

Town of Burke Board Meeting Minutes – October 6, 2010
6:00 p.m.

Board members in attendance: Acting Chairman Hess, Supervisor Berg, Supervisor Munson and Supervisor Searls. Excused: Viney. Also in attendance: Brenda Ayers, Clerk/Treasurer; Ron Kurt, Public Works; Lois Ford, Deputy Clerk/Treasurer; Deputy Dale Veto and Attorney Jon Evenson. See attached list for other interested parties in attendance.

1. ADMINISTRATIVE

- a. It was determined that a quorum was present and that the meeting was properly posted.
- b. The meeting was called to order at 6:00 p.m. by Hess.
- c. The Pledge of Allegiance was recited.
- d. Public Hearing on Liquor License for Pine Cone Madison, Inc. John McKay, 6565 Forest Park Drive, DeForest, explained his request. There will be no carry out sales and he will stop serving alcohol at 9:00 p.m. Deputy Veto did not have any concerns with the license request.
- e. Approval of September 1, 2010 Board meeting minutes. Motion: Munson/Berg to approve the minutes as presented. Motion carried.
- f. Public Works report. Kurt reported that the last round of brush pick up for the year started this week. One of the plow trucks has been prepared for winter. The International will be taken for service due to a recall and will be prepped for plow season after this round of chipping. Ditch mowing has been completed. The heater in the wash bay has a cracked heat exchanger. There are two units in storage from the old building which might be able to be installed in the wash bay. Hess suggested installing a CO2 detector in the wash bay. Berg thanked Kurt for putting up a speed limit sign in his neighborhood. Kurt will meet with Jeff from Crackfilling Service the week of October 11.
- g. Clerk/Treasurer report. No report other than agenda items.
- h. Finance Report. Ford provided the August and September Cash on Hand report.
- i. Approval of Bills. Board members reviewed the bills and signed the Town Board Approval cover sheet for check number 23969-23049 and payroll related disbursements number 1366-1409.
- j. Public Concerns: Public's opportunity to speak to the Town Board about any subject that is not a specific agenda item. Veto reported that there were 126 calls and 88 citations through NECC in September. Munson inquired about her request at the September meeting to have a speed board moved on Felland Road near Camp Canine. Veto explained that the board was moved from Felland Road because it is a shared board and it was needed in another community. Virginia Johnson, 3808 Leslie Lane, reported her concern about overgrown bushes blocking vision on Hoepker and CV. Jerry Simon reported his concern about pine trees blocking vision on the corner of Robinhood and Hoepker.

2. NEW BUSINESS

- a. Operator's licenses. Motion: Berg/Munson to approve operator licenses for Tammy Maertz, Heather Bane and Jason Hojem. Motion carried.
- b. Liquor license – Pine Cone Madison, Inc. Motion: Berg/Munson to approve a Class "B" Beer licenses and a Class "C" Wine license and Operator's Licenses as submitted by Pine Cone Madison, Inc. Motion carried. Searls- nay.
- c. Request from Sylvia Koscielski for overweight vehicle permit. Keith Walrack explained that he owns several properties and he has a small dump truck he drives from one property to another. He explained that the vehicle is licensed for a heavier weight. He also explained that he only uses the truck for work and that he has a F150 truck that he uses for driving around. Due to security reasons, he would like permission to store the

