

Town of Burke Board Meeting Minutes – November 21, 2012
Immediately following the meeting of the electors which began at 6:00 p.m.

Board members in attendance: Chairman Viney, Supervisor Berg, Supervisor Hess, Supervisor Searls and Supervisor Munson. Also in attendance: Brenda Ayers, Clerk/Treasurer and Kim Peterson, Deputy Clerk/Treasurer. See attached list for other interested parties in attendance.

1. ADMINISTRATIVE

- a. It was determined that a quorum was present and that the meeting was properly posted.
- b. The meeting was called to order at 6:07 p.m. by Chairman Viney.
- c. The Pledge of Allegiance was recited.
- d. Approval of minutes from the October 17, 2012, Board meeting. Motion: Berg /Hess to approve the minutes as presented. Motion carried.
- e. Public Works report. No report-Kurt was on vacation.
- f. Clerk/Treasurer report. No report.
- g. Finance Report. The Cash on Hand report as of October 31, 2012, was included in the packets.
- h. Approval of Bills. Board members reviewed the bills and signed the Town Board Approval cover sheet for check number 25483-25559 and payroll related disbursements number 2189-2221.
- i. Public Concerns: Peterson read the law enforcement report for October 2012.

2. NEW BUSINESS

- a. Adoption of the 2013 General Budget and Utility Budgets. Motion: Hess/Berg to adopt the 2013 budgets as submitted. Motion carried.
- b. Request from CARPC for staff participation in the Madison NE FUDA and related MOU. Ayers explained that the CARPC is assisting Madison with long-term planning project and is looking for staff involvement from Burke to serve on a committee to assist in developing the Environmental Conditions Report. She further explained that she was not sure that she had the expertise to serve in this capacity. However, after checking with a colleague who has experience with another FUDA she was more comfortable with her ability to serve on the committee. Motion: Berg/Viney to grant Ayers the authority to represent the Town of Burke and to sign the MOU as the town representative. Motion carried.
- c. Attachment petition from Mart Enterprises (parcel #0810-122-9681-0). Hess noted his disappointment that this annexation was occurring after the Town had approved the CSM and rezone of a one acre lot created from this parcel to be sold to Prairie Power Center. It was noted that the City of Sun Prairie had asked the Town to postpone action on the CSM and rezone but the Town took action to approve (contingent upon Sun Prairie's approval) anyway.
- d. Operator's licenses. Motion: Searls/Hess to grant Operator's Licenses to Vicky Nelson and Linda Breitenfeld. Motion carried. A concern was raised about Nelson providing inaccurate information regarding the status

of her driver's license. It was determined that it was not a sufficient reason to deny the license.

3. OLD/UNFINISHED BUSINESS

- a. Final pay request 2012 Roads Project. Motion: Hess/Munson to approve the final pay request in the amount of \$7,974.29 as presented.
- b. Update on Charlotte's Walk Pond 2 un-named tributary (BB1) study. Nothing to report. Ayers and Anderson will discuss the plan for the study after the end of the year.

4. COMMITTEE REPORTS (AS APPLICABLE)

- a. Plan Commission- met on November 14 to review CSMs for Duckart on Nelson Road and Nelson on Felland Road. The Town Board will hold a public hearing and take action on these items at the December 19 meeting.
- b. ETZ Committee- the November meeting was canceled.
- c. Events Committee- no update.
- d. Parks Commission- Berg will present names for commission appointment at the next Town Board meeting.
- e. Fire Commission- the 2013 budget is complete. The City is holding off on new contract discussions until after the spring election.
- f. NECC- approved the 2013 budget on October 22. Chair Wilson was very supportive of budget submitted by Ayers. Also discussed the withdrawal from the sheriff's contract and communicated that it was an economic decision. Next meeting is scheduled for January 28, 2013.
- g. JRTC- no update.

5. ADJOURNMENT. Motion: Hess/Searls to adjourn. Motion carried. Meeting adjourned at 6:43 p.m.

Brenda Ayers, Clerk/Treasurer
Town of Burke
12/13/2012