

**Town of Burke Board Meeting Minutes-August 20, 2014**  
**Which began at 6:00 p.m.**

Board members in attendance: Chairman Viney, Supervisor Berg, Supervisor Hess, Supervisor Nimmow. Also in attendance: Brenda Ayers, Clerk/Treasurer; Ron Kurt, Public Works Lead; and Kim Peterson, Deputy Clerk/Treasurer. See attached list for other interested parties in attendance.

**ALL AGENDA ITEMS ARE SUBJECT TO POSSIBLE ACTION**

1) ADMINISTRATIVE

- a) It was determined that a quorum was present and that the meeting was properly posted.
- b) The meeting was called to order at 5:58 p.m.
- c) The Pledge of Allegiance was recited.
- d) A Public Hearing regarding a two lot Certified Survey Map (CSM) submitted by Anthony Kasper of Birrenkott Surveying, agent for Ellen Pamperin, for the purpose of separating the two existing residences. Property located at 3949 Hoepker Road and 5794 Portage Road, parcel number 0810-152-8600-8. No comments.
- e) Approval of minutes from the July 16 and August 6, 2014 Board meetings. Motion: Hess/Berg to approve the minutes as submitted. Motion carried.
- f) Public Works report. Kurt reported brush collection was finished last week. Final collection will be the weeks of Oct. 6th and 13th. Ditch mowing and shouldering continues. Kurt was informed by Deanne Baker of De Forest that the water tower located in the Town has been painted and that the project will be finished by the end of September. The Wood/Ger development has the binder layer and will be paved in the coming days. The 1 ton truck has a wheel hub issue. Schleicher off next week on vacation.
- g) Clerk/Treasurer report. Ayers reported there were 290 voters at the August 12<sup>th</sup> election. The VFW is looking at having a series of concerts at their location next summer. Ayers advised them that they will need to come before the board at the September meeting. Ayers also clarified the procedure for filling the supervisor seat. The motion is made and then voted on. It is not an appointment by the Town Chairman. She will be attending a WMCA seminar in Rothschild for two days following the meeting.
- h) Finance Report. Cash on hand included in packet.
- i) Approval of Bills. Board members reviewed the bills and signed the Town Approval cover sheet for check numbers 26850-26913 and payroll related disbursements numbered 3128-3161.
- j) Public Concerns: Public's opportunity to speak to the Town Board about any subject that is not a specific agenda item. An audience member asked if Hoepker Road was going to be turned into a boulevard with more lanes. Viney indicated there are no improvements for Hoepker road.

2) NEW BUSINESS

- a) Resolution 08202014A Conditionally Approving the CSM submitted by Anthony Kasper of Birrenkott Surveying, agent for Ellen Pamperin. Motion: Hess/Berg to approve Resolution 08202014A Conditionally Approving the CSM for Ellen Pamperin. Motion carried.
- b) Resolution 08202014B honoring Bill E. Searls's years of service to the Town. Motion: Hess/Berg to approve Resolution 08202014B Motion carried.
- c) Appointment to Supervisor Seat #2 to fill vacancy through the end of the term (April 20, 2015). Motion: Ayers/Berg to appoint Jeff Stieren to fill Supervisor Seat #2. Ayers explained that Stieren expressed interest by running for Munson's open board seat which Nimmow filled. Ayers/Berg/Viney/Nimmow all yes. Hess nay. Motion carried.
- d) Restricting Parking on both sides of Rostad Drive/Circle. Kurt expressed his concern as to where semis would be parking when they come off Server Drive to go to McDonalds or Kwik Trip. There is a lot of traffic. Hess advised that the Plan Commission and ETZ both recommend that parking be restricted on both sides as a matter of public safety. Motion: Hess/Stieren to approve No Parking Restriction to both sides of Rostad Drive/Circle. Motion carried.
- e) 2015-2019 Parks and Open Space Plan. Berg reported that Park Commission members have toured all parks. They need a lot of attention. Recommendations have been made to staff. Stieren asked if there was a curfew in the parks because of some late night activity in the Ledges Park. Viney asked Peterson to check on the curfew ordinance. Motion: Hess/Nimmow to approve the 2015-2019 Parks and Open Space Plan with recommendations and follow-up from staff. Motion carried.
- f) Operator's Licenses. Motion: Hess/Berg to approve operator licenses for Robert Helwer, Gary Muchow, Shannon Whalen, Corrin Lackey and Rita Knudtson. Motion carried.

### 3) OLD/UNFINISHED BUSINESS

- a) Update on 2014 Road projects. Kurt reported that a preconstruction meeting was held for the upcoming road projects. They will start on Kittleson next week and will then do Templeton and Swansee. Estimated time to completion 3 weeks. He also stated that prior to start Waste Management and the bus company will be contacted. Also the roads that were chip sealed have been striped. Canter Circle will be rolled.
- b) Update on options for regulating heavy truck traffic. Hess stated there have been no meetings. Kurt reported that the county traffic counters on Nelson and Reiner Roads have been removed and we are now waiting for the data to be analyzed. Lew from Mead and Hunt will be doing some road borings of the truck route roads. There are 10 location marks to see what is there for sub base.
- c) Update on Land Division/Sub Division code revision. Nothing to update.
- d) Update on Town the UWHC at The American Center Project. Nothing to update.
- e) Update on the US 51 (Stoughton Road) Corridor Study. Nothing to update.
- f) Update on Charlotte's Walk Pond 2 un-named tributary (BB1) study. Nothing to update.

4) COMMITTEE REPORTS (AS APPLICABLE)

- a) Plan Commission. Hess reported an upcoming meeting September 10<sup>th</sup> for Snow Leopard Spirits presentation.
- b) ETZ Committee. Beg reported the August meeting was cancelled.
- c) Events Committee. Picnic was held on August 23.
- d) Parks Commission Meeting. Berg reported that they will meet September 2<sup>nd</sup> so we can move forward look at budgets.
- e) NECC. Nimmow reported they met Aug 4, 2014. Nothing to update.
- f) DATC. No update.

5) NEXT MEETING DATE September 17, 2014.

Robert Hess announced his resignation from Board Supervisor Seat #4 effective immediately.

6) No other business was discussed meeting adjourned at 6:48 p.m.

By: Kim Peterson  
Deputy Clerk/Treasurer  
9/10/2014