

Town of Burke Board Meeting Minutes – November 18, 2015
Immediately following the meeting of the electors which began at 6:00 p.m.

Board members in attendance: Chairman Viney, Supervisor Berg, Supervisor Nimmow, Supervisor Stieren and Supervisor Truitt. Also in attendance: Brenda Ayers, Administrator/Clerk/Treasurer and Ron Kurt, Public Works Lead. See attached list for other interested parties in attendance.

1) ADMINISTRATIVE

- a. It was determined that a quorum was present and that the meeting was properly posted.
- b. The meeting was called to order at 6:03 p.m. by Viney.
- c. Public Concerns: Public's opportunity to speak to the Town Board about any subject that is not a specific agenda item. Berg reported on a letter he received from Ted Stehly regarding the County's Highway C and options for saving the line of trees in his backyard. Staff reported that the County has said that they will do their best to save the trees they can, however many of the trees are in the right-of-way and should not be there anyway. Staff also reported that they have done their best to advocate for Town residents (i.e. speaking against sidewalks in the backyard of Burke residents).

2) Consent agenda (*all items listed under the consent agenda will be approved in one motion without discussion unless any Board member requests that the item be removed for individual discussion and possible action. Any item so removed shall be considered after the approval of the remainder of the consent agenda*)

- a. Approval of minutes from the October 7 and October 21 Board meetings.
- b. Approval of bills (payroll related disbursements #3594-#3621 and bills #27810-#27855) and Cash on Hand report as of October 31, 2015.
- c. Operator licenses. No applications were submitted for approval.

Motion: Nimmow/Berg to approve the consent agenda as presented. Motion carried.

3) NEW BUSINESS

- a. Adoption of the 2016 Budget. Motion: Berg/Stieren to adopt the 2016 Budget as presented. Motion carried.

4) OLD/UNFINISHED BUSINESS

- a. Agreement with Schönheit Gardens for yard waste disposal 2016-2018. Nimmow noted that the Board had concerns regarding the rate increase language in the previous version and language has been added to try to address the issue. Viney noted that Ayers was comfortable with the language in the latest draft. Motion Berg/Nimmow to approve the contract as presented. Motion carried.
- b. Follow up on drainage at 5347 Regal Road. Kurt reported that the project is complete. Through his contact at Madison Crushing he contracted with Decorative Concrete to make the improvements to change the pitch of the driveway. Madison Crushing completed the ditch work. If the grass doesn't grow this year, it will be reseeded in the spring. He has asked the homeowner not to park cars in the area until the grass has been established. The property will be asked to sign off on a form stating she is satisfied with the work and holds the Town harmless from future claims in regards to this issue. Viney inquired about the cost of the project. Kurt responded the concrete work was \$1250 and Madison Crushing charged \$2000 for the ditch work. The actual costs of both were less than the engineer's estimate.
- c. Follow up on Holly Hill Drive maintenance. After the last meeting, Kurt contacted Madison Crushing regarding the project and received an estimate for \$2600 (\$400 less than the estimate from Rice Excavating Dave Taylor provided at the previous meeting. Madison Crushing laid 12 loads of material and graded the driveway. Taylor signed a document stating he is satisfied with

the work, he will hold the Town harmless pertaining to future claims regarding the project and he agrees to pay for 1/3 of project the cost (\$816.67) on his tax bill.

5) COMMITTEE REPORTS (AS APPLICABLE)

- a. Plan Commission- no meeting in November. Next meeting is tentatively scheduled for December 9.
- b. ETZ Committee- meeting November 30 at DeForest Library. Joint meeting with Vienna ETZ and DeForest Plan Commission to consider updates to the zoning code.
- c. Parks Commission- the construction of the two shelters has been delayed due to wet ground conditions. The commission is meeting on December 1st to discuss 2016 projects.
- d. NECC- next meeting is in January.

6) NEXT MEETING DATE- December 16, 2015 at 6:00 p.m.

7) ADJOURNMENT. Motion: Stieren/Nimmow to adjourn. Motion carried. Meeting adjourned at 6:25 p.m.

Brenda Ayers
Administrator/Clerk/Treasurer
Town of Burke
12/11/2015