

**Town of Burke Meeting Minutes**  
**Wednesday, November 21, 2018**  
**Immediately following the Special Town Meeting which began at 6:00 p.m.**

Board members in attendance: Chairman Viney, Supervisor Berg, Supervisor Nimmow, and Supervisor Truitt. Excused: Supervisor Stieren. Also in attendance Brenda Ayers, Administrator/Clerk/Treasurer; Teri Saxon, Deputy Clerk/Treasurer; and Ron Kurt, Public Works Lead Patrolman. See attached list for other interested parties in attendance.

**ALL AGENDA ITEMS ARE SUBJECT TO POSSIBLE ACTION**

1) ADMINISTRATIVE

- a) It was determined that a quorum was present and that the meeting was properly posted.
- b) The meeting was called to order at 6:05 p.m. by Chairman Viney.
- c) The Pledge of Allegiance was recited.
- d) Public Concerns: Public's opportunity to speak to the Town Board about any subject that is not a specific agenda item. No comments.

2) Consent agenda (*all items listed under the consent agenda will be approved in one motion without discussion unless any Board member requests that the item be removed for individual discussion and possible action. Any item so removed shall be considered after the approval of the remainder of the consent agenda*)

- a) Approval of minutes from the October 3 and 17, 2018 Board meetings.
- b) Approval of bills (payroll related disbursements #4684-4717 and bills #29700-29755) and October Cash on Hand report.
- c) Operator's Licenses – Martha Beinborn, Clarice Larson, Thomas Laugen, Destiny Castillo, Shane Conkle, and Jerry Ostrander.

Motion: Truitt/Nimmow to approve the consent agenda as presented. Motion carried.

3) NEW BUSINESS

- a) A request from Helen and Dan Feaster, 3192 Breeze Dr, for a 3 foot variance to the fence height to allow a six foot fence on the side of the house which has road frontage and is considered a front yard. Applicant presented pictures to the Board and noted the trees are near the property line and the fence will be on the inside of the tree line. Truitt stated he does not see a problem with the variance. Berg suggested they keep the fence maintained along the tree line. The applicant stated the fence will be constructed of treated cedar.

Motion: Berg/Nimmow to approve 3 foot variance to the fence height to allow a six foot fence on the side of the house at 3192 Breeze Dr with road frontage. Motion carried.

- b) A request to consider a reduction in the speed limit on Nelson Rd. Christine Mickelson introduced herself and expressed her concerns about the increased traffic and excessive speed on Nelson Road. She requested the Board consider having the speed limit reduced. Viney stated that raising or lowering a speed limit requires a traffic study and they are expensive. Mickelson stated she would welcome sheriff deputies to park in her driveway. Ayers noted she could contact the sheriff's department and request a speed

board be placed on Nelson Rd. Truitt stated a traffic study will monitor the traffic speed and average the high and low in setting the speed limit. He further stated he would hate to have a traffic study conducted and then actually raise the speed limit. Viney indicated a traffic study would be too expensive and recommends the placement of a speed board and have a deputy presence on Nelson Road. Ayers will contact the sheriff department and request a speed board be placed on Nelson Road and a deputy contact Mickelson.

- c) Adoption of the 2019 Budget.

Motion: Berg/Truitt to adopt the 2019 Budget. Motion carried.

- d) Second Addendum to the Intermunicipal Court Agreement adding the Village of Dane effective May 1, 2019.

Motion: Berg/Nimmow to adopt the Second Addendum to the Intermunicipal Court Agreement adding the Village of Dane effective May 1, 2019. Motion carried.

- e) Ordinance 11212018 repealing and recreating section 1.06 of the General Code of Ordinances pertaining to municipal court.

Motion: Truitt/Berg to approve Ordinance 11212018. Motion carried.

- f) Task Order # 6 with MSA for landfill monitoring services 2019-2021.

Motion: Berg/Truitt to approve Task Order #6 with MSA for landfill monitoring services 2019-2021. Motion carried.

- g) Appointment to replace Marv Urban on the Burke-DeForest ETZ Commission. Ayers indicated that Urban has resigned from the ETZ but will remain on the Plan Commission. Berg noted Urban is a valuable member of the Plan Commission. Ayers recommends Nachtwey be appointed to the ETZ.

Motion: Truitt/Berg to approve the appointment of Jodi Nachtwey to the Burke-DeForest ETZ Commission replacing Marv Urban. Motion carried.

- 4) OLD/UNFINISHED BUSINESS. None.

- 5) CLOSED SESSION. THE TOWN BOARD WILL CONVENE INTO CLOSED SESSION PURSUANT TO WI STATUTE 19.85 (1) ( e) In order to deliberate and discuss an early attachment and revenue sharing agreement with the City of Madison regarding 4202 and 4210 Hoepker Rd. because competitive or bargaining reasons require a closed session.

Motion: Truitt/Nimmow to convene in closed session. Roll call. Truitt – aye, Viney – aye, Nimmow – aye, and Berg – aye. Motion carried.

- 6) OPEN SESSION. The Town Board will reconvene into open session pursuant to WI Statutes 19.85 (2) for discussion and possible action regarding matters discussed in Closed Session

Motion: Nimmow/Truitt to reconvene in open session. Motion carried.

- 7) POSSIBLE ACTION ON MATTERS DISCUSSED IN CLOSED SESSION. No action was taken.

- 8) COMMITTEE REPORTS (AS APPLICABLE)

- a) Plan Commission. No report.
- b) ETZ Committee. No report.
- c) Parks Commission. No report.
- d) NECC. No report.

- 9) NEXT MEETING DATE. Wednesday, December 19, 2018 at 6 p.m.

- 10) ADJOURNMENT. Motion: Nimmow to adjourn. Meeting adjourned at 6:52 p.m.

Teri Saxon  
Deputy Clerk/Treasurer  
Town of Burke  
December 13, 2018