

Town of Burke Board Meeting Minutes – February 22, 2012
6:00 p.m.

Board members in attendance: Chairman Viney, Supervisor Berg, Supervisor Hess, Supervisor Munson and Supervisor Searls. Also in attendance: Brenda Ayers, Clerk/Treasurer; Ron Kurt, Public Works; Chris Hughes, Town Attorney. See attached list for other interested parties in attendance.

1. ADMINISTRATIVE

- a. Determination that a quorum is present and that the meeting was properly posted.
- b. The meeting was called to order at 6:00 p.m. by Viney.
- c. The Pledge of Allegiance was recited.

2. NEW BUSINESS

- a. Discuss and possible action regarding a recent Village of Board of Zoning Appeals action to grant a variance to NAMI for the property located at 4401 State Hwy 19 in the Town of Burke. Mike Centinario, Village of DeForest Planning and Zoning Specialist, reported that the Board of Zoning Appeals granted a variance to the following screening standards established in the DeForest Zoning Code: Fence setbacks- the fence surrounding the proposed lot may be installed on the property line, No additional fencing is required along the south property line, Fence materials- No fence section is required to be constructed of wood or masonry, the proposed fence surrounding the lot may be chain-link if that is the preferred material, the fence no longer needs to be opaque (no privacy slats). Hughes noted that the recent action of the Village of DeForest BZA brought to attention the fact that neither the Town nor the ETZ have a role in variance applications. Hughes noted that the Town has the option to pursue the matter in circuit court or ask the BZA to reconsider and rescind the action. Hess recommended that the Town send two letters- one to the BZA expressing the Town's disappointment in the recent action and another to the Village asking that they consider making changes to the code to give the Town review authority in the variance process. Motion: Berg/Hess to authorize staff to send letters to the BZA and Village as discussed. Motion carried.
- b. Discuss and take action on recommended changes to the Village of DeForest Zoning Code relating to variances in the ETZ area. Motion: Searls/Hess to authorize Hughes and Ayers to draft a recommended change to the Village Code regarding variances to give the Town authority similar to that of conditional use permits. Motion carried.
- c. Discuss and take action on recommendation from staff regarding 2012 Road improvements and financing. A memo from Lew Kollmansberger of Mead & Hunt dated 2-21-12 regarding seal coating (chip sealing) was provided to the Board. Hess noted that he was in favor of doing items 1-3 on the memo in 2012 and items 4 and 5 in 2013-14 and suggested that Kurt obtain estimates for each of the items.
- d. Discuss and take action on a proposed change to the Charlottes Walk Pond improvement project. Ayers noted that Badgerland has proposed installing a 63 foot culvert without endwalls instead of the 54 culvert with endwalls in the plan noting safety concerns. Anne Anderson approves of this change. No action was necessary as the contractor is accepting the as bid quantity for the culvert.

3. ADJOURNMENT

Motion: Berg/Munson to adjourn. Motion carried. Meeting adjourned at 7:24 p.m.

Brenda Ayers, Clerk/Treasurer
Town of Burke
3/16/2012