

**Town of Burke Board Meeting Minutes – October 5, 2011**  
**6:00 p.m.**

Board members in attendance: Chairman Viney, Supervisor Berg, Supervisor Hess, Supervisor Munson and Supervisor Searls. Also in attendance: Brenda Ayers, Clerk/Treasurer; Ron Kurt, Public Works and Kim Peterson, Deputy Clerk/Treasurer. See attached list for other interested parties in attendance.

1. ADMINISTRATIVE

- a. It was determined that a quorum was present and that the meeting was properly posted.
- b. The meeting was called to order at 6:00 p.m. by Viney.
- c. The Pledge of Allegiance was recited.
- d. Public hearing on a rezone request from B-1 to A-2 submitted by Douglas Gehrke and Joan Duren for the purpose of pasturing of animals, property located at the corner of State Highway 19 and Westmount Drive, Sun Prairie, WI, lot 1 of CSM 11118 (parcel number 0810-022-9815-0). One written letter of concern was received from a resident. Various residents present at the meeting raised concerns about the number of animals, housing of the animals, aesthetics of the fence and manure disposal. Hess explained that the rezone is a change in use of the property not specific to fences or outbuildings. Hess also explained that under its present zoning it is not a buildable lot and a mistake was made when the Town approved the rezone to B-1 in the past. Gehrke arrived at the meeting and reported that Duren no longer has an interest in this property and he has no immediate plans for pasturing of animals on the property. Gehrke said he plans to put up a more appealing fence and eventually a building similar to the barn that was there previously.
- e. Approval of September 21, 2011, Board meeting minutes. Motion: Hess/Berg to approve the minutes as presented. Motion carried.
- f. Public Works report. Kurt reported that staff is working on ditch mowing and they had a couple of break down issues with the mower. The final round of chipping for the year starts October 10. Crackfilling Services will perform work on Thorson, Rattman, Daentl, Danielle and Forest Oaks this year. A section of Thorson is in the Town of Sun Prairie and a portion of Forest Oaks Drive is in the City of Madison. Kurt took the plow trucks in for a DOT inspection. The Town is not required to have the full DOT inspection but it was cheaper to have the whole truck inspected versus the brake only inspection. Viney inquired about plow blades. Kurt replied that there are plow blades in stock and the plow blades are lasting longer because they are using carbide blades.
- g. Clerk/Treasurer report. Ayers reported that she and Peterson attended election training in September. She will hold a training session to inform the poll workers of the changes in the election process due to the voter id requirements.
- h. Finance Report. No report other than the budget.
- i. Approval of Bills. Board members reviewed the bills and signed the Town Board Approval cover sheet for check number 24694-24721 and payroll related disbursements number 1783-1803.
- j. Public Concerns: Peterson read Veto's written report. A concern was raised about the final layer of asphalt on the road in Gehrke's Knoll. Ayers and Kurt responded that they are working with Tierney and Gehrke to have the work completed in conjunction with the Town's road work in Charlotte's Walk next year. A resident inquired about the placing of a

street light. Ayers suggested that the resident petition the support of neighbors especially those in the vicinity of the proposed light and bring it to the Board.

