

TOWN OF BURKE MEETING MINUTES
Wednesday, June 19, 2019
6:00 p.m.

Board members in attendance: Supervisor Berg, Supervisor Nimmow, Supervisor Stieren and Supervisor Truitt. Excused: Chairman Viney. Also in attendance Teri Saxon Deputy Clerk/Treasurer and Ron Kurt, Public Works Lead. See attached list for other interested parties in attendance.

ALL AGENDA ITEMS ARE SUBJECT TO POSSIBLE ACTION

1) ADMINISTRATIVE

- a) It was determined that a quorum was present and that the meeting was properly posted.
- b) The meeting was called to order at 6:00 by Supervisor Berg.
- c) The Pledge of Allegiance was recited.
- d) Public Hearing on Liquor License applications. No comments.
- e) Public Concerns: Public's opportunity to speak to the Town Board about any subject that is not a specific agenda item. No comments.

2) Consent agenda (*all items listed under the consent agenda will be approved in one motion without discussion unless any Board member requests that the item be removed for individual discussion and possible action. Any item so removed shall be considered after the approval of the remainder of the consent agenda*)

- a) Approval of minutes from the May 15, 2019 Board meeting.
- b) Approval of bills (payroll related disbursements #4894-4927 and bills #30043-30091) and May Cash on Hand report.

MOTION: Truitt/Nimmow to approve the consent agenda items as presented. Motion carried.

3) NEW BUSINESS

- a) A request from Mike Vraniak, Token Creek Lions, to close Portage Road on July 4th for the annual parade and use of the Town's no parking signs, traffic barriers, gator, road closed ahead signs and dumpsters. Vraniak introduced himself on behalf of the Token Creek Lions. He requested the use of the Town's no parking signs, traffic barriers, gator, dumpsters and road closed signs for Lion's Club annual 4th of July Parade. Berg inquired as to how many years the Lion's have been holding the parade. Vraniak stated he thought it has been 30 to 35 years.

Motion: Truitt/Stieren to approve Token Creek Lions request to close Portage Road on July 4th for the annual parade and the use of the no parking signs, traffic barriers, gator, road closed ahead signs and the use of the dumpsters. Motion carried.

- b) A request from Mandir of Madison, 3393 Burke Rd, to close Burke Road between Thorson and Reiner Roads for a parade from 10:30 a.m. to 12:30 p.m. on Thursday, July 4, 2019 and the use of the Town's traffic barriers and road closed signs. Manjesh Agrawal, Mandir of Madison, introduced herself and requested the Town's consideration and blessings to close Burke Road between Thorson and Reiner for a parade on July 4th. She also requested the use of the Town's barricades and road closed signs. She stated the parade route would be to leave from the church and proceed to Reiner Road, turn around

and go back to the church. Berg stated the Town has limited supplies and they are being used for another parade on July 4. He further stated if the Board approves their request, they would need to arrange to rent barricades and road closed signs and recommend they contact them as soon as possible because of the holiday.

Motion: Stieren/Truitt to approve the request of Mandir of Madison to close Burke Road between Thorson and Reiner Roads for a parade from 10:30 am to 12:30 pm on Thursday, July 4, 2019. Mandir will arrange for the rental of barricades and road closed signs and contact Dane County Sheriff notifying them of the road closure. They will notify Town staff confirming these arrangements have been made. Motion carried.

- c) Contract with CJ's Lawn and Snow Services Inc. for mowing 2020-2025.

Motion: Stieren/Nimmow to approve contract with CJ's Lawn and Snow Services, Inc. for mowing 2020-2025. Motion carried.

- d) Updated resolution for the Group Health Insurance Program.

Motion: Truitt/Stieren authorizing Brenda Ayers to sign updated resolution for the Group Health Insurance Program. Motion carried.

- e) Approval of Liquor, Cigarette and Operator License (new and renewal) applications. Saxon stated Deputy Nelson with Dane County Sheriff's Department indicated there were no issues with any of the establishments relating to the sale or consumption of alcohol. She noted that background checks were performed on all new and renewal operator license applications. Applicants with pending or new charges were noted in the Memorandum attached to the Town of Burke 2019-2020 Renewal License Applications presented in the Board packets. Truitt thanked staff for the detailed summarization.

Motion: Truitt/Nimmow to approve the liquor, cigarette and operator license applications as presented in the 2019-2020 Renewal License Applications except for the operator license applications for Andrew Flores, Heather Reed, Thomas Greenberg, Jolene Blanchette, and Sarah Jane McEachron. Motion carried.

Motion: Stieren/Berg to approve the operator license application for Andrew Flores. Motion carried.

Motion: Truitt/Stieren to deny the operator license application for Heather Reed for alcohol related charges or pending charges as disclosed on the application relating to the applicant's ability to responsibly serve alcohol to the public. Motion carried.

Motion: Truitt/Stieren to approve the operator license application for Thomas Greenberg. Motion carried.

Motion: Truitt/Nimmow to deny the operator license application for Jolene Blanchette for alcohol related charges or pending charges as disclosed on the application relating to the applicant's ability to responsibly serve alcohol to the public. Motion carried.

Motion: Nimmow/Stieren to approve the operator license application for Sarah Jane McEachron. Motion carried.

4) OLD/UNFINISHED BUSINESS

a) None

5) COMMITTEE REPORTS (AS APPLICABLE)

a) Plan Commission. Berg reported that after the joint public hearing with the Board the commission met regarding matters that will come before the Board at the next meeting.

b) ETZ Committee. No meeting.

c) Parks Commission. No meeting.

d) NECC. No meeting.

6) NEXT MEETING DATE. Wednesday, July 17, 6:00 p.m.

7) ADJOURNMENT. Motion: Nimmow motion to adjourn. Meeting adjourned at 6:42 p.m.

Teri Saxon
Deputy Clerk/Treasurer
Town of Burke
July 12, 2019