniak and Marv Urban. Others Present: Kim Peterson, Deputy Clerk/Treasurer. See attached list for other interested parties in attendance.

1. The meeting was called to order at 5:30 p.m. by Robert Hess.
2. Preliminary consultations regarding a proposed two lot CSM on outlot 2 of CSM 12603 located off County Highway CV and Larry Lane. Mr. Taff informed the Plan Commission members of the previous meeting with Mr. Hughes Town Attorney, Mr. Horton, and Brenda Ayers. He supplied new Certified Maps with his proposal to all parties at that meeting. He further explained that CK Lawns might possibly be interested in building on the property as well as Brennan's Foods. Taff also indicated that the road between the lots be dedicated to the Town. Mr. Horton then spoke informing the members that he met with Dan Everson, Assistant Zoning Administrator, with Dane County. He had asked Mr. Everson if he could see any problems with the proposal. Stoflet asked if the plan was to build business to own, lease or sell. Mr. Horton replied with the possibility of building, leasing or selling the buildings like Commercial Condos. Hess questioned the meaning of Commercial Condo. Mr. Horton explained that it was a number of buildings built for lease or ownership however all proprietors share the expense of waste etc. for those buildings. Hess emphasized that this was a preliminary consultation and that the road may be dedicated, however that the building of the road would not be the Towns responsibility. It is the Developers. Hess also advised that the road would have to be built in accordance to the Town specifications etc. Hess also advised Mr. Taff to make sure that Lot 1 (.7 acres) falls within the County guidelines. Mr. Hess encouraged Mr. Taff to proceed.
3. Hess moved to discussion of the Final Plat and Rezone of East Metro Business Park. Michelle Burse representative from Welton Properties, LLC advised that all revisions have been worked through. Hess questioned discrepancies on the Environmental Assessment Checklist. Burse's response was that these were clerical errors and that they would be corrected. Motion: Walsh/Hess to recommend the Final Plat to the Town Board with the contingencies of housekeeping of forms be corrected. Hess added that the Stormwater Easement and Maintenance Agreement be executed before the recording of the plat. Motion carried.
4. Update on the DeForest ETZ. Hess indicated there would probably be a meeting in September.

5. Approval of Minutes from July 13, 2011as revised. Motion: Hess/Legler to approve the minutes. Revision was item 2, second sentence after agenda item description “quested” should be “questioned’. Motion carried.
6. Adjourn.
7. Motion: Walsh/Hess to adjourn. Meeting adjourned at 6:03 p.m. Motion carried.