

Town of Burke Meeting Minutes
Wednesday, November 15, 2017
Immediately following the Special Town meeting which begins at 5:45 p.m.
6:00 p.m.

Board members in attendance: Chairman Viney, Supervisor Berg, Supervisor Nimmow, Supervisor Stieren and Supervisor Truitt. Also in attendance: Brenda Ayers, Administrator Clerk/Treasurer, Teri Saxon, Deputy Clerk/Treasurer and Ron Kurt, Public Works Lead Patrolman. See attached list for other interested parties in attendance.

1) ADMINISTRATIVE

- a) It was determined that a quorum was present and the meeting was properly posted.
- b) The meeting was called to order at 5:50 p.m. by Chairman Viney.
- c) The Pledge of Allegiance was recited.
- d) Public Concerns: Public's opportunity to speak to the Town Board about any subject that is not a specific agenda item. No comments.

2) Consent agenda (*all items listed under the consent agenda will be approved in one motion without discussion unless any Board member requests that the item be removed for individual discussion and possible action. Any item so removed shall be considered after the approval of the remainder of the consent agenda*)

- a) Approval of minutes from the October 18 and November 1, 2017 Board meetings.
- b) Approval of bills (payroll related disbursements #4319-4347 and bills #29081-29112) and October Cash on Hand report.
- c) Operator's Licenses – Sarah Wacker, Billy Joe Dahlke, and Joshua Meier.

Motion: Truitt/Stieren to approve consent agenda as presented. Motion carried.

3) NEW BUSINESS

- a) Agent change Kwik Trip Liquor License- new agent Danielle Johnson.

Motion: Berg/Truitt to approve Danielle Johnson as the new agent for the Kwik Trip at 6325 Pepsi Way. Motion carried.

- b) Ordinance 11152017 Regulating Pedestrians. Ayers stated the Town has a similar ordinance and the Town attorney is reviewing it.
- c) Adoption of the 2018 Budget.

Motion: Stieren/Berg to adopt the 2018 Budget. Motion carried. Truitt – nay.

- d) AECOM consulting services agreement. Ayers stated that there are no changes to this year's standard stormwater agreement. AECOM handles the stormwater modeling for the Madison Area Municipal Stormwater Partnership (MAMSWaP) and adaptive management.

Motion: Berg/Stieren to approve the agreement with AECOM for monitoring the stormwater management. Motion carried.

- e) Establish fee for Sheila Postler and Shawn Theis rental of the shelter and meeting room on October 6, 2018. (Nimmow arrived at 5:58 p.m.) Ayers stated that a rental fee of \$600 is the amount a non-resident would have paid under the past fee structure to rent both the shelter and meeting room. Stieren inquired if they are Town residents. Berg noted that on the application it stated they live in the City of Sun Prairie and that Ms. Postler's parents are residents of the Town.

Motion: Berg/Truitt to approve the rental fee of \$600 for the use of the shelter and meeting room on October 6, 2018, plus the standard refundable security deposit of \$250. Motion carried.

- f) Petition for attachment to Sun Prairie submitted by Coral Cerasani-Xiao and Fei Xiao for the property located at 3392 Brooks Drive (parcel numbers 0810-123-8850-0, 0810-123-8890-0 & 0810-123-8880-0). Ayers indicated that this property was rezoned two years ago. The applicant is interested in purchasing and rezoning the property for a doggie day care. The City of Sun Prairie has issues with the rezone and the applicant decided to attach to Sun Prairie. Ayers further indicated that she consulted with the Town attorney and the Town cannot deny the attachment per the boundry agreement; however, the Town should consider making a motion to attach one-half of the right-of-way since it is not depicted in the attachment.

Motion: Berg/Stieren to approve the attachment of 3392 Brooks Drive to Sun Prairie parcels 0810-123-8850-0, 0810-123-8890-0 & 0810123-8880-0 to include half of the width of the right-of-way. Motion carried.

4) OLD/UNFINISHED BUSINESS

- a) Haase and Anderson Roads project pay request #2. Ayers stated the project is complete this is the final pay request to Tri-County paving.

Motion: Stieren/Berg to approve the final payment for the Haase/Anderson road project to Tri-County Paving in the amount of \$19,726.59. Motion carried.

5) COMMITTEE REPORTS (AS APPLICABLE)

- a) Plan Commission – no meeting.
- b) ETZ Committee – no meeting.
- c) Parks Commission – no meeting.
- d) NECC – no meeting.

6) NEXT MEETING DATE. December 20, 2017.

7) ADJOURNMENT. Motion: Viney to adjourn. Meeting adjourned at 6:11 p.m.

Teri Saxon
Deputy Clerk/Treasurer
Town of Burke