

Town of Burke Board Meeting Minutes
Wednesday, September 21, 2016
At 6:00 p.m.

Board members in attendance: Chairman Viney, Supervisor Berg, Supervisor Nimmow, Supervisor Stieren and Supervisor Truitt. Also in attendance Brenda Ayers, Administrator, Clerk/Treasurer, Teri Saxon, Deputy Clerk/Treasurer and Ron Kurt, Public Works. See attached list for other interested parties in attendance.

1) ADMINISTRATIVE

- a) It was determined that a quorum was present and that the meeting was properly posted.
- b) Call to Order at 5:58 p.m. by Chairman Viney.
- c) The Pledge of Allegiance was recited.
- d) A Public Hearing regarding a petition submitted by Schuyler Pierce to rezone from R-1 to A-2(1) to obtain a less restrictive accessory building height restriction for the purpose of building a 25' tall shed. Property located at 5456 Broken Bow Rd, Sun Prairie (Parcel #0810-241-7089-3. Pierce stated that he is currently zoned R-1 and under this zoning restricts the height of accessory buildings to 12 feet. He would like to rezone to A-2 so that he could build a shed that is 25 feet high to store his RV. Pierce has talked to his neighbors. There were a few neighbors who had concerns but when they learned what the setbacks were; they were fine with what Pierce would like to do. Pierce stated that he invited his neighbors to the meeting and pointed out that no one was in attendance. Pierce indicated that his property to the west is Madison Crushing and to the north is zoned A-1 and is wetlands. The neighbors behind him all own 5-7 acres.
- e) Public Concerns: Public's opportunity to speak to the Town Board about any subject that is not a specific agenda item. No comments.

2) Consent agenda (*all items listed under the consent agenda will be approved in one motion without discussion unless any Board member requests that the item be removed for individual discussion and possible action. Any item so removed shall be considered after the approval of the remainder of the consent agenda*)

- a) Approval of minutes from the August 17, 2016 Board meeting.
- b) Approval of bills (payroll related disbursements #3894-#3927 and bills #28324-#28386) and August Cash on Hand report.
- c) Operator's License applications

Motion: Truitt/Nimmow to remove operator license applications from consent agenda. Motion carried.

Motion: Berg/Nimmow to approve the consent agenda with the removal of the operator license applications. Motion carried.

Motion: Truitt/Berg to approve Kristina Leigh's operator license for Stop N Go. Motion carried.

Truitt stated his concerns of issuing operator's licenses to applicants that have had alcohol related offenses in the past. Ayers indicated when a background check was completed on Snyder

it came up with two alcohol offenses. One offense was from the 1990's and the other a couple years ago. Snyder stated that she had received her latest violation in the City of Monona. Ayers indicated that municipal citations do not show up on background checks with CCAP. Berg noted that attached to operator license is a current seller/server certificate for Snyder.

Motion: Berg/Stieren to approve operator's license for Patti Snyder. Truitt- nay, Nimmow - nay. Motion carried

3) NEW BUSINESS

- a) Resolution 09212016 Conditionally Approving the Rezone Petition Submitted by Schuyler Pierce. Nimmow asked if Roger Lane with Dane County Zoning recommended this be a conditional use permit (CUP) instead of rezoning. Ayers explained that Lane was not suggesting that the height restriction could be met with a CUP. Lane's email was explaining that under the A-2 zoning there are several potential uses with a CUP and he suggested putting restrictions on the zoning change to limit the uses. Berg stated that the Plan Commission spent a lot of time drafting the restrictions in the resolution.

Motion: Berg/Nimmow to adopt the Resolution 09212016 conditionally approving the rezone petition submitted by Schuyler Pierce. Motion carried.

- b) A request for a variance from the driveway ordinance to allow two driveways (access to Town road) submitted by Michelle Bladl, 3180 Forest Oaks Dr. Bladl stated that when she purchased the property her neighbors allowed her access to her barn through their property until they begun to build their house. They have begun to build their house and her current driveway is too steep for deliveries to her barn. Bladl is requesting two accesses off the town road. Bladl indicated that she is willing to comply with culverts or what is required to allow her to have two driveways.

Motion: Stieren/Berg to allow driveway variance to allow two driveways on the property subject to Public Works staff approving the location of the driveways. Motion carried.

- c) Approve/sign new cash management forms from the Bank of Sun Prairie.

Motion: Stieren/Berg to approve the cash management forms from Bank of Sun Prairie. Motion carried.

4) OLD/UNFINISHED BUSINESS

- a) Conveyance of property north of the water tower to DeForest. Ayers indicated presently finishing up environmental study and attorneys are working on the agreement.
- b) County Highway C construction update. Construction is proceeding.

5) COMMITTEE REPORTS (AS APPLICABLE)

- a) Plan Commission. No meeting. Next meeting scheduled for October 12, 2016.
- b) ETZ Committee. Met on September 13 after reschedule from August 9. A quorum was present.

- c) Parks Commission. Met on August 30. A link to a survey through Survey Monkey regarding potential playground equipment for Rattmann Heights residents will be sent out with the help of Ayers.
 - d) NECC. No meeting.
- 6) NEXT MEETING DATE. Budget meeting October 5, regular meeting October 19. Board of Review, September 27.
- 7) ADJOURNMENT. Motion: Berg/Nimmow to adjourn. Motion carried. Meeting adjourned at 6:22 p.m.

Teri Saxon
Deputy Clerk/Treasurer
Town of Burke
10/14/2016