

TOWN OF BURKE BOARD MEETING FEBRUARY 18, 2015
6:00 p.m.

Board members in attendance: Supervisor Nimmow (Acting Chair), Supervisor Stieren and Supervisor Truitt. Excused: Supervisor Berg and Chair Viney. Also in attendance: Brenda Ayers, Administrator/Clerk/Treasurer and Ron Kurt, Public Works Lead. See attached list for other interested parties in attendance.

1) ADMINISTRATIVE

- a) It was determination that a quorum is present and that the meeting was properly posted.
- b) The meeting was called to order by Nimmow at 6:00 p.m.
- c) The Pledge of Allegiance was recited.
- d) Approval of minutes from the January 21, 2015, Board meeting. Motion: Truitt/Stieren to approve the minutes as presented. Motion carried.
- e) Public Works report. Kurt reported that there have not been any truck or equipment issues mostly due to the lack of weather events. Staff has been painting doors in the Town Hall. Kurt has been working on gathering information for the purchase and set up of a new one-ton this year.
- f) Clerk/Treasurer report. Ayers reported that she has been working on gathering information and sending notices for the Parks Commission meeting on the 23rd. On the 19th she is meeting with Platinum Insurance regarding offering "Aflac" type insurance to employees at no cost to the Town. She and Kurt are meeting with City of Madison engineering staff regarding Hoepker Road improvements on the 19th as well.
- g) Finance Report. Cash on hand for December and January were included in the packets. Ayers also reported that the audit was completed the previous week.
- h) Approval of Bills. Board members reviewed the bills and signed the Town Board Approval cover sheet for check numbers 27267-27375 and payroll related disbursements numbered 3314-3342.
- i) Public Concerns: Public's opportunity to speak to the Town Board about any subject that is not a specific agenda item. None.

2) NEW BUSINESS

- a) Proposal from Schonheit Gardens to accept garden and yard waste from residents. The proposal for 2015 at a cost of \$3,000 was included in the Board packets. Larry Herman, representative staff for Schonheit Gardens, stated that they are looking to expand compost site services and feels the partnership with Burke is a good start. The site would be available to Town residents for residential leaf and grass clipping drop off during their normal business hours. Ayers noted that there are excess funds in the contract recycling line item for 2014 that can be used to cover the cost in 2015 since the cost was not available at budget time. Ayers distributed a draft of a permit card that users of the site will be required to purchase for \$5 at the Town Hall to gain access to the site for the season. Motion: Stieren/Nimmow to authorize Ayers to sign the proposal on behalf of Town. Motion carried. Kurt suggested that the permit card state that the service is only for residential use and materials will not be accepted from businesses. Herman said that they will deal with the issue of commercial lawn care companies on site as well.
- b) Update on Wood Drive (previously named Maly Road). Ayers reported the history of the Wood Drive name change and the County Surveyor's opposition to the name. The County feels that the two sections of Maly Road will eventually connect and the Wood Drive portion would have to be renamed to Maly Road at that time. The County does not feel there is public safety issue in have two roads

with the same name that do not connect. Per the town attorney, the Town Board has the authority to change the name of Town roads. Motion: Truitt/Nimmow to leave the name as Wood Drive as stated in Ordinance 1015214 adopted October, 15 2014. Motion carried.

