

Town of Burke  
Plan Commission Minutes  
August 12, 2015  
5:30 p.m.

Members Present: Steve Berg, Christie Legler, Joan Stoflet, Marv Urban and George Walsh (acting Chair). Excused: Mike Vraniak. Staff present: Brenda Ayers, Clerk/Treasurer. See attached list for other interested parties in attendance.

1. The meeting was called to order at 5:34 p.m. by Walsh. Motion: Legler/Berg to take the agenda out of order and move to item 3. Motion carried. (note: minutes are in agenda order- not meeting order)
2. Discussion/possible action regarding a site plan review submitted by Cleary Building Corp. on behalf of Dale Leibowitz for a single tenant 3,420 square foot building used for a shop, private storage, personal office space and a ceramic studio. Property located off Dovetail Drive- lots 8 and 9. Parcel numbers 0810-191-6078-9 and 0810-191-6089-6. Berg inquired if the building is for private or public use. Liz Lauer (realtor representing Leibowitz) explained that it is for Dale's personal use. Walsh asked if Leibowitz owned the property. Lauer responded that she purchased it last week. She also noted that they have the shoreland permit from Dane County Land Conservation and other agency approvals but were told not to appear before the Town until Leibowitz owned the property. Urban asked if the property would be serviced by water and sewer. Ayers noted that the property is in the area served by the former UD#1 district currently owned by Madison Utilities. Jay Gunderson (Cleary Building Corp.) noted that a wetland delineation has been completed on the property. Motion: Berg/Stoflet to approve the site plan for Dale Leibowitz as submitted and noted that the driveway siting is to be approved by Town of Burke Public Works staff. Motion carried.
3. Update on the DeForest ETZ. Urban reported they met July 13 at the Town of Vienna Hall to discuss changes to the Village zoning code. He noted that the changes mostly applied to situations in DeForest and Vienna. Urban noted that some of the items on the agenda of that meeting were not discussed and inquired why the committee and Town had not met regarding some of the staff approval items. Ayers explained that the procedure was changed a little over a year ago to allow Village of DeForest staff approval of "minor" submittals. Village staff does send a copy of the application to the ETZ members for comments and if any of the members feel the application requires a meeting of the committee and/or the Town they have the ability to make that request. Urban also asked about the agenda item pertaining to the salt shed. Ayers explained the DOT purchased the old Black Lotus Truck Stop property for a future salt shed as the one on Highway 19 is being removed due to lane expansion.
4. Approval of minutes from July 8, 2015. Motion: Stoflet/Urban to approve the minutes as presented. Motion carried.
5. Adjourn. Motion: Legler/Stoflet to adjourn. Motion carried. Meeting adjourned at 6:04 p.m.

Brenda Ayers  
Administrator/Clerk/Treasurer  
09/02/2015