

**Town of Burke Board Meeting Minutes – January 18, 2012**  
**6:00 p.m.**

Board members in attendance: Chairman Viney, Supervisor Berg, Supervisor Hess, Supervisor Munson and Supervisor Searls. Also in attendance: Brenda Ayers, Clerk/Treasurer and Ron Kurt, Public Works. See attached list for other interested parties in attendance.

1. ADMINISTRATIVE

- a. It was determined that a quorum was present and that the meeting was properly posted.
- b. The meeting was called to order at 6:00 p.m. by Viney.
- c. The Pledge of Allegiance was recited.
- d. Approval of December 21, 2011, Board meeting minutes. Motion: Berg/Munson to approve as presented. Motion carried.
- e. Public Works report. Kurt reported mild start to winter and the Town has saved at least \$10,000 so far this year on salt alone. Hoffmann got a clean bill of health from the doctor and is available to plow if needed. Gene Benisch is also available to plow this winter. Berg noted that one of Premier's plow trucks slid off the road in Foxmoor during the last snow event. Kurt reported that Josh informed him of the incident and that Premier will repair it in the spring. The ditch mower has been repaired and it was used the previous week. Kurt discussed the possibility of setting up one of the plow trucks with a brine system for pre-wetting the salt.
- f. Clerk/Treasurer report. No report.
- g. Finance Report. The Cash on Hand report through December 31 was included in the packet. Ayers reported that \$4,425,595.23 in taxes has been collected so far this year and \$4,311,484.11 had been collected at this time last year.
- h. Approval of Bills. Board members reviewed the bills and signed the Town Board Approval cover sheet for check number 24844-24923 and payroll related disbursements number 1877-1904 (numbers 1876-1880 were not issued-payroll error).
- i. Public Concerns: Ayers read Deputy Veto's written report.

2. NEW BUSINESS

- a. Operator's licenses. Motion: Searls/Berg to grant an Operator's License to Susan Cesario. Motion carried.
- b. A request from Jim Biersach to shoot off fireworks at the Town Hall park on May 20, 2012, for a private party. Ayers reported that Biersach is renting the park shelter on May 20 and he would like to shoot off fireworks in the park on that date. Ayers also reported the Biersach provided copies of a Federal and Department of Commerce License. State Statutes state that people with certain Federal licenses are exempt from obtaining a permit. However, the Town Ordinance does not contain this provision. The Town Ordinances exempts individuals with certain WI Department of Commerce licenses, however the license provided by Biersach was expired and it was unclear if it met the Ordinance requirements. Hess noted that the Town had problem with Biersach using fireworks with accelerant in the past. Motion: Hess/Munson to deny the request from Biersach due to the lack of meeting the Ordinance requirement and past use of illegal fireworks. Motion carried.
- c. Requests to remove the trash pick up fee from tax bills. Requests were received from the Sun Prairie School District (property located at 3559

State Highway 19) and Recycling Realities (property located at 5493 Express Circle). Ayers reminded the Board that in the past the Town has taken the position that if there is a structure on the property, the bill is not waived until the structure is removed. Motion: Hess/Munson to deny both requests based on past practice. Motion carried.

- d. Proposed Dane County Ordinance Amendment regarding the keeping of poultry on residential lots. Motion Hess/Searls to disapprove the ordinance as presented. Berg-nay. Motion carried.

3. OLD/UNFINISHED BUSINESS

- a. Charlottes Walk Pond project update, change order no. 1 and status of easements. Ayers reported that the permanent easement and temporary access agreement were signed by the Lothes. Change order no. 1 was presented by Mead and Hunt for the contractor to use fiber sediment log instead of the silt fence required in the contract. Motion: Hess/Berg to approve Change Order No. 1 for the Charlottes Walk Pond Reconstruction project as presented. Motion carried.

4. COMMITTEE REPORTS (AS APPLICABLE)

- a. Plan Commission/ETZ Committee- the Plan Commission met on January 11 to consider a rezone/CSM presented by Keith Walrack and a Preliminary Plat for Wood Ger development. The January ETZ meeting was canceled.
- b. Parks Commission- Munson reported that she is working with Proscapes to use the \$3,000 remaining for the Charlotte's park improvements.
- c. Fire Commission- Ayers reported that the Fire Board met January 12. The City included funding in their 2012 budget for four paid on premise SPVD staff. The City has asked the Towns for monetary contribution toward this venture. Viney will attend the next advisory board meeting on February 1.
- d. NECC- next meeting is on January 30.
- e. JRTC- Ayers reported that Peterson spoke with Pat Fischbeck from the Speckled Hen regarding the benefits of the JRTC. Fischbeck stated that it takes time to establish an effective tourism entity and she feels the commission is on the right track by hiring an individual to work solely for the room tax commission.

Viney reported that he will be presenting a plan to restructure committee/commission appointments and any wishes should be communicated through Ayers.

5. ADJOURNMENT

Motion: Hess/Berg to adjourn. Motion carried. Meeting adjourned at 6:55 p.m.

Brenda Ayers, Clerk/Treasurer  
Town of Burke  
2/10/2012