

Town of Burke Meeting Minutes
Wednesday, April 16, 2019
Immediately following the Annual Meeting which began at 6:00 p.m.

Board members in attendance: Chairman Viney, Supervisor Berg, Supervisor Nimmow, Supervisor Stieren and Supervisor Truitt. Also in attendance Brenda Ayers, Administrator/Clerk/Treasurer and Ron Kurt, Public Works Lead. See attached list for other interested parties in attendance.

ALL AGENDA ITEMS ARE SUBJECT TO POSSIBLE ACTION

1) ADMINISTRATIVE

- a) It was determined that a quorum was present and that the meeting was properly posted.
- b) The meeting was called to order at 6:07 p.m. by Chairman Viney.
- c) The Pledge of Allegiance was recited at the Annual Meeting.
- d) Public Concerns: Public's opportunity to speak to the Town Board about any subject that is not a specific agenda item. None.

2) Consent agenda (*all items listed under the consent agenda will be approved in one motion without discussion unless any Board member requests that the item be removed for individual discussion and possible action. Any item so removed shall be considered after the approval of the remainder of the consent agenda*)

- a) Approval of minutes from the March 20, 2019 Board meeting
- b) Approval of bills (payroll related disbursements #4838-4865 and bills #29948-29993) and March Cash on Hand report
- c) Operator's Licenses and Successor of Agent for VFW Post 8483- new agent Rick Lentz. Operator's License applications presented: Nadia Eagan, Rick Lentz and Kelly Erdman.

Motion: Truitt/Berg to approve the consent agenda items as presented. Motion carried.

3) NEW BUSINESS

- a) Correspondence received from the Fieldstone Neighborhood Association. Ayers noted that copies of the original correspondence and a document containing staff comments were included in the packet. Ayers read through the staff comments. Kurt noted that staff is unable to push snow further off the road without risking getting stuck. Staff will replace the faded no parking signs and add a stop sign at the intersection of Larry Lane and Dennis Drive. Ayers noted that the drainage issues in the subdivision are due to the poor design. There is curb but no gutter or stormwater facilities for water runoff. Nimmow inquired if the Town was aware of the ongoing complaint of the water pooling at 5520 Larry Lane. Ayers responded no. Ayers noted that since the letter was addressed to Town officials she felt the Board should determine the response. The Board supported staff comments on what can be done and how to address the issues raised by the neighborhood association.
- b) Resolution 04162019A transferring money from the stormwater reserve fund to the 2018 budget for stormwater control expenses effective 12/31/2018. Motion: Stieren/Berg to approve Resolution 04162019A. Motion carried.
- c) 2018 Audit approval. Ayers sent audit to Board members via email the previous week. Motion: Truitt/Berg to approve the 2018 audit. Motion carried.

- 4) OLD/UNFINISHED BUSINESS
 - a) An updated petition for intermediate attachment to the City of Sun Prairie submitted by the McCoy Trust properties located off McCoy Rd, parcel numbers 0810-123-8320-2; 0810-124-8500-3; 0810-131-8210-5 and adding parcel 0810-121-9290-9. Listed on agenda as an FYI only.
- 5) Hearing regarding Town Board reconsideration of denial of the application of Corey R. Boyd for an Operator's License. Boyd did not appear as instructed. A hearing was not held.
- 6) CLOSED SESSION. THE TOWN BOARD WILL CONVENE INTO CLOSED SESSION PURSUANT TO WIS. STAT. SEC. 19.85 (1)(a) Deliberating concerning a case which was the subject of any judicial or quasi-judicial trial or hearing before that governmental body to deliberate the reconsideration of the Town Board's denial of an operator's license for Cory R. Boyd. The Board did not convene in Closed Session.
- 7) OPEN SESSION. THE TOWN BOARD WILL RECONVENE INTO OPEN SESSION PURSUANT TO WIS. STATUTES 19.85(2) FOR DISCUSSION AND POSSIBLE ACTION REGARDING MATTERS DISCUSSED IN CLOSED SESSION. The Board did not convene in Closed Session.
- 8) Action regarding reconsideration of the Town Board's denial of the application of Cory R. Boyd for an Operator's License. Motion: Berg/Stieren to adopt Exhibit B Resolution 04162019B upholding the denial of the operator license. Motion carried.
- 9) COMMITTEE REPORTS (AS APPLICABLE)
 - a) Plan Commission- held Public Hearing with the Town Board regarding the Burke Lutheran Church CUP.
 - b) ETZ Committee- Nimmow reported that they met last week Tuesday regarding the Gander Outdoor Conditional Use Permit to allow more display vehicles. The Committee deemed that all 8 standards of a CUP were met and approved the CUP with conditions. Nimmow further reported that the committee did state in the minutes that the property owners need to be honest and more responsive to staff inquiries in the future. Berg noted that because the Town Board recommended denial it took a 3/4 majority vote to grant the CUP. Berg also reported that Brandi from DeForest reported that Gander Outdoors is already taking steps to comply with the new CUP.
 - c) Parks Commission- nothing to report.
 - d) NECC-nothing to report.
- 10) NEXT MEETING DATE. Wednesday, May 15, 6:00 p.m.
- 11) ADJOURNMENT. Motion: Nimmow /Stieren to adjourn. Meeting adjourned at 6:29 p.m.

Brenda Ayers
Administrator/ Clerk/Treasurer
Town of Burke
April 18, 2019