

**Town of Burke Meeting Minutes**  
**Wednesday, May 15, 2019**  
**6:00 p.m.**

1) ADMINISTRATIVE

- a) It was determined that a quorum was present and that the meeting was properly posted.
- b) The meeting was called to order at 6 p.m. by Chairman Viney.
- c) The Pledge of Allegiance was recited.
- d) Public Concerns: Public's opportunity to speak to the Town Board about any subject that is not a specific agenda item.

Linda Hughes inquired about the intersection of Hoepker and American Parkway and if there could be stoplights at that intersection. Ayers noted her understanding is that Madison would like to see stoplights at that intersection but Sun Prairie does not.

Merlin Stegmann introduced himself and stated that he would like to see Daentl Road striped. The striping has worn off and one cannot tell it was ever striped. His experience has been the semi-trucks roll off the highway thinking Daentl Road is a driveway not a road. He has seen neighbors and family members run into the ditch. Ayers indicated that decisions have not been made yet regarding road projects. Viney noted if the semi-trucks are going that fast striping is not going to stop them. Stegmann stated he understands decisions for road projects have not been made but would like this to be considered and doesn't want to see it fall between the cracks. He is concerned and would like the road striped before someone gets hurt.

2) Consent agenda (*all items listed under the consent agenda will be approved in one motion without discussion unless any Board member requests that the item be removed for individual discussion and possible action. Any item so removed shall be considered after the approval of the remainder of the consent agenda*)

- a) Approval of minutes from the April 16, 2019 Board meeting
- b) Approval of bills (payroll related disbursements #4866-4893 and bills #29994-30042) and April Cash on Hand report
- c) Operator's Licenses – DesJuan D. Lawson.

Motion: Nimmow/Stieren to approve consent agenda as presented. Motion carried.

3) NEW BUSINESS

- a) Resolution 05152019 Approving the Conditional Use Permit submitted by Burke Lutheran Church for religious uses to relocate the existing church to neighboring parcels located off Portage Road (parcel numbers 0810-152-9070-8 and 0810-152-9150-1). Berg noted the Conditional Use Permit (CUP) came before the Plan Commission and they recommend approval of the CUP. Viney asked if anyone on the Board had any questions for the representatives of the Church. Viney read the Six Standards of a Conditional Use Permit (Section 10.255(2)(h) of Dane County Zoning Ordinance):

1. That the establishment, maintenance, or operation of the conditional use will not be detrimental to or endanger the public health, safety, comfort or welfare.

2. That the uses, values and enjoyment of other property in the neighborhood for purposes already permitted shall be in no foreseeable manner substantially impaired or diminished by establishment, maintenance or operation of the conditional use.
3. That the establishment of the conditional use will not impede the normal and orderly development and improvement of the surrounding property for uses permitted in the district.
4. That adequate utilities, access roads, drainage and other necessary site improvements have been or are being made.
5. That adequate measures have been or will be being taken to provide ingress and egress So designed as to minimize traffic congestion in the public streets; and
6. That the conditional use shall conform to all applicable regulations of the district in which it is located.

He further instructed that all six standards must be met or the CUP would be denied. Ayers indicated that since the six standards were read it would be appropriate for a motion that all standards were met or not met.

Motion: Berg/Nimmow move that the Board deems that all six standards for a Conditional Use Permit (Section 10.255(2)(h) of the Dane County Zoning Ordinance have been met. Truitt abstained from voting because he and his family are members of the Church. Motion carried.

Ayers noted the Resolution has 14 conditions and 13 of the conditions apply to all CUPs in Dane County. Ayers further noted that one condition is specific to the Church regarding outdoor lighting stating that outdoor lighting shall be limited to the entrances of the Church and directed in such a way to stop light from reaching the neighboring residence.

Motion: Berg/Nimmow to adopt Resolution 05152019 conditionally approving the Conditional Use Permit submitted by Burke Lutheran Church. Motion carried.

- b) 3<sup>rd</sup> pay request submitted by RG Huston for the Seminary Springs/Gaston and Burke Roads project.

Motion: Truitt/Stieren to approve the 3<sup>rd</sup> pay request in the amount of \$31,580 submitted by RG Huston for the Seminary Springs/Gaston and Burke Roads project. Motion carried.

- c) Professional Services Acknowledgement from Mead & Hunt for engineering services relating to the reconstruction of Burke Road from the west town line to Felland Road.

Motion: Nimmow/Stieren to approve the Professional Services Acknowledgement in the amount of \$52,500 from Mead & Hunt for engineering services relating to the reconstruction of Burke Road from the west town line to Felland Road. Motion carried.

- d) Professional Services Acknowledgement from Mead & Hunt for engineering services relating to the reconstruction of Acker Road from County Hwy CV to State Hwy 51 and Hoepker Road from County Hwy CV to State Hwy 51.

Motion: Stieren/Berg to approve the Professional Services Acknowledgement in the amount of \$128,500 from Mead & Hunt for engineering services relating to the reconstruction of Acker Road from County Hwy CV to State Hwy 51 and Hoepker Road from County Hwy CV to State Hwy 51. Motion carried.

4) OLD/UNFINISHED BUSINESS

- a) None.

5) COMMITTEE REPORTS (AS APPLICABLE)

- a) Plan Commission – Berg reported they met and discussed the Burke Lutheran Church CUP application. He also reported a preliminary consultation with MG&E and Dane County regarding a proposed solar generator plant located off Hoepker Road west of the airport.
- b) ETZ Committee – no meeting.
- c) Parks Commission – no meeting.
- d) NECC – no meeting.

6) NEXT MEETING DATE. Regular meeting Wednesday, June 19, 6:00 p.m. Joint Town Board and Plan Commission Public Hearing June 5, 2019, 5:30 p.m.

7) ADJOURNMENT. Motion: Stieren motion to adjourn. Meeting adjourned at 6:23 p.m.

Teri Saxon  
Deputy Clerk/Treasurer  
Town of Burke  
June 12, 2019