- truck at his residence. Searls asked Deputy Veto if the truck is overweight for town roads and Veto responded yes. Jerry Simon of the Rattman Heights neighborhood Association expressed his concern about the truck being loaded with items from Walrack's business when it is traveling in the neighborhood. He also noted that Walrack has been issued a ticket because he was operating an overweight vehicle on town roads. Simon also expressed a concern about the safety of operating such a large truck in a residential district. Sandy Vosen, 3816 Leslie Lane, also expressed a concern about the safety. Hess explained that the Board will not take action at this time pending further information from the Town Attorney.
- d. Blooming Grove EMS update by Chief Linzmeier and Chief Bloom. Chief Linzmeier reported that footings and walls are complete on the new building, which should be built by January 1. A third ambulance has been purchased. They have an ongoing recruitment process and currently have 25 people ranging from basic to paramedic levels. They have worked out 911 issues and currently have 35-40 calls per month out of their facility. Chief Bloom explained that they purchased the third ambulance as a spare. Additional equipment is being installed in the ambulance to bring it up to state requirements. Searls expressed concerns about the 911 center knowing who to dispatch as of January 1st. Linzmeier suggested that the Town provide a notice to the 911 center soon. Linzmeier also asked about receiving maps of the Town. Town staff will provide a copy of the road book and look into obtaining more detailed maps of the Town.
 - e. Request for releases from Oppidan Inc. (Gander Mountain). Ayers reported that Attorney Hughes recommended looking at the release of the developer's agreement as a whole. The Board expressed concern about what protections might be lost if the entire agreement were released. Motion: Berg/Munson to approve the release of the turn around easement and to table action on the release of the developer's agreement pending review of attorney. Motion carried.
 - f. 2011 Budget. Ford explained that many of the numbers she has provided are from the state or existing contracts and are not negotiable. She offered the spreadsheet she prepared as documentation. Ford asked the Board for input on legal and engineering fees. Ford explained that she would like to have a decision made on the numbers she has input thus far so they will not have to be discussed at a later date.

Motion: Hess/Munson to take agenda out of order and proceed with item 5. Motion carried .

3. OLD/UNFINISHED BUSINESS

- a. Update Town Storm water issues-Charlotte's Walk, Wynbrook and Raintree subdivisions. No action was taken.
- b. Committee & Commission appointments. No appointments were made.
- c. Possible repair of Charlotte's Way. No action was taken.
- d. Follow up on 2009 Road projects. Discussed in closed session.
- e. Status of Intergovernmental Agreement for EMS Services.
- f. Temporary snowplow drivers and contract plowing. Kurt reported that the temporary snowplow driver position was posted on Craig's List and there is one applicant that seems to meet the qualifications. Kurt and Ayers will conduct an initial interview and invite the applicant to the next Board meeting. Kurt also reported that there are some wider roads that can be taken off the contract plow list and added to Schleicher's regular route which should result in a reduction of the contract price.
- g. Detachment of a portion of the Bostad property previously annexed to the City of Sun Prairie (Weybridge Development) and attachment to the Town of Burke.

4. COMMITTEE REPORTS (AS APPLICABLE)

- a. Plan Commission/ETZ Committee- ETZ was canceled for October and the Plan Commission has not received any submittals.
 - b. Parks Commission- nothing new.
 - c. EMS Committee- Ayers reported that Maple Bluff residents were concerned about the decision to contract with Ryan Brothers so they held a public hearing on October 4th. Krueger, Wolf and Ayers will meet later in the month to discuss dissolution of the district.
 - d. Fire Commission- Ayers and Berg reported that the Sun Prairie Committee of the Whole did not give approval for the additional fire department staff. Ayers also explained that Sun Prairie Volunteer Fire Department is an independent corporation, not part of the City of Sun Prairie.
 - e. NECC- Ayers reported on the number of citations issued ytd 2010 versus 2009. The next meeting is October 25, 2010, 5:00 p.m.
 - f. JRTC- next meeting is October 18, 2010.
- 5. CLOSED SESSION. THE TOWN BOARD WILL CONVENE INTO CLOSED SESSION PURSUANT TO WIS. STAT. SEC. 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is likely to become involved related to 2009 Roads Project defects and restoration of the right of way at 6054 Hagen Hill Circle. Motion: Hess/Berg to convene into closed session. Roll call: Searls-aye, Berg-aye, Hess-aye, Munson-aye. Motion carried. Motion: Hess/ Berg to authorize the Town Chair and Clerk to execute the documents to extend the deadline in a format that is substantially acceptable in substance and form to the Town Attorney. Motion carried.**
- 6. OPEN SESSION. THE TOWN BOARD WILL RECONVENE INTO OPEN SESSION PURSUANT TO WIS.STATUTES 19.85(2) FOR DISCUSSION AND POSSIBLE ACTION REGARDING MATTERS DISCUSSED IN CLOSED SESSION. Motion: Hess/Munson to reconvene in open session and proceed with the agenda. Motion carried.**
- 7. ADJOURNMENT.**
Motion: Berg/Munson to adjourn. Motion carried. Meeting adjourned at 8:36 p.m.

Brenda Ayers
Clerk/Treasurer
Town of Burke
10/14/2010