

Town of Burke Board Meeting Minutes – March 3, 2010
6:00 p.m.

Board members in attendance: Chairman Viney, Supervisor Berg, Supervisor Hess and Supervisor Munson. Excused: Supervisor Searls. Also in attendance: Lonnie Konsella, Public Works Director and Brenda Ayers, Clerk/Treasurer. See attached list for other interested parties in attendance.

1) ADMINISTRATIVE

- a) It was determined that a quorum of Supervisors was present and that the meeting was properly posted.
- b) The meeting was called to order at 6:00 p.m.
- c) The Pledge of Allegiance was recited.
- d) Public Hearing to consider a request from T-Mobile for Conditional Use Permit number 2132 for the purpose of erecting a three carrier 195 foot monopole communications tower at the property located off Brooks Drive, Sun Prairie (Parcel number 0810-123-8871-0). Application was withdrawn by petitioner. Public Hearing was not held.
- e) Approval of February 17, 2010 Board meeting minutes. Motion: Hess/Munson to approve the minutes as presented. Motion carried.
- f) Clerk/Treasurer report. Ayers reported that the disaster funds for the 2007 flooding has been received.
- g) Finance Report. None.
- h) Board members reviewed the bills and signed the Town Board Approval cover sheet for check number 23575-23607 and payroll related disbursements number 1139-1146.
- i) Public Concerns: Deputy Blake reported that 118 citations were issued in the Town in February. Blake also reported that there have been burglaries in the Town. Chuck Boyd, David Kaminski, and Chris Roberts spoke to the Board regarding their plans to build and operate an adult book store on the former Naughty Novelties site. They presented pictures of the building and proposed sign. The sign exceeds the minimum square footage allowed by the County and would require a variance. The sign will also be subject to the City of Madison Sign Control Ordinance.

2) NEW BUSINESS

- a) Recommendation from Plan Commission to consider the request from T-Mobile for Conditional Use Permit number 2132 for the purpose of erecting a three carrier 195 foot monopole communications tower at the property located off Brooks Drive, Sun Prairie (Parcel number 0810-123-8871-0). Application was withdrawn. No action was taken.
- b) Operator's licenses. Motion: Berg/Munson to approve the Operator's License for William Goold. Motion carried.
- c) Land rental agreement with Token Creek Farms. Motion: Hess/Berg to approve the Land Rental Agreement through December 31, 2012, as presented. Motion carried.
- d) Dane County Ordinance amendment 45, 09-10. Motion: Berg/Hess to approve Ordinance Amendment 45, 09-10 Amending Chapter 10 of the Dane County Code of Ordinances, Creating Transfer of Development Rights (TDR) Zoning Districts. Motion carried.
- e) Ordinance number 03032010 An Ordinance to Create Section 10-1-5A.16.m. of the Town of Burke Code of Ordinances Regulating Signs in the Boundary Adjustment Area- Madison. Motion: Hess/Berg to approve Ordinance number 03032010 as presented. Motion carried.

3) OLD/UNFINISHED BUSINESS

- a) EMS Services. Representatives from Maple Bluff will make a presentation at the March 17, 2010 Board meeting. Representatives from Blooming Grove/Madison will also be invited to attend the meeting.
- b) Update Town Storm water issues-Charlotte's Walk, Wynbrook and Raintree subdivisions (CDBG-EAP Grant). No update.
- c) Committee & Commission appointments. No appointments were made.
- d) Policies and procedures for Order for Removal of encroachments of Town Right of Way and mailbox standards. No action was taken. Ayers is working on the street privilege ordinance.
- e) Update on Dane County interoperable radio system. No action was taken.
- f) Fence ordinance. A draft of the ordinance edited by attorney Hughes was presented to the Board. The Board viewed pictures of screening on two properties on Hwy 19 in the Town of Burke. Both are in front yards and exceed three feet in height. It was determined that there may be cases where it makes sense to exceed three feet and that the determination should be made by the Town Board on a case by case basis. The ordinance should also reference the State Statutes for agricultural fences. Ayers will ask Hughes to make the changes.
- g) Discuss Town Engineer options. Included in the packet was a spreadsheet showing engineering firms used by area towns. Hess presented the Board with a list of three engineers who are interested in working with the Town and a draft letter to be sent to each firm and MSA. Ayers will check with Hughes regarding the letter to MSA. Viney will contact Tom Pinion to let him know that the town is pursuing other options. Hess will provide Ayers with business development contact at MSA.

4) COMMITTEE REPORTS (AS APPLICABLE)

- a) Public Works- Konsella reported that the WI DOT is scheduled to begin work on the Lien Road bridge on March 10. Konsella notified the sheriff's department that there will be some truck traffic on Felland Road to two businesses on Lien Road due to the construction. Konsella also distributed a draft of the Winter Maintenance Policy and Procedures.
- b) Plan Commission/ETZ Committee- Hess reported that the ETZ meeting for March was cancelled and the Plan Commission is meeting on March 10 for a CSM review.
- c) Parks Commission- Munson reported that she purchased the candy for the Easter Egg Hunt which will be held on March 27.
- d) EMS Committee- no report.
- e) Fire Commission- no report
- f) NECC- no report.
- g) JRTC- no report.

5) ADJOURNMENT

Motion: Hess/Munson to adjourn. Motion carried. Meeting adjourned at 7:12 p.m.

Brenda Ayers
Clerk/Treasurer
Town of Burke
03/10/2010