## 2. NEW BUSINESS

- a. Recommendation from the Plan Commission regarding a rezone request from B-1 to A-2 submitted by Douglas Gehrke and Joan Duren for the purpose of pasturing of animals, property located at the corner of State Highway 19 and Westmount Drive, Sun Prairie, WI, lot 1 of CSM 11118 (parcel number 0810-022-9815-0). As reported in the Public Hearing, Duren no longer has an interest in the property and Gehrke does not intend to pasture animals on the property at this time. Hess reported that the Plan Commission recommended the rezone contingent upon the filing of a manure management plan with Dane County since the property is not buildable under the present B-1 zoning. Motion: Hess/Searls to approve the rezone contingent upon removal of the fence with the condition that a manure management plan is filed with Dane County prior to placing any animals on the property and any contingencies from City of Sun Prairie and Dane County. Motion carried.
- b. A request from Joan Duren/Douglas Gehrke for the permission to build a fence on lot 1 of CSM 11118 (vacant lot) prior to completion of the rezone process for the purpose of containing animals. Property located at the corner of State Highway 19 and Westmount Drive, Sun Prairie, WI (parcel number 0810-022-9815-0). Request was withdrawn by Gehrke. No action was necessary.
- c. Token Creek Park Plan discussion with Chris James from Dane County Parks. Darren Marsh of Dane County Parks was also in attendance. Viney expressed his concern about the impact of the entrance relocation on the Town roads. James explained that the long master planning process included several public meetings. He further explained that the primary reason for the relocation of the entrance was to eliminate the illegal activity. They are hoping that shifting the entrance to the dog park and disc golf areas which are very popular will deter the illicit behavior. James explained that they hoped to partner with the Pumpkin Hollow Development and the City of Madison for road improvements. He also reported that he met with Christy Bachmann, engineer for the City of Madison, and she feels the turn radius, etc. of Anderson Road are accommodating to the park entrance. James also reported that due to budget constraints the improvements will not be made to the park for 3-4 years and the Northern entrance will not be closed permanently until that time. In the meantime, the northern access will be temporarily closed from November 1<sup>st</sup> through May 1<sup>st</sup> and the Anderson Road will be the only access point during that period. Kurt expressed his concern about the lack of lighting and signage on Anderson Road. Hess noted that the money identified in the plan for road improvements seemed to be insufficient. Marsh said they will look into contributing to the needs of Anderson Road. Hess noted that the route also impacts Hoepker and Portage Roads. Ayers asked James and Marsh to forward the traffic counts to the Town office.
- d. Operator's licenses. Motion: Searls/Munson to approve an Operator's license for Jory Plummer as presented. Motion carried.
- e. Resolution 10052011 transferring excess 2010 budget funds. Motion: Hess/Berg to approve Resolution 10052011 as presented. Motion carried.

- f. 2012 Budget- Berg noted that to be more efficient, the Town should use the Wisconsin Town's Association legal service which is free with our membership for general legal advice. The Personnel Committee will meet on October 11 to discuss 2012 wages and benefits.

### 3. OLD/UNFINISHED BUSINESS

- a. 2011 Roads Project update. Kurt reported that the dirt work in Foxmoor will be complete on October 6. He noted that the crew was doing a good job but there has been a problem with people driving off the road. The Town purchased fiberglass stakes to be placed at the corners where people tend to drive off.
- b. Update Town Storm water issues. Charlotte's Walk, Wynbrook and Raintree subdivisions- Ayers reported that Anderson continues to work with the DNR and Army Corp of Engineers. Ayers will coordinate a meeting with Lothe, Searls and Anderson regarding the easement agreements.
- c. Follow up on an employee bonus program to compensate for the increased contribution to the WRS. Ayers reported that she was unable to locate anything that would prohibit Towns from giving non-represented employees raises or bonuses. The bonuses to be paid at the end of the year were approved at the last meeting contingent upon the legality of the payments.

### 4. COMMITTEE REPORTS (AS APPLICABLE)

- a. Plan Commission/ETZ Committee- no update. Ayers reported that she recently received an inquiry regarding site plan review from one the individuals who expressed interest in building on the Naughty Novelties site last year.
- b. Parks Commission- no update.
- c. Fire Commission- the preliminary budget was distributed to the Board members. A part-time inspector and various capital items are proposed additions in the 2012 budget. The advisory committee will meet on October 13 to further discuss the budget.
- d. NECC- next meeting is October 31.
- e. JRTC- no update.

### 5. ADJOURNMENT

Motion: Hess/Searls to adjourn. Motion carried. Meeting adjourned at 7:39 p.m.

Brenda Ayers, Clerk/Treasurer  
Town of Burke  
10/14/2011