

Town of Burke
Plan Commission Minutes
June 23, 2010
5:30 p.m.

Members Present: Mike Vraniak, Chairperson; RJ Hess; Joan Stoflet; Marv Urban and George Walsh. Excused: Christie Legler.
Others Present: Brenda Ayers, Clerk/Treasurer and Chris Hughes, Town Attorney.
See attached list for other interested parties in attendance.

1. Call to order.

The meeting was called to order at 5:30 p.m. by Chairperson Vraniak.

2. Discuss /possible action concerning a preliminary CSM submitted by Wayne and Scott Endres for the purpose of dividing Lot 14, Rattmann Heights into two parcels to create a lot for Scott to build a house. Property located at 3705 Lance Lane, Madison. (parcel number 0810-104-6084-6). Motion: Hess/Walsh to table this item. Motion carried. The Plan Commission did not act on this item because the applicant was not present for the meeting.

3. Preliminary consultation with James Taff regarding a commercial land division on outlot 2 of CSM 12603 locate off County Highway CV and Larry Lane. Hughes stated this is a preliminary discussion only and that Mr. Taff would need to submit a complete application if he would like the Town to further consider the plat, since Mr. Taff withdrew his previous submission on December 30, 2009.

Mr. Taff explained that Dane County gave conditional approval to the plat, which did not include stormwater and erosion control plans. Taff further explained that he cannot give the Town specifications for Taff's Trail because the City of Madison is designing the road and the City will not take action until the Town has approved the plat.

Hughes explained that it would be helpful if Taff submitted everything required in the Town's Ordinances (which he has been given copies of) and if it is something that the City of Madison is providing he should note it on the application.

Taff asked if he should have the Quit Claim Deed for Taff's Trail recorded. Hughes explained that typically roads are dedicated to the public via the recording of the plat and that the Town will not accept the Quit Claim Deed.

Vraniak recommended that if Mr. Taff wants the Town to further consider the plat, he should submit the documentation as required by the Town's Ordinances. Hess also noted that the Town will require payment of the associated fees and escrow deposit prior to taking action.

4. Update on the DeForest ETZ. Hess reported that the June meeting was canceled and the next meeting is scheduled for July 13.

5. Approval of minutes from June 9, 2010.

Motion: Walsh/Stoflet to approