

Town of Burke Board Meeting Minutes-March 19, 2014
Which began at 6:00 p.m.

Board members in attendance: Chairman Viney, Supervisor Berg, Supervisor Hess, Supervisor Searls and Supervisor Munson. Also in attendance: Brenda Ayers, Clerk/Treasurer; Ron Kurt, Public Works Lead; Kim Peterson, Deputy Clerk/Treasurer and Chris Hughes, Town Attorney. See attached list for other interested parties in attendance.

ALL AGENDA ITEMS ARE SUBJECT TO POSSIBLE ACTION

1) ADMINISTRATIVE

- a) It was determined that a quorum was present and the meeting was properly posted.
- b) Call to Order. Hess called the meeting to order at 5:58p.m.
- c) The Pledge of Allegiance was recited.
- d) Approval of minutes from the February 19, 2014 Board meeting. Hess requested correction for the item 1F, 8th line to say "well". Berg also added that Searls was not the only person who appreciated Public Works staff for the job they did during the winter months in regards to snow plowing. It is appreciated by the entire Board. Motion: Hess/Searls to approve minutes with revisions. Motion carried.
- e) Public Works report. Kurt reported Friday March 14th staff finished putting up road flags to make drivers aware of weight limits on roads. They will monitor thawing on a weekly basis. This week Kurt also toured the roads with Jeff from Crack Filling Services for eventual summer projects. Some of the recently paved roads are taking a beating because of the extreme cold of this winter. They will be working on ditch cleanup. This week some trees were trimmed in the Hoepker Road cemetery. Also, they have repaired some broken signs. One of the plow trucks experienced a hydraulic line break therefor a towing service was used. He and Schleicher have repaired the line. First round of chipping will start the weeks of April 14th and 21st. Kurt will be on vacation April 4-11, 2014. Hess asked if Kurt received any response back from International's regional manager regarding overage on truck warranty repairs for the 100 hours they were over. Kurt replied he had not and was told by the local dealership it is out of their hands.
- f) Clerk/Treasurer report. Ayers reported the newsletter will be going out the end of this week. Tuesday, March 25 she will be holding election training. A link was added to the Town's website in regards to the new voting machines. The owner of the Honda dealership was in to talk with her about one of the lots in the Wood/Ger area. He was requesting outdoor storage of new vehicles. Ayers told him that because of the deed restrictions there is no outdoor storage, therefore it is not allowed. Updated replacement pages of the Comp plan were handed out at the meeting.
- g) Finance Report was included in board packet.
- h) Approval of Bills. Board members reviewed the bills and signed the Town Approval cover sheet for check numbers 26599-26646 payroll related disbursements 2975-3002.
- i) Public Concerns: Public's opportunity to speak to the Town Board about any subject that is not a specific agenda item. No comments.

2) NEW BUSINESS

- a) Discussion with Judd Blau, Village of DeForest, regarding possible sale of land adjacent to the water tower (old Token Creek Sanitary District) parcel 0810-093-

8561-8. Mr. Blau advised the board that they will be doing some maintenance, sandblasting and painting to the water tower coming up this spring. Start time as soon as April. Blau indicated currently the only access is from the Peterbilt driveway and that there is a locking gate so access after business hours is a problem. Also, in order to prepare for the maintenance work the antennae will be taken down and stored. Fencing will also need to be erected. The Village would like to acquire the parcel for easier access to the water tower for maintenance and repairs to it. Berg asked if it was covered in the Boundary Agreement or would the town be able to sell it to someone else. Ayers asked if the Village wanted ownership or to have it attached to the Village. Blau indicated he was not certain. Attorney Hughes suggested sending the matter to the Plan Commission for them to discuss future uses, construction, marketability if the Town would like to sell it. Hughes also indicated possible construction easement could be looked at and advised Blau to talk with their Village attorney due to the starting date of the project. Hess expressed his support of an intergovernmental agreement. Berg noted he is interested in keeping Town of Burke residents taxes down and the land may be of some value to the Town. Motion: Searls/Berg to send the matter to the Plan Commission for the April 9th meeting. Motion carried.

