

Town of Burke Board Meeting Minutes – October 19, 2011
6:00 p.m.

Board members in attendance: Chairman Viney, Supervisor Berg, Supervisor Hess, Supervisor Munson and Supervisor Searls. Also in attendance: Brenda Ayers, Clerk/Treasurer and Ron Kurt, Public Works. See attached list for other interested parties in attendance.

1. ADMINISTRATIVE

- a. It was determined that a quorum was present and that the meeting was properly posted.
- b. The meeting was called to order at 6:00 p.m. by Viney.
- c. The Pledge of Allegiance was recited.
- d. Approval of October 5, 2011, Board meeting minutes. Motion: Hess/Munson to approve the minutes as corrected. Motion carried. Corrections are: page 2, item 2c., 13th line down, and page 3, delete the word “the” between “that” and “due” and item 3a., the “were” in the last sentence should be replaced with “where.”
- e. Public Works report. Kurt reported that he final round of chipping for the year has been completed. Crackfilling Services is spot sealing on Thorson and Rattman Roads. The City of Madison will reimburse the Town for crackfilling of their portion of Forest Oaks. One truck is equipped with a wing and plow and is ready for snow. It will take approximately 1.5 hours to change the reverse hoses for the auger box and put the wing and plow on the second truck. Kurt is looking into leasing or purchasing a tree trimming apparatus next year.
- f. Clerk/Treasurer report. Ayers reported that the website has been redesigned to be more appealing to the user. There is \$19,456 in assets remaining in the EMS inventory of which \$11,000 is protective gear. Ayers reported that Westport might have an interest in taking some Deputy Veto’s hours from Burke if the Board is interested in relinquishing some of it. The Board was not in favor of decreasing the deputy’s time in the Town of Burke.
- g. Finance Report. The Cash on Hand report through September 30 was included in the packet.
- h. Approval of Bills. Board members reviewed the bills and signed the Town Board Approval cover sheet for check number 24722-24741 and payroll related disbursements number 1804-1813.
- i. Public Concerns: None.

2. NEW BUSINESS

- a. Operator’s licenses. Motion: Searls/Berg to grant an Operator’s license to Sebastian Wright. Motion carried.
- b. 2012 Budget. Ayers noted that a line item was added for the Dane County radio system maintenance expense and the fire dues to unit was changed to reflect the revisions made at the fire advisory meeting. The salaries and health insurance expenses items were also updated to reflect the actions of the Personnel Committee to give the full-time employees a 2% increase and to make them whole on the health insurance contribution. Viney expressed his concern that \$25,000 was an insufficient amount to address the Town’s stormwater issues. The Board decided to change it to \$50,000 (same amount budgeted in 2011). The utility district budgets were also presented to the Board. Motion: Hess/Berg to approve the 2012 General Fund Budget as presented with an increase to the stormwater

reserve. Motion carried. Motion: Hess/Munson to approve the Utility District Budgets as presented. Motion carried.

- c. Town Road Improvement Program application. Motion: Hess/Searls to authorize the Town Clerk/Treasurer to sign and submit the TRI and TRID applications. Motion carried.

3. OLD/UNFINISHED BUSINESS

- a. 2011 Roads Project update. Kurt reported that the ditching on Old Fox Run took longer to complete due to waiting for WE energies to make a determination on the depth of the gas line. Kurt also reported that the area has not been seeded yet so he contacted Madison Crushing. Kurt noted that 80% of the grass is growing well. The other 20% has not grown due to ruts caused by drive offs. Overall the project is under budget.
- b. Update Town Storm water issues-Charlotte's Walk, Wynbrook and Raintree subdivisions. There will be a public information session at the November 16 meeting to report on and answer questions about the Charlotte's stormwater project.

4. COMMITTEE REPORTS (AS APPLICABLE)

- a. Plan Commission/ETZ Committee- neither have met. Ayers received a call regarding a site plan on the old Naughty Novelties property but has not received any paperwork.
- b. Parks Commission- no report.
- c. Fire Commission- met on October 13 a revised budget was provided to the Board members.
- d. NECC- next meeting is October 31.
- e. JRTC- nothing new to report.

5. ADJOURNMENT

Motion: Hess/Munson to adjourn. Motion carried. Meeting adjourned at 6:55p.m.

Brenda Ayers, Clerk/Treasurer
Town of Burke
11/10/2011