

Town of Burke Meeting Minutes
Wednesday, January 17, 2018
6:00 p.m.

Board members in attendance: Chairman Viney, Supervisor Berg, Supervisor Nimmow and Supervisor Stieren. Also in attendance: Brenda Ayers, Administrator/Clerk/Treasurer, Teri Saxon, Deputy Clerk/Treasurer and Ron Kurt, Public Works Lead Patrolman. Excused: Supervisor Truitt. See attached list for other interested parties in attendance.

1) ADMINISTRATIVE

- a) It was determined that a quorum was present and the meeting was properly posted.
- b) The meeting was called to order at 6:00 p.m. by Chairman Viney.
- c) The Pledge of Allegiance was recited.
- d) Public Hearing regarding a Certified Survey Map (CSM) submitted by Justin Oeth, of Reinhart Boerner Van Deuren on behalf of PDQ Food Stores Inc. to combine three lots into one. Properties located at the corner of Haase and Anderson Roads (parcel numbers 0810-092-4622-4, 0810-092-4544-0 and 0810-092-4501-9). Justin Oeth introduced himself and stated that he represents PDQ and was here to answer any questions. Mike Eagan of Wisconsin RV World, indicated he had some concerns that combining the lots would allow them to use it as a gas station/truck stop and stated there are plat restrictions that would not allow that. Eagan further indicated he would like to hear what the thoughts are for the use of the lots. Oeth stated on November 17, PDQ Food Stores closed on the sale of assets and stores to Kwik Trip. As part of the transaction, PDQ received a letter from Dane County requesting a CSM to rectify an illegal subdivision issue. Oeth indicated the restrictions are still there the CSM creates a legal lot to convey to Kwik Trip.
- e) Public Concerns: Public's opportunity to speak to the Town Board about any subject that is not a specific agenda item. No comments.

2) Consent agenda (*all items listed under the consent agenda will be approved in one motion without discussion unless any Board member requests that the item be removed for individual discussion and possible action. Any item so removed shall be considered after the approval of the remainder of the consent agenda*)

- a) Approval of minutes from the December 20, 2017 Board meeting
- b) Approval of bills (payroll related disbursements #4382-4410 and bills #29152-29216)
- c) Operator's Licenses – Carolyn Kyle.

Motion: Nimmow/Stieren to approve consent agenda as presented. Motion carried.

3) NEW BUSINESS

- a) Resolution 01172018 conditionally approving the CSM submitted by Justin Oeth, of Reinhart Boerner Van Deuren on behalf of PDQ Food Stores Inc. to combine three lots into one. Nimmow inquired as to the owners of the neighboring lots. Oeth stated that the line on the map indicates the lots owned by PDQ to be combined to one lot. Oeth further stated that Kwik Trip understands that if they were to develop the lot they will need to come to the Town for approval. At this time, Oeth is unaware of any plans for development. The CSM is Dane County's recommendation to rectify the conveyance of property in the sale to Kwik Trip.

Motion: Nimmow/Berg to approve Resolution 01172018 approving the CSM submitted by Justin Oeth, of Reinhart Boerner Van Deuren on behalf of PDQ Food Stores Inc. Motion carried.

- b) Request from Dane County to rename a portion of Daentl Rd. The County indicated they would like the Town to rename the southern portion of Daentl Road. Ayers stated road records show the name of the road as Daentl Service Road. Ayers further stated the Board has the authority to name the road as they would prefer. There will be a resolution adopting the name at the next Board meeting.

Motion: Stieren/Berg to rename the southern portion of Daentl Road as Daentl Service Road. Motion carried.

4) OLD/UNFINISHED BUSINESS

- a) Dane County Sheriff's contract. Ayers has reviewed the Dane County Sheriff's contract and states the needs to be more in the summer than winter. Stieren inquired if the Town would dictate the service to be provided. Ayers indicated that through discussions with the Sheriff's department the contract could be based upon 8 to 10 hours in winter and 12 hours in summer. Ayers indicated that she does not want to go back to the day of running radar and writing tickets. Ayers further indicated she would like to see a deputy's presence to the residents. She stated that if the Town would like them to drive around for 12 hours they will do that. The contract will be based on a flat hourly rate with fuel costs built into the contract. The Town will dictate the deputy needs and if issues arise we can bring them before the Board. Berg indicated he would like to see a presence at the park in the summer and patrolling the subdivisions. Stieren recalled the previous contract was for day hours only and inquired if this contract would be different. Ayers indicated this contract is hourly and the Town would dictate the hours for the deputy. She further indicated that she will see if they are just writing tickets for 12 hours. Berg recommended that the Sheriff's office submit a report to the Board monthly.

Motion: Stieren/Nimmow to authorize Ayers to oversee and administer the contract accepting the \$80.15 hourly cost requesting a report of activity that they patrol. Motion carried.

5) COMMITTEE REPORTS (AS APPLICABLE)

- a) Plan Commission – Berg stated that the Plan Commission did not meet in January. They will be meeting in February with Town attorney Chris Hughes. He will be discussing upcoming issues with the changes to CUP laws.
- b) ETZ Committee – No meeting.
- c) Parks Commission – No meeting.
- d) NECC – No meeting.

6) NEXT MEETING DATE. February 21, 2018.

7) ADJOURNMENT. Motion: Stieren to adjourn. Meeting adjourned at 6:34 p.m.

Teri Saxon
Deputy Clerk/Treasurer
Town of Burke
February 16, 2018