- b) Discussion with Town Attorney and possible action regarding options for regulating heavy truck traffic. Hughes reported with new construction coming in Sun Prairie the Town would need to get a better handle on who is using the roads and way to extend the life of roads. Hughes, Kurt, Ayers and Anderson will be meeting with a Freight Specialist from Mead & Hunt in the next week. Hughes also recommended meeting with the owners using the heavy trucks on the roads to partner with them and get them involved early on. Searls recommended Hess to be the Town Board representative for meetings with business owners affecting the heavy use. Hughes also suggested reaching out to Sun Prairie to find out what provisions they may have in regards to the heavy truck traffic.
 - c) Discussion and possible action on an ordinance regulating quarries drafted by Dane County Towns Association. Hughes remarked given how fluid the legislature is his recommendation is not to adopt. It currently is not moving forward, it may become an issue in 2015. Motion: Searls/Berg Not to adopt and table any ordinance regulating quarries at this time. Motion carried.
 - d) Bill of Sale for Fire Vehicles. Hughes informed the board of the Intergovernmental Agreement for fire protection. 5 years to convey interest in fire equipment effective Jan. 1, 2014. (Viney arrived. 6:48 p.m.). Motion: Hess/Munson to approve bill of sale conveying interest of property pending clarification of the district transfer made to the Town of Bristol and Town of Sun Prairie. Motion carried.
 - e) Fly Dane 2014 Agreement. Motion: Hess/Berg to accept and sign Fly Dane 2014 Agreement. Motion carried.
 - f) Resolution 03192014 Recognizing Years of Service for Ron Kurt. Resolution read.
 - g) MOU with Office Staff for Summer Hours. Motion: Searls/Munson to accept MOU with Office Staff for Summer Hours. Motion carried.
 - h) Operator's licenses. Motion: Searls/Berg to approve operator license for Joseph R. Rusalen. Motion carried.
- 3) OLD/UNFINISHED BUSINESS
- a) Follow up on Felland Road storm water issue. Nothing report.
 - b) Update on Town road improvements required by the City of Madison for the UWHC at The American Center Project. Ayers reported she is currently waiting

for Hughes and Anderson to review the Developer Agreement drafted by the hospital's attorney.

- c) Update on the US 51 (Stoughton Road) Corridor Study. Kurt reported he received an email from Jeff Barons that indicated they have not come to a conclusion on the study. They will be holding a public hearing in June or July, 2014 and may know what direction they may lean towards by that date.
- d) Update on Charlotte's Walk Pond 2 un-named tributary (BB1) study. Nothing to report.

4) COMMITTEE REPORTS (AS APPLICABLE)

- a) Plan Commission. Hess reported the next meeting is April 9th and will address the parcel of land adjacent to the water tower 0810-093-8561-8(old Token Creek Sanitary District).
- b) ETZ Committee. Berg reported they met on March 10th at the new Vienna Town Hall and went over the Village's codes, landscaping and ordinances.
- c) Events Committee. Munson reported at the March Lions meeting they stuffed the candy in the eggs for the Easter egg hunt on the April 12th.
- d) Parks Commission. Berg met with commission members on March 12th and they will be meeting again to tour some of the parks in the southern portion of the town on April 29th. They also created a handbook for Park Commission duties and expectations. They will also be reaching out to the residents in the neighborhoods for input.
- e) NECC. Hess reported the next meeting on April 28th.
- f) DATC. Ayers reported at the March 17th meeting the tourism specialist had previously attended the Fishing Expo at the Alliant Energy Center where she received a number of leads to bring more people to the area.
- g) FUDA Ayers will have this removed from future agendas.

5) NEXT MEETING DATE Tuesday, April 15, 2014 following the Towns Annual meeting.

6) ADJOURNMENT Motion: Munson/Searls to Adjourn. Motion carried. Meeting adjourned at 7:13 p.m.

By: Kim Peterson, Deputy Clerk/Treasurer
Town of Burke
4/4/2014