

TOWN OF BURKE TOWN OF BURKE TOWN OF BURKE BOARD MEETING MINUTES July 15, 2015-
As revised at the August 19 Town Board meeting

Board members in attendance: Chairman Viney, Supervisor Berg, Supervisor Stieren and Supervisor Nimmow; Supervisor Truitt absent. Also in attendance: Kim Peterson, Deputy Clerk/Treasurer; Ron Kurt, Public Works Lead. See attached list for other interested parties in attendance.

ALL AGENDA ITEMS ARE SUBJECT TO POSSIBLE ACTION

1) ADMINISTRATIVE

- a) It was determination that a quorum is present and that the meeting was properly posted.
- b) The meeting was called to order at 6 p.m.
- c) The Pledge of Allegiance was recited.
- d) Approval of minutes from the June 17, 2015 Board meeting. Berg requested correction of item 2f to state "3"shelters proposed and "2" shelters approved. Motion: Nimmow/Berg to approve the June 17, 2015 minutes with corrections. Motion carried.
- e) Public Works report. Kurt reported second round of ditch mowing has been completed. Crack filling started today on the roads that will be chip sealed. Chip sealing to start next week. Letters mailed today. Hoepker Road will be closed starting August 3rd until October 9th and the bridge work will begin in September and go through December. He and Brenda met with the City of Madison regarding joint road projects. Felland Road will be repaired this year. A three inch overlay will be put down. Timing will be in the fall sometime. Staff cleaned up a couple of trees that came down in the road during the July 13th storm on Felland Road and in the Rattman Heights subdivision.
- f) Clerk/Treasurer report. Written report given to the Board prior meeting.
- g) Finance Report. Included in packets.
- h) Approval of Bills. Board members reviewed the bills and signed the Town Approval cover sheet for check numbers 27611-27656 and payroll related disbursements numbered 3466-3494.
- i) Public Concerns: Public's opportunity to speak to the Town Board about any subject that is not a specific agenda item. None.

2) NEW BUSINESS

- a) Town's position on future development of Rain Garden Village. Motion: Berg/Viney
The position of the Board is that no development(public improvement) is to occur in the Rain Garden Village subdivision without following the Town's process for subdivision approval including but not limited to plat approval, a new developer's agreement and payment of fees/surety in light of the original 2007 developer's agreement which expired in 2011. Motion carried.
- b) An application for a fireworks permit submitted by Alan Romeis, 6186 Portage Road, to use fireworks for protection of crops from predatory birds and animals. Stieren already believed that he shot them off on the 4th of July. Nimmow said if he already shot them off then the permit wouldn't be needed. Motion: Nimmow/Stieren to table the item until the August Board meeting. Motion carried.
- c) A sign variance request submitted by Scott Laage of BL Signs on behalf of Truckers Inn, 6162 Hwy 51 De Forest. Berg indicated that current signage is out of compliance with current zoning code and would like to see it brought up to date. Motion: Berg/Stieren to comply with all De Forest zoning ordinances regarding signs. Motion carried.

- d) Town of Burke Employee Annual Review Procedure. Motion: Viney/Berg to refer the Annual Review Procedure to the Personnel Committee. Motion carried.
 - e) Operator's licenses. Motion: Nimmow/Berg to approve Operator licenses for Nicole L. Taylor, Jessica L. Schultz, Brandy N. Buss and Miguel A. Burgos. Motion carried. Motion: Stieren/Berg to approve Operator license for Randall G. Wright. Motion carried.
 - f) An application for a Temporary Class B Retailers License submitted by VFW 8483 for a car show on August 29, 2015 Motion: Stieren/Nimmow to accept application for Temporary Class B Retailers License. Motion carried.
- 3) OLD/UNFINISHED BUSINESS
- a) Update on Land Division/Sub Division code revision. No update
 - b) Update the UWHC at The American Center Project. Kurt reported the punch list has been completed. Town Engineer, Lew Kollmansberger reviewed everything and there is nothing outstanding to be done.
 - c) Update on Charlotte's Walk Pond 2 un-named tributary (BB1) study. No Update.
- 4) COMMITTEE REPORTS (AS APPLICABLE)
- a) Plan Commission. Berg reported they met July 8th and ~~passed~~ *recommended approval of* two items. The first was for a rezone at Token Road from R1 to R3. The other was for a rezone at Burke Truck on Reiner Rd. from A1 to C2 for a watchman or caretaker at the residence.
 - b) ETZ Committee. Berg reported they met July 13th and acted on some Village zoning ordinances that also apply to the ETZ. They were some cleanup and housekeeping items.
 - c) Parks Commission. Stieren reported that the roof was shingled on the Ledges shelter and they approved 2 shelters to be built.
 - d) NECC. Nimmow reported upcoming meeting the beginning of August.
- 5) NEXT MEETING DATE. Wednesday, August 19, 2015.
- 6) **CLOSED SESSION. THE TOWN BOARD WILL CONVENE INTO CLOSED SESSION PURSUANT TO WIS. STAT. SEC. STATUTE 19.85 (1) (c)** Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. For the purpose of discussing the renewal of the Administrator/Clerk/Treasurer's letter of employment. Motion: Berg/Stieren to convene into closed session. Roll call Stieren-aye, Berg-aye, Viney-aye, Nimmow-aye.
- 7) **OPEN SESSION. THE TOWN BOARD WILL RECONVENE INTO OPEN SESSION PURSUANT TO WIS. STATUTES 19.85(2) FOR DISCUSSION AND POSSIBLE ACTION REGARDING MATTERS DISCUSSED IN CLOSED SESSION.** Motion: Nimmow/Stieren to reconvene to open session. Motion: Stieren/Nimmow to approve Ayers 3 year employment contract. Motion carried.
- 8) ADJOURNMENT. Motion: Nimmow/Stieren to adjourn. Motion carried. Meeting adjourned at 7:21 p.m.

By: Kim Peterson, Deputy Clerk/Treasurer

8/11/15