

**TOWN OF BURKE MEETING MINUTES**  
**Wednesday, January 15, 2020**  
**6:00 p.m.**

Board members in attendance: Chairman Viney, Supervisor Berg, Supervisor Nimmow, Supervisor Stieren and Supervisor Truitt. Also in attendance: Brenda Ayers, Administrator/Clerk/Treasurer. See attached list for other interested parties in attendance.

**ALL AGENDA ITEMS ARE SUBJECT TO POSSIBLE ACTION**

1) ADMINISTRATIVE

- a) It was determined that a quorum was present and the meeting was properly posted.
- b) The meeting was called to order at 6 p.m. by Chairman Viney.
- c) The Pledge of Allegiance was recited.

2) Consent agenda (*all items listed under the consent agenda will be approved in one motion without discussion unless any Board member requests that the item be removed for individual discussion and possible action. Any item so removed shall be considered after the approval of the remainder of the consent agenda*)

- a) Approval of minutes from the December 18, 2019 Board meeting
- b) Approval of bills (payroll related disbursements #5111-5138 and bills #30326-30360)
- c) Operator's licenses- Tanya M. Buckley and Brandon S. Buri.

Motion: Truitt/Stieren to approve the consent agenda as presented. Motion carried.

3) NEW BUSINESS

- a) Resolution 01152020 Transfer from Reserves to General Fund effective 12/31/2019.  
Motion: Berg/Truitt to approve Resolution 01152020 as presented. Motion carried.
- b) Approval of employee paid time off (PTO) carryover from 2019. Motion: Berg/Stieren to approve the PTO carryover from 2019. Motion carried. Berg encouraged staff to use paid time off.
- c) Petition for intermediate attachment to the City of Madison submitted by Reinhart Boerner Van Deuren, s.c. on behalf of B&G Real Estate, LLC for 4000 Packers Ave (parcel numbers 0810-193-9800-0, 0810-193-9501-0 and 0810-193-9000-3) (**Only ½ of right-of-way. On agenda as FYI only**)

4) OLD/UNFINISHED BUSINESS

- a) None

5) COMMITTEE REPORTS (AS APPLICABLE)

- a) Plan Commission. Met on January 8 to discuss a CSM that will appear before the Board on February 19.
- b) ETZ Committee. No report.
- c) Parks Commission. No report.
- d) NECC. No report.

- 6) Public Input: Public's opportunity to speak to the Town Board about any subject that **is not a specific agenda item.** None.
- 7) NEXT MEETING DATE. Wednesday, February 19, 6:00 p.m.
- 8) ADJOURNMENT Motion: Nimmow to adjourn. Meeting adjourned at 6:06 p.m.

Brenda Ayers  
Administrator/Clerk/Treasurer  
January 13, 2020