

Town of Burke Board Meeting Minutes – May 18, 2016
Immediately following Board of Review which began at 6:00 p.m.

Board members in attendance: Chairman Viney, Supervisor Berg, Supervisor Nimmow, and Supervisor Stieren. Excused: Supervisor Truitt. Also in attendance: Brenda Ayers, Administrator/Clerk/Treasurer; Ron Kurt, Public Works Lead and Teri Saxon, Deputy Clerk/Treasurer. See attached list for other interested parties in attendance.

1. ADMINISTRATIVE

- a. It was determined that a quorum was present and that the meeting was properly posted.
- b. The meeting was called to order at 6:04 p.m. by Chair Viney.
- c. The Pledge of Allegiance was recited prior to Board of Review.
- d. A Public Hearing regarding a Conditional Use Permit (CUP) application #2340 submitted by Heather and Thomas Shannon to allow the operation of a bed and breakfast under their ownership (currently operated by the Fischbeck's as Speckled Hen Inn) Property located at 5525 Portage Rd, Madison (parcel number 0810-211-8000-2). Pat Fischbeck said that she and Bob had operated the Speckled Hen for 17 years and believes that there will not be any changes going forward and requests that the petition be granted. The Public Hearing was closed.
- e. Public Concerns: Public's opportunity to speak to the Town Board about any subject that is not a specific agenda item. Jean Beckwith was present to talk about the newly formed neighborhood association. They organized the association seven months ago. The association is a mix of homeowners and renters. Viney thanked them for coming to the meeting.

2. Consent agenda (*all items listed under the consent agenda will be approved in one motion without discussion unless any Board member requests that the item be removed for individual discussion and possible action. Any item so removed shall be considered after the approval of the remainder of the consent agenda*)

- a. Approval of minutes from the April 19, 2016 Board meeting
- b. Approval of bills (payroll related disbursements #3773-#3801 and bills #28129-#28184) and Cash on Hand report as of April 30, 2016
- c. Operator licenses – an application from Sabiapon Rossi was submitted.
Motion: Berg/Nimmow to approve the consent agenda as presented. Motion carried.

3. NEW BUSINESS

- a. Resolution 05182016 Approving the CUP Application Submitted by Heather and Thomas Shannon of the Speckled Hen Inn. Motion: Nimmow/Stieren to adopt ~~CUP~~ Resolution 05182016. Motion carried.
- b. Request from Brian Spredeman to allow amplified music in Gehrke's Knoll park from 6:45 p.m. to 9:15 p.m. on Saturday, June 25. Viney asked what type of music will be played in the park and are the neighbors aware of party. Brian Spredeman responded by saying the band is a local band for his wife's 40th birthday party with guests of friends and family. Spredeman spoke with some of the neighbors they do not foresee any issues. Spredeman mentioned that he would send an email to the neighbors notifying them of the party and that there will be live music. Viney expressed his concern that all of the neighbors had not been notified prior to the meeting. Ayers said this falls under park ordinance and the parks close at 10 pm. Motion: Nimmow/Berg would like to see approval through neighbors for amplified music and encouraged Brian Spredeman to notify neighbors. Motion carried. Viney –nay.
- c. Request from the Village of DeForest to acquire the land adjacent to Token Creek Water Tower.

Currently access to the property is accessible only through the Peterbilt locked parking lot. The Board expressed that the Town does not have any interest in paying fees involved in transfer of the property. Kelli Bialkowski from the Village of DeForest said she would consult with the Village Board regarding the Village of DeForest paying the associated expenses. Ayers mentioned that in the boundary agreement the water tower property and adjoining property goes to DeForest not Madison. The property would require a driveway permit from the Town as access is from a town road. Ayers further explained that if the Town Board is interested in pursuing the transfer of the land, the next step would be to refer the issue to the Plan Commission for a recommendation. Motion: Berg/Stieren to proceed to the next step. Motion carried.

- d. Petition for Intermediate attachment to the City of Sun Prairie submitted by Brooks Inc. property located at the corner of S. Grand Ave and Brooks Drive (parcel number 810-123-8690-0). Ayers explained that under normal circumstances, the attachment is listed on the agenda as an FYI with no action. However, since this attachment includes the full width of the right-of-way (not have as prescribed in the Cooperative Plan, the Board should take action to allow the attachment of the width or only the half if they prefer. Sun Prairie currently maintains Brooks Drive so the attachment of the full width seems appropriate. Ayers noted that the City is also requesting permission from the Board to clean up the right-of-way along S Grand Ave as some remnants remain in the Town that should be City right-of-way. Motion: Berg/Nimmow to approve the attachment of the full width of right-of-way. Motion carried. The Board also gave the City of Sun Prairie permission to clean up the right-of-way along S Grand Ave.
- e. 2015 Audit. Motion: Stieren/Berg to approve the Audit for 2015. Motion carried.

4. OLD/UNFINISHED BUSINESS

- a. County Highway C construction update. Kurt reported that Highway C will be closed to through traffic all summer. There have not been any real concerns with the construction.

5. COMMITTEE REPORTS (AS APPLICABLE)

- a. Plan Commission- no meeting in May
- b. ETZ Committee-no meeting in May
- e. Parks Commission- playground equipment has been ordered for Hagen Park. Delivery and installation will be June 21. The pea rock bid came in below the approved amount of \$5,000. Arbor Day was held April 30 from 10 a.m to Noon. There was a steady flow of residents. Next year will count the attendees. The left over trees were planted in Town of Burke green space.
- d. NECC- a short meeting was held in April. Supervisor Truitt did not attend.

6. NEXT MEETING DATE- June 15, 2016.

7. ADJOURNMENT. Motion: Berg/Nimmow to adjourn. Motion carried. Meeting adjourned at 6:39 p.m.

Teri Saxon
Deputy Clerk/Treasurer
Town of Burke
06/06/2016