

Town of Burke Meeting Minutes
Wednesday, September 19, 2018
6:00 p.m.

Board members in attendance: Chairman Viney, Supervisor Berg, Supervisor Nimmow, Supervisor Truitt, and Supervisor Stieren. Also in attendance Brenda Ayers, Administrator/Clerk/Treasurer, Teri Saxon, Deputy Clerk/Treasurer, and Ron Kurt, Public Works Lead Patrolman. See attached list for other interested parties in attendance.

1) ADMINISTRATIVE

- a) It was determined that a quorum was present and that the meeting was properly posted.
- b) The meeting was called to order at 6:00 p.m. by Chairman Viney.
- c) The Pledge of Allegiance was recited.
- d) Public Concerns: Public's opportunity to speak to the Town Board about any subject that is not a specific agenda item. No comments.

2) Consent agenda (*all items listed under the consent agenda will be approved in one motion without discussion unless any Board member requests that the item be removed for individual discussion and possible action. Any item so removed shall be considered after the approval of the remainder of the consent agenda*)

- a) Approval of minutes from the August 15, 2018 Board meeting
- b) Approval of bills (payroll related disbursements #4621-4654 and bills #29581-29648) and August Cash on Hand report
- c) Operator's Licenses – Tammy Manthe, Mackenzie Kauffman, and Grant Caldwell.

Motion: Nimmow/Truitt to approve consent agenda as presented. Motion carried.

3) NEW BUSINESS

- a) Temporary Class "B" Beer/"Class B" Wine license requested by Brown Paws Dog Rescue LLC for a fundraiser event to be held at Emily's Ten Oaks Ranch, 5799 Portage Rd, Madison on September 22, 2018 from 3 p.m. to 10 p.m. and a Temporary Operator License for Nicole Ranum.

Motion: Berg/Stieren to approve the Temporary Class "B"/"Class B" Wine license for Brown Paws Dog Rescue on September 22 at Emily's Ten Oaks Ranch and approve the Temporary Operator License for Nicole Ranum. Motion carried.

- b) Assessment contract and possible market revaluation. Ayers noted at Board of Review Accurate Appraisal recommended a market revaluation in 2019. Ayers further noted that the Town is under a maintenance contract until 2019. Her recommendation would be to finish the maintenance contract and have a revaluation in 2020. The Board unanimously agreed waiting until 2020 for a market revaluation.

4) OLD/UNFINISHED BUSINESS

- a) Assessment for 3191 Seminary Springs Rd and 3157 Gaston Rd related to the roads project. Ayers noted discussion was tabled last month requesting more information

about previous road projects and shared costs with residents. Ayers reported on previous road improvement related assessments for Holly Hill Drive and McCoy Road. It has been the Town's policy to assess property owners for one-half of road improvements on roads that do not have a public benefit but has not offered a reduction for driveway improvement/culvert replacement in the past. The Town is not assessing for road improvements on Seminary Springs and Gaston Roads since the road has public benefit. Nimmow inquired if the assessment would be spread out over 10 years. Ayers noted the assessment would be spread over 10 years with two percent interest. Ayers further noted that the assessment is for road improvements of culverts, curb and paving a portion of the parking lot. Tim Kluever stated he feels it would be reasonable for an assessment of \$4,000, like other properties, but has a problem with a \$16,000 assessment. He further stated they will receive no benefits from the bridge. Truitt stated we are not talking about the bridge. He further stated the assessment is for culvert, curb and paving. Todd Kluever indicated that by removing five feet of paving the assessment was reduced to approximately \$14,000; which is still a big chunk to swallow. He agrees the work needs to be done but feels it is of no benefit to them. He further indicated they are losing some of their parking lot to make grade to the curve. Truitt noted the work needing to be done is replacement of culverts and road repair. Further noting that culverts genuinely fall upon the property owner. Ayers stated the issue is the curb in and out of the business. Truitt stated he agrees it is not an ideal situation but it is a situation any property owner would face. Berg summarized the request by noting the Town has not replaced a resident's culvert or done driveway repairs. Further noting the necessity to assess the property owner for the project work done on their property.

Motion: Truitt/Berg to deny request to share in the cost of the assessment for 3191 Seminary Springs Rd and 3157 Gaston Rd. Motion carried.

- b) Proposed Jannah Village Plat in City of Madison adjacent to Bridle Downs subdivision and Town's position on the use/expansion of Town roads. Ayers stated that last month discussion took place about the plat in the City of Madison that neighbors Bridle Downs subdivision and the concerns of resident driveways along the Town road but maintained by the City of Madison. Ayers stated after consultation with the Town attorney, the City of Madison residents have the right to use the full roadway. Although, the Town would issue the driveway permits and they will have to meet Town requirements. Julia Pearson inquired who would pay for road or culvert repairs if water and sewer would be installed into the development. Ayers stated any improvements would be at the cost of the developer. Pearson further inquired about water issues, specifically water runoff, during construction and the impact upon the neighborhood. Viney stated that the developer is responsible and will take precautions during construction or as long as they are turning over dirt. Ayers noted the Town has no control over the development in the City of Madison and if these issues occur, she recommended that Pearson contact the City. Viney inquired when the next meeting will be with Town and City staff. Ayers indicated nothing is scheduled but plans to call to update them about the meeting.
- c) Rescission of motion to not entertain early attachment of 4202 Hoepker Rd to the City of Madison.

Motion: Stieren/Berg to rescind motion to not entertain early attachment of 4202 Hoepker Road to City of Madison. Motion carried.

- d) Future development of 4202 Hoepker Rd and possible attachment to the City of Madison. Ayers indicated a potential developer would like to build a large square foot building that would require municipal water and sewer. Ayers further indicated that while we are discussing 4202 Hoepker Road, the developer pointed out the property also includes 4210 Hoepker Road. The developer has proposed possible attachment to the City of Madison. The property is located within the protected area per the Boundary Agreement requiring an amendment to the Cooperative Plan to remove it from the protected area allowing attachment to the City of Madison. Ayers stated the property is neighbored by other businesses. She further stated the property taxes are a little over \$500 a year and could remain that low for the next 18 years undeveloped. The cost of the proposed facility exceeds \$25 million with potential revenue to both the City and Town with possible attachment. Ayers recommended that the Town allow herself and the Town attorney to discuss the possibility of revenue sharing over the next 18 years with the City of Madison.

Motion: Berg/Stieren to allow Town staff and Town attorney to work with City of Madison to discuss the possibility of revenue sharing. Motion carried.

5) COMMITTEE REPORTS (AS APPLICABLE)

- a) Plan Commission. Berg stated they met and discussed a CSM and the new CUP procedures.
- b) ETZ Committee. No meeting.
- c) Parks Commission. No meeting.
- d) NECC. Truitt indicated the Village of Dane is looking to join the Court and possibly share a deputy. Truitt further indicated the Court will be moving from the Town to the Town of Westport and will be dismantling their office space at Burke.

- 6) NEXT MEETING DATE. Budget meeting: Wednesday, October 3, 6:00 p.m.; Regular meeting Wednesday, October 17, 6 p.m.

- 7) ADJOURNMENT. Motion: Stieren to adjourn. Meeting adjourned at 6:39 P.M.

Teri Saxon
Deputy Clerk/Treasurer
Town of Burke
October 10, 2018