

TOWN OF BURKE BOARD MEETING MINUTES AUGUST 19, 2015

Board members in attendance: Chairman Viney, Supervisor Berg, Supervisor Stieren; Supervisor Nimmow; Supervisor Truitt. Also in attendance: Kim Peterson, Deputy Clerk/Treasurer; Ron Kurt, Public Works Lead. See attached list for other interested parties in attendance.

ALL AGENDA ITEMS ARE SUBJECT TO POSSIBLE ACTION

1) ADMINISTRATIVE

- a) Determination that a quorum is present and that the meeting was properly posted
- b) The meeting was called to order at 6p.m.
- c) The Pledge of Allegiance was recited.
- d) A public hearing regarding a request to rezone from R-1 to R-3 submitted by Loreen Kempfer for the purpose of a less restrictive rear yard setback for a garage addition. Property located at 3781 Token Rd, DeForest (parcel number 0810-031-6932-7). No comments.
- e) A public hearing regarding a request to rezone from A-1 to C-2 and a Conditional Use Permit for a residence for a watchman or caretaker submitted by Birrenkott Surveying on behalf of Jayson Jones for the purpose of zoning compliance with existing land use. Property located at 5337 Reiner Rd, Madison (parcel number 0810-234-9500-8). No comments.
- f) Approval of minutes from the July 15, 2015 Board meeting. Berg requested revising Committee reports 4a to say the Plan Commission recommended approval instead of passed. Motion: Stieren/Nimmow to approve the July 15, 2015 minutes with changes. Motion carried.
- g) Public Works report. Kurt reported that they are finishing the 3rd round of chipping. Chip seal project completed. Not too many complaints. Hoepker Road work is continuing. The new truck is in and will be sent to Monroe for the completion of set up. They will continue to work on shouldering.
- h) Clerk/Treasurer report. No report.
- i) Finance Report. Included in packet.
- j) Approval of Bills. Board members reviewed the bills and signed the Town Approval cover sheet for check numbers 27657-27717 and payroll disbursements numbered 3495-3530.
- k) Public Concerns: Public's opportunity to speak to the Town Board about any subject that is not a specific agenda item. None.

2) NEW BUSINESS

- a) Resolution 08192015A Approving the Rezone from R-1 to R-3 submitted by Loreen Kempfer. Motion: Nimmow/Berg to approve Resolution 08192015A to approve the rezone from R-1 to R-3 submitted by Loreen Kempfer. Motion carried.
- b) Resolution 08192015B Conditionally Approving the Rezone From A-1 to C-2 and CUP submitted by Birrenkott Surveying on behalf of Jayson Jones. Motion: Truitt/Stieren to approve resolution 08192015B conditionally approving the rezone from A-1 to C-2 and CUP submitted by Birrenkott Surveying on behalf of Jayson Jones. Motion carried.

- c) Resolution 08192015C Accepting Public Improvements for UW Health at American Center. Motion: Stieren/Nimmow to accept Resolution 08192015C accepting Public Improvements for UW Health at American Center. Motion carried.
- d) Felland Road resurfacing cost sharing agreement with the City of Madison. Viney asked where it was located on Felland Road. Kurt explained that it is located north of Lien Road towards Highway 30. Viney asked why it wasn't 50/50 cost share. Kurt explained road sharing is not always 50/50. The Town is responsible for our portion of the road. Kurt added that the amount came back around \$40,000 less than originally thought. Motion: Stieren/Nimmow to approve the Felland Road resurfacing cost sharing agreement with the City of Madison. Truitt-nay. Motion carried.
- e) Report from engineer and possible remedies regarding the driveway at 5347 Regal Road. Kurt said Lew KollmansbergerTown Engineer emailed a brief report indicating there was enough water puddling there to put in a ditch or a swale and to repave the right of way stretch of the driveway which is around 2 feet. Kurt added that he thought if we are going to do our portion the homeowner should do work on their portion so it is done at the same time. Berg added that if she was not willing to do her portion then we should not do the Town portion. Berg asked if it drained to the south. Kurt indicated that it did however no other homeowners should be affected. Motion: Berg/Truitt if the owner replaces the 8ft portion of her driveway then we would do up to \$2,200 for our portion. Motion carried.
- f) Change order for the 2015 Chip Seal project for additional crack filling. Viney asked where the additional chip sealing had to be done. Kurt explained because we had so many subdivisions in the project that some of the areas had more cracks than originally thought. He added there were a lot of cracks and some were excess but it had to be done. Scotts had to take on the process in order for the chip sealing to be done. Motion: Stieren/Berg to approve the change order for the 2015 Chip Seal project for additional crack filling in the amount of \$6,000. Motion carried.
- g) Assessor contract options. Motion: Berg/Stieren to authorized staff to pursue Assessor contract with Accurate Appraisal for option C. Motion carried.
- h) Full scale Adaptive Management Agreement. Berg noted that Town of Burke is listed twice on page 18. Motion: Nimmow/Berg to accept the Full scale Adaptive Management Agreement. Motion carried.
- i) Request for a refund of garbage/recycling fees for August-December 2015 submitted by Eileen Koch. Motion: Berg/Stieren to approve the refund of garbage/recycling submitted by Eileen Koch. Motion carried.
- j) Resolution 08192015D Approving the 2014 CMAR report. Motion: Truitt/Nimmow to adopt Resolution 08192015D approving the 2014 CMAR report. Motion carried.
- k) Operator's licenses. Motion: Truitt/Stieren to approve Kailyn R. Danhouser, Shannon L. Otto, Jenifer S. Russell; Sandy J. Kreger; McKenzy E. Waelti; Ann V. Bancroft-Bohling; Kelly W. Kueffer. Motion carried. Motion: Truitt/Nimmow to deny Asha M. Hendricks. Stieren-nay, Berg-nay. Chairman Viney indicated that a new motion needs to be made. Viney allowed discussion. Stieren noted she has had a clean record the past 4 years. Berg added that she has paid the penalty. Motion: Berg/Stieren to approve operator license for Asha M. Hendricks. Truitt-nay, Nimmow-Nay. Viney indicated he would break the motion tie and vote to allow. Motion carried. Motion: Truitt/Nimmow to deny operator license for KellyLynn E. Axtman. Motion carried.

3) OLD/UNFINISHED BUSINESS

- a) Update on Land Division/Sub Division code revision No update.
- b) Update on Charlotte's Walk Pond 2 un-named tributary (BB1) study. No update.
- c) An application for a fireworks permit submitted by Alan Romeis, 6186 Portage Road, to use fireworks for protection of crops from predatory birds and animals. Motion: Nimmow/Berg to deny application for a fireworks permit by Alan Romeis. Motion carried.

4) COMMITTEE REPORTS (AS APPLICABLE)

- a) Plan Commission. See attached report.
- b) ETZ Committee. See attached report.
- c) Parks Commission. Stieren reported next meeting September 1st. Berg indicated that he has received feedback from residents regarding a park shelter in the Foxmoor neighborhood and there is a ground swell of those opposed. Viney stated that he feels the rocks at the Gehrke Park should be removed due to the recent vandalism of the copula on the top of the shelter.
- d) NECC. Nimmow reported they met on August 3rd, no issues.

5) NEXT MEETING DATE September 16th, 2015.

6) ADJOURNMENT Motion: Stieren/Berg to adjourn. Meeting adjourned at 7:24 p.m.

By: Kim Peterson, Deputy/Clerk Treasurer, September 9, 2015