

Town of Burke
Plan Commission Minutes
August 22, 2012
5:30 p.m.

Members Present: Robert J. Hess (acting Chairperson); Christie Legler; Joan Stoflet; Marv Urban and George Walsh. Excused: Mike Vraniak. Others Present: Brenda Ayers, Clerk/Treasurer. See attached list for other interested parties in attendance.

1. The meeting was called to order at 5:30 p.m. by Hess.
2. Discuss /possible action concerning a CSM submitted by Dorrie Lundquist for the purpose of dividing a 5.01 acre parcel into two separate lots (2.5 and 2.51 acres) property located at 6234 Sommer Valley Circle (parcel number 0810-044-9530-2). Lundquist noted that she has an accepted offer to purchase pending. Stoflet inquired about the well and septic. Lundquist reported that the newly created lot will have its own well and septic and noted that the soils report for the perc test was submitted to the Town. Hess inquired if Lundquist had a copy of the letter dated August 9, 2012, to her surveyor from Dan Everson of Dane County Zoning regarding the conditions of approval. Ayers provided Lundquist with a copy of the letter at the meeting since she did not have one. Lundquist stated that her husband was deceased. Ayers advised Lundquist to contact the Dane County Register of Deeds regarding the procedure to have his name removed from the ownership record. Motion: Walsh/Stoflet to recommend approval of CSM 9410 to the Town Board contingent upon satisfaction of the conditions outlined in the letter from Dan Everson dated August 9, 2012 (copy attached). Motion carried.
3. Update on the DeForest ETZ. Urban reported that at their meeting on July 12 they approved the CUP for outside storage of semis/trailers, not to exceed 18, for the new NAMI location. Hess noted that Centinario (village planner) was able to reinstate the landscaping and screening provisions that were removed when the variance was granted prior to the application.
4. Approval of minutes from May 9, 2012. Motion: Stoflet/Walsh to approve the minutes as presented. Motion carried.
5. Adjourn. Motion: Walsh/Hess to adjourn. Meeting adjourned at 5:48 p.m. Motion carried.

Brenda Ayers
Clerk/Treasurer
9/11/2012



Dane County Planning & Development Land Division Review

August 9, 2012

Grenlie Surveying
400 S. Nine Mound Rd.
Verona, WI 53593

Re: Lundquist (CSM 9410)
Town of Burke, Section 4
(2 lots, 5.01 acres)

Current zoning is A-1

Attn: Thom Grenlie, S-1051

The proposed CSM is hereby conditionally approved as follows:

1. The location of the existing driveway is to be shown.
2. Existing buildings shall be dimensioned to the nearest 0.1 foot in relation to proposed property boundaries.
3. The approximate location of the on-site septic system is to be shown including the absorption system.
4. All owners of record are to be included in the owner's certificate. (County records indicate that GERALD L VIGDAL & DORIS M LUNDQUIST is the owner). *Spouse's signature and middle initials are required to provide valid certificates.*
5. The City of Madison approval certificate is to be satisfied with respect to the city's extraterritorial jurisdiction.
6. The required certificates are to be executed.
7. The document is to be completed in accordance with S.236.34, Wisconsin State Statutes.

8. Comments from the Dane County Surveyor are to be satisfied:
- *Add the location by ¼ ¼, ¼, section, township, range and county under the Certified Survey Map heading. 236.34(1)(c)*
 - *Indicate the type and outside diameter of the monuments found. 236.20(2)(b)*
 - *Label the full length of the south line of the CSM. 236.20(2)(c)*

 - *Label the areas of the lots in square feet. 236.20(2)(i)*
 - *Show main chords as dashed or dotted lines. Add the central angle and arc length to the listed curve elements. Add the tangent bearing at the east end of the curve to the listed curve elements. 236.20(2)(k)*
 - *Label the full length between section corner monuments. 236.20(3)(b)*
 - *In the Surveyor's Certificate, include a statement that the map is a correct representation of all of the exterior boundaries of the land surveyed and the division of that land.*
9. All references to zoning are to be removed from the final document.
10. The recordable document is to be submitted for review and approval.

The County Surveyor's review comments are incorporated in this conditional approval letter. No additional review is required until final CSM is submitted for signature and recording. When the above conditions have been fully satisfied, the original document along with a copy of this letter may be submitted for final review and the Dane County approving signature will be affixed. Please allow for ten (10) working days for approving signature. Any questions regarding this letter, please contact myself.

Sincerely,

Daniel Everson
Assistant Zoning Administrator
267.1541

CC:
Clerk, Town of Burke
City of Madison Planning Division – Timothy Parks
City of Madison Engineering – Eric Pederson
City of Madison Real Estate – Jennifer Frese