

Town of Burke Board Meeting Minutes – December 15, 2010
6:00 p.m.

Board members in attendance: Chairman Viney (arrived at 6:22 pm), Supervisor Berg, Supervisor Hess, Supervisor Munson and Supervisor Searls. Also in attendance: Brenda Ayers, Clerk/Treasurer; Ron Kurt, Public Works; Deputy Dale Veto and Jon Evenson, Town Attorney. See attached list for other interested parties in attendance.

1. ADMINISTRATIVE

- a. It was determined that a quorum was present and that the meeting was properly posted.
- b. The meeting was called to order at 6:02 p.m. by Hess.
- c. The Pledge of Allegiance was recited.
- d. Approval of November 17, 2010 and December 1, 2010 Board meeting minutes. Motion: Hess/Munson to approve the minutes as presented. Motion carried.
- e. Public Works report. The Board noted that Kurt and crew did a good job clearing the roads during the recent snow event. Kurt reported that the equipment is holding up well.
- f. Clerk/Treasurer report. Ayers reported that Kurt, Schleicher and Ford assisted with preparing the tax bills for mailing which was completed on December 10th. Ayers also reported that Jim Taff sent a letter to the town attorney requesting a meeting regarding his submission of Jay Fuller Commercial Plat.
- g. Finance Report. Ford was not present but provided the Cash on Hand report as of November 30 and also provided a memo regarding current tax collection information.
- h. Approval of Bills. Board members reviewed the bills and signed the Town Board Approval cover sheet for check number 24124-24161 and payroll related disbursements number 1455-1477.
- i. Public Concerns: Deputy Veto reported that there were 110 calls in the Town of Burke and 92 citations were issued through NECC. Veto also reported that he assists the Town of Blooming Grove in looking up license plate information to find names and addresses for their parking citations even though they are not a part of the Sheriff's contract. Ayers reported that Mike Wolf of Blooming Grove said the Town is willing to reimburse Burke for the service based on the number of tickets and the average time to process one ticket. Veto estimated the average time to be five minutes.

2. NEW BUSINESS

- a. Operator's licenses. Motion: Berg/Munson to approve an operator's license for Kelly Barton as presented. Motion carried.
- b. Savannah Brooks easement request. Ayers reported that the developer of Savannah Brooks, Don Tierney, is in the process of requesting an easement from Dane County for the purpose of constructing a public street from the development to USH 51. The land is located in the Town of Burke; however the Village of DeForest is proposing that they will control the road. Ayers and Hughes will discuss this matter with the Village and the developer.

3. OLD/UNFINISHED BUSINESS

- a. Update Town Storm water issues-Charlotte's Walk, Wynbrook and Raintree subdivisions. Anne Anderson will provide an update at the January Board meeting.
- b. Committee & Commission appointments. No action was taken.
- c. Possible repair of Charlotte's Way. No action was taken.
- d. Follow up on 2009 Road projects. No action was taken.

- e. Status of Intergovernmental Agreement for EMS Services. Ayers reported that a representative from the 911 center contacted her in response to her letter regarding the change in service and she was informed that the transition should be seamless.
- f. EMS District dissolution. Ayers provided the Board with a copy of an email she received from Tm Krueger of Maple Bluff regarding the EMS dissolution. Maple Bluff is proposing a 25% retainage to be held until December 31, 2011, to cover future liabilities. Ayers will meet with Wolf and Kruger to discuss this further.
- g. Possible Town TIF. No action was taken.
- h. Reduction of speed limit on Reiner Road- Motion: Hess/Searls to approve Ordinance 12152010 lowering the speed limit on Reiner Road. Motion carried.
- i. Discuss options of prosecuting attorney through NECC. No action was taken.

4. COMMITTEE REPORTS (AS APPLICABLE)

- a. Plan Commission/ETZ Committee- Hess reported that the Plan Commission is meeting December 22.
- b. Parks Commission- no report.
- c. EMS Committee- no report.
- d. Fire Commission- Munson and Viney reported that the next meeting is at 7:30 a.m. on December 20.
- e. NECC- next meeting is scheduled for January 22, 2011.
- f. JRTC- Ayers reported that the Commission met on December 13, to interview marketing consultants.

5. THE TOWN BOARD WILL CONVENE INTO CLOSED SESSION PURSUANT TO WIS. STAT. SEC. 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is likely to become involved related to 2009 Roads Project defects. Motion: Hess/Berg to convene in closed session. Searls-aye, Berg-aye, Viney-aye, Hess-aye, Munson-aye. Motion carried. (Berg left during the closed session at approximately 7:00 p.m.)

6. OPEN SESSION. THE TOWN BOARD WILL RECONVENE INTO OPEN SESSION PURSUANT TO WIS. STATUTES 19.85(2) for discussion and possible action regarding matters discussed in Closed Session and to proceed with other items on the agenda. Motion: Searls/Hess to reconvene in open session. Motion carried.

7. ADJOURNMENT

Motion: Searls/Hess to adjourn. Motion carried. Meeting adjourned at 7:26 p.m.

Brenda Ayers
Clerk/Treasurer
Town of Burke
12/29/2010