- c) Discuss options for purchasing a new one ton in 2015. Prices and specs for a 2015 Ford F350 (\$35,425) and a GMC Sierra 3500 HD (\$34,577) were included in the packet. Kurt noted that the prices are close and that \$300 needs to be added to the GMC bid for the snow plow prep package. He also noted that Ford and GMC offered the same warranty. As a comparison he reported that the 2008 one-ton cost \$30,200. He also reported that the prices are for the truck and chassis only and he will shop around for best prices on the add-ons (plow, box, lights, etc.) to be presented to the Board at a later date. A DEF system to burn particulates is a new requirement and adds to the price of the vehicle. Nimmow asked if Kurt researched purchasing a used truck. Stieren said that he did not feel it was worth it because in most cases the manufacturer's warranty will not transfer. Ayers stated that based on experience Kurt has put a lot of thought in the setup of a new truck and it would be unlikely to find a used truck with the exact specifications. Ayers reported that there is \$177,000 in capital equipment and truck fund to be used for replacing trucks and equipment and every year money is set aside in the budget to add to the fund. Kurt said he hopes to sell the 2001 one-ton and plow for \$15,000-\$18,000. Nimmow asked Kurt which truck he would prefer. Kurt said he had looked at the Ford F350 and the Town currently has two GMC one-tons. He noted that repair facilities for both are nearby. The Ford has more power and torque and would carry a V plow well. The Ford has a smaller fuel tank. The GMC is lighter in the front and would need to have cambers added. The Ford has leaf springs in front. The costs to repair would be similar. Motion: Stieren/Nimmow to authorize Kurt to make a decision and purchase a new one-ton. Motion carried.
- d) Operator Licenses. Applications were submitted by: Tanya LeMay, Stop and Go; Mark Puckhaber, The Keg; Nikolas Vance, Stop N Go; Renee Scovill, VFW and Christine Zumstein, The Keg. Motion: Truitt/Stieren to approve operator's licenses for all five. Motion carried.

3) OLD/UNFINISHED BUSINESS

- a) Update on options for regulating heavy truck traffic. Ayers reported that the town attorney is drafting two ordinances for consideration at the March meeting. The Board will be able to choose whether to adopt an ordinance for spring thaw weight limits on truck routes with or without predefined exemptions. Ordinances from Roxbury and Berry are being used as models. Ayers also reported on neighboring municipality's ordinances. Kurt noted that the DOT spring thaw would be followed.
- b) Status of Madison acquiring Eagle Crest and Zeier utility districts. The City is behind schedule in televising and cleaning the mains due to the cold weather. Discussions regarding the acquisition will resume after the televising and cleaning is complete.
- c) Update on Land Division/Sub Division code revision. No update.
- d) Update the UWHC at The American Center Project. No update. Anticipate road construction to begin in spring.
- e) Update on Charlotte's Walk Pond 2 un-named tributary (BB1) study. No update.

- 4) COMMITTEE REPORTS (AS APPLICABLE)
 - a) Plan Commission- met February 11 to consider a CSM for Snow Leopard Spirits and a rezone for the Sauey property at 3696 Burke Road.
 - b) ETZ Committee- February meeting was cancelled.
 - c) Parks Commission- is meeting with neighborhood association representatives on Monday, February 23.
 - d) NECC- had a short meeting the end of January, no items of concern to report.

- 5) **CLOSED SESSION. THE TOWN BOARD WILL CONVENE INTO CLOSED SESSION PURSUANT TO WIS. STAT. SEC. 19.85(1)(e)** Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session to receive an update on the status of the current EMS contract. Nimmow read reason for closed session. Motion: Truitt/Stieren to go into closed session. Roll call: Stieren- aye, Nimmow-aye and Truitt-aye.

- 6) **OPEN SESSION. THE TOWN BOARD WILL RECONVENE INTO OPEN SESSION PURSUANT TO WIS. STATUTES 19.85(2) FOR DISCUSSION AND POSSIBLE ACTION REGARDING MATTERS DISCUSSED IN CLOSED SESSION.** Motion: Nimmow/Stieren to reconvene in open session. Roll call: Stieren- aye, Nimmow- aye and Truitt-aye. Motion carried.

- 7) **POSSIBLE ACTION ON ITEMS DISCUSSED IN CLOSED SESSION**
No action was taken on items discussed in closed session.

- 8) **NEXT MEETING DATE.** March 18, 2015.

- 9) **ADJOURNMENT** Motion: Stieren/Truitt to adjourn. Meeting adjourned at 7:15 p.m.

Brenda Ayers
Administrator/Clerk/Treasurer
3/12/15