

## TOWN OF BURKE BOARD MEETING MINUTES-April 15, 2014

Immediately following the Annual Meeting which Began at 6:00 p.m.

Board Members in attendance: Chairman Viney; Supervisor Berg; Supervisor Searls; Supervisor Hess; Supervisor Munson. Also in attendance: Brenda Ayers, Clerk; Kim Peterson, Deputy Clerk/Treasurer; Ron Kurt, Public Works Lead; Chris Hughes, Town Attorney. See attached list for other interested parties.

### ALL AGENDA ITEMS ARE SUBJECT TO POSSIBLE ACTION

#### 1) ADMINISTRATIVE

- a) Determination that a quorum is present and that the meeting was properly posted.
- b) The meeting was called to order at 6:07 p.m.
- c) The Pledge of Allegiance was recited.
- d) Approval of minutes from the March 19, 2014 Board meeting. Motion: Hess/Berg to approve the March 19, 2014 Board meeting minutes as submitted. Motion carried.
- e) Public Works report. Kurt reported staff is working on trash cleanup in the ditches, fixing signs and pot holes. Chipping will start April 14<sup>th</sup>. Also, still monitoring the roads.
- f) Clerk/Treasurer report. Ayers reported there were 484 voters at the April 1<sup>st</sup> election. Monday, April 14<sup>th</sup> she attended the District IV training. She is also going to be doing an orientation with new Board member Pat Nimmow and invited other Board members to attend.
- g) Finance Report Cash on Hand in packets.
- h) Board members reviewed the bills and signed the Town Approval cover sheet for check numbers 26647-26691 and payroll and related disbursement numbered 3003-3030.
- i) Public Concerns: Public's opportunity to speak to the Town Board about any subject that is not a specific agenda item. Jerry Lange spoke regarding the pile of trees and brush in his farm field that were taken down to fix the erosion problem last summer and asked the Board if they could contact the Fire Department on his behalf to let him burn or what other alternatives he would have to get rid of the pile. He was informed by Sun Prairie Volunteer Fire that he could not burn that large of a pile and that there would be no exceptions. He asked the Town for assistance if he could not burn by having the Public Works Department possibly chip the branches and brush. Hess told Mr. Lange that the Town is served by the Sun Prairie Fire Department and permission is needed from them not the Town. Ayers also noted that she talked with the Fire Department and Mr. Lange would need to divide the pile. Viney added that he did not have many options other than dividing the pile or getting in touch with the person he contracted with to remove the trees. George Hidalgo from Wilde Honda spoke in reference to his offer to purchase two lots in the Wood Ger development. He requested to be placed on the next Town Board meeting agenda to have some of the deed restrictions lifted. He would like to build a 1.3 million dollar parking lot for storage of new and slightly used vehicles with LED lighting designed for security along with fencing for inventory that is currently located in Sun Prairie. Mr. Hidalgo also noted that the vehicles would not be unloaded at this site but at the dealership itself. He also said he thought it would bring some tax relief to the town. Jeff Steiren asked if the stop sign at Token Road and Fox Run could be changed as it is it presents a safety issue. Kurt felt it would not pose a problem to change it. Viney noted that flags should be put on to notify drivers of the change. Dave Wiganowsky spoke regarding the Wood Ger development and that it would be a benefit to the Town.

He also signed the petition that was circulating and hoped the Town would work with Mr. Wood. Mike Lawton spoke asking to have section 2 amended of the Deed Restrictions. He added a petition has been circulated in support of the Wilde Honda proposal and the Town Board should give the applicant a chance to be heard by putting it on the agenda. Dwight Houston spoke as a land owner in the Town and recommended the Board listen to the request of Hildago's proposal for tax improvement. Tom Hanley spoke saying \$12,000 to 14,000 per year for tax relief of the proposed lot for the school district would benefit the Town, adding Wilde Honda is presently renting the Hanley lot in Sun Prairie and they have been good neighbors, keeping the lot clean and the Board should support the project and put it on the Town Board agenda.

## 2) NEW BUSINESS

- a) Scope of Services submitted by Mead & Hunt for assistance with options for regulating heavy truck traffic. Motion: Berg/Nimmow to accept job scope of services and agreement by Mead & Hunt for assistance with regulating heavy truck traffic as submitted. Motion carried.
- b) Recommendation of the Plan Commission regarding possible sale of land adjacent to the water tower (old Token Creek Sanitary District) parcel 0810-093-8561-8 Hess reported at the Plan Commission meeting April 9<sup>th</sup> made the recommendation for the Town to keep the property as it could be potential revenue. The Town may be able to provide a leased access and should work with Deforest.
- c) Request for temporary limited easement on land adjacent to the water tower submitted by the Village of De Forest. Hess asked if it was for the entire site. Deane Baker indicated it would be so that they would not have to come back. Attorney Hughes indicated he was working on some of the final language in the agreement. Motion: Hess/Searls to approve temporary limited easement on land adjacent to the water tower submitted by the Village of De Forest contingent upon Attorney Hughes' recommendations of indemnification and insurance language to include the change of "grantor" to "grantee." Motion carried.
- d) Adoption of the "Parks Commission Responsibilities" Handbook as recommended by the Park Commission. Motion: Hess/Nimmow to approve the "Parks Commission Responsibilities" Handbook. Motion carried.
- e) Approval of the 2013 Audit. Motion: Searls/Hess to approve the 2013 Audit as presented. Motion carried.
- f) Operator's licenses. Motion: Searls/Berg to approve Charles E. Rought, Agent change for Kwik Trip. Motion carried.

## 3) OLD/UNFINISHED BUSINESS

- a) Update on options for regulating heavy truck traffic. Hess reported there will be a meeting April 24<sup>th</sup> to discuss how they would like to approach the pit operators in the area.
- b) Update on Land Division/Sub Division code revision. Ayers reported she and Hughes will be working on it next week.
- c) Follow up on Felland Road stormwater issue. Ayers reported she has had no response from Mr. Sauey after the certified letter was signed for. The Town has done what it can by sending the certified letter to the property owner on behalf of the homeowners affected, however it remains private issue and the homeowners will have to pursue other options on their own. Ayers also added she could send letters to the homeowners. Hess advised Ayers to send letters for the neighbors

defining that the Town did what it could and unfortunately there is nothing more that can be done.

- d) Update on Town road improvements required by the City of Madison for the UWHC at The American Center Project including Development Agreement. Hughes indicated that some updates were made and they are waiting for the City of Madison's attorney to respond.
  - e) Update on the US 51 (Stoughton Road) Corridor Study. Nothing to update.
  - f) Update on Charlotte's Walk Pond 2 un-named tributary (BB1) study. Nothing to update.
- 4) COMMITTEE REPORTS (AS APPLICABLE)
- a) Plan Commission. Hess reported they met on April 13, 2014 regarding item 2(b) on the Town Board Agenda.
  - b) ETZ Committee. Nothing to report.
  - c) Events Committee. Lori Munson indicated the Arbor Day event is April 27<sup>th</sup> 2014.
  - d) Parks Commission. Berg reported they will be touring parks in the Town on April 29<sup>th</sup>, 2014.
  - e) NECC. Hess reported the next meeting is April 28, 2014.
  - f) DATC Ayers reported there is a meeting on Monday, April 21, 2014.
- 5) NEXT MEETING DATE set for May 21, 2014 at 6:00 p.m.
- 6) ADJOURNMENT Motion: Hess/Berg to adjourn. Motion carried. Meeting adjourned at 6:49 p.m.

By: Kim Peterson, Deputy Clerk/Treasurer  
Town of Burke  
5/7/2014