

**TOWN OF BURKE-BOARD MEETING, December 17, 2014
Which Began At 6:02pm**

Board members in attendance: Chairman Viney, Supervisor Berg, Supervisor Stieren, Supervisor Nimmow and Supervisor Truitt. Also in attendance: Brenda Ayers, Clerk/Treasurer; Ron Kurt, Public Works Lead; and Kim Peterson, Deputy Clerk/Treasurer. See attached list for other interested parties in attendance.

ALL AGENDA ITEMS ARE SUBJECT TO POSSIBLE ACTION

1) ADMINISTRATIVE

- a) It was determination that a quorum is present and that the meeting was properly posted.
- b) Call to Order at 6:02pm.
- c) The Pledge of Allegiance was recited.
- d) Public Hearing regarding a two lot Certified Survey Map (CSM) submitted by Mary S. Miller on behalf of the Estate of Sandra Gilmore for the purpose of adjusting the lot lines on two parcels owned by the estate so an existing shed will be on only one property. Property located at 3180 Forest Oaks Dr, Sun Prairie. Parcel numbers 0810-364-8070-4 and 0810-364-8000-8. No public comments.
- e) Approval of minutes from the November 19, 2014 Board meeting. Motion: Nimmow/Berg to approve minutes as submitted. Motion carried.
- f) Public Works report. Kurt reported they have been working on trucks and equipment. The '09 1 ton had the transmission control module fixed. Not many snow events this season so salt usage is down. They will continue trimming trees. Kurt continues to work on numbers for replacement of 1 ton. He would like to try get away from a steel box and possibly go to stainless which would withstand the life of the truck. Also looking at V-plow vs. straight and gas vs. diesel.
- g) Clerk/Treasurer report. Ayers reported tax bills mailed on the 9th of December. Also, there are DVD's available regarding ethics and other topics if board members are interested in looking at them please see her.
- h) Finance Report. Cash on Hand included in packet. Peterson reported \$785,925.65 dollars has been collected in tax payments.
- i) Approval of Bills. Members reviewed the bills and signed the Town Board Approval cover sheet for check numbers 27091-27128 and payroll related disbursements numbered 3253-3280.
- j) Public Concerns: Public's opportunity to speak to the Town Board about any subject that is not a specific agenda item. No comments.

2) NEW BUSINESS

- a) Resolution 12172014A Conditionally Approving a Two Lot CSM Submitted by Mary S. Miller on behalf of the Estate of Sandra Gilmore. Berg reported that the Millers came before Plan Commission on November 12, 2014 to bring the two lot CSM before them due to the fact that a shed was built on property where the lot line was. Motion: Berg/Nimmow to approve Resolution 12172014A Conditionally Approving a Two Lot CSM Submitted by Mary S. Miller on behalf of the Estate of Sandra Gilmore. Motion carried.
- b) Resolution 12172014B Approving Public Improvements to Date and Reducing the Letter of Credit for the Wood Ger Development. Ayers reported everything

has been done except the final lift on the roads. All outstanding bills due to the Town have been paid. Motion: Truitt/Berg to approve Resolution 12172014B Approving Public Improvements to Date and Reducing the Letter of Credit for the Wood Ger Deveolpment. Motion carried.

- c) Ordinance 12172014A Rescinding the Room Tax Effective 1/1/2015. Motion: Nimmow/Stieren to approve Ordinance 12172014A Rescinding the Room Tax Effective 1/1/2015. Motion carried.
- d) Ordinance 12172014B Regarding Implements of Husbandry. Ayers provided a summary of options the Town could take. Motion: Nimmow/Stieren to adopt Ordinance 12177014B opting out of Implements of Husbandry length and weight limits. Motion carried.
- e) Request from the City of Madison to assume responsibility for Eagle Crest and Zeier Sanitary Districts. Ayers reported that she had been approached in regards to the City taking over the two sanitary districts and that she would like to work with them. Ayers noted that the sewer is already connected to the City however the cost for repairs and maintenance is currently the Town's responsibility. The City is much more equipped for emergencies, repairs and maintenance. Nimmow asked if the City didn't know who get a hold of at the Town of Burke for an emergency. Berg noted the benefit is less than what we have to pay out. Ayers advised that the money taken in for Eagle Crest and Zeier goes into a reserve for maintenance and repairs. Viney advised that a public hearing should be held. Truitt also added that a public hearing would be favorable to give the residents a chance to voice their opinion. Motion: Berg/ to pursue an agreement for the City to assume responsibility for Eagle Crest and Zeier Sanitary Districts. Motion failed due to lack of second. Motion: Nimmow/Truitt to have public hearing regarding the request from the City of Madison to assume responsibility for the Eagle Crest and Zeier Sanitary Districts. Berg/Stieren added a friendly amendment to authorize Ayers to continue discussions with the City. Motion carried.
- f) Renewal of Cooper land agreement. Motion: Berg/Nimmow to continue the current terms of the Cooper land rental agreement. Motion carried.
- g) Operator Licenses. None.

3) OLD/UNFINISHED BUSINESS

- a) Update on options for regulating heavy truck traffic. Kurt reported that a meeting will be held December 18, 2014 with users of the truck route roads.
- b) Update on Land Division/Sub Division code revision. No update.
- c) Update on Town the UWHC at The American Center Project. No update.
- d) Update on Charlotte's Walk Pond 2 un-named tributary (BB1) study. No update.

4) COMMITTEE REPORTS (AS APPLICABLE)

- a) Plan Commission. Berg reported they met last week regarding Shelter from the Storm Ministries. They are asking for the conditional use permit because the property is currently not zoned appropriately. They have done their homework and he is confident it would be a good fit.
- b) ETZ Committee. Berg reported they met on December 8th in regards to Badger Utility. Selfhim and Ayers were vigilant in keeping the road fee condition in the agreement. It was agreed the condition would remain and Mark Roffers of De Forest would work out the language.

- c) Events Committee. Kurt reported that Bert has the trees ordered. Arbor Day will be held April 25, 2015. Kurt and Ayers will be volunteering since RJ and Lori are gone. They will look for donations for the hot dogs etc.
 - d) Parks Commission. Stieren reported they met on Monday and compiled a list of what was in the parks. They would like to put up some shelters in some of the parks that currently do not have them. He asked Ayers the process. Ayers advised that they should get quotes/bids and then it would be submitted to the Town Board. The Board would make the final decision.
 - e) NECC No update. Next meeting January 26, 2015.
 - f) DATC. No update.
- 5) NEXT MEETING DATE January 21, 2015.
- 6) ADJOURNMENT Motion: Nimmow/Stieren to adjourn. Meeting adjourned at 7:23 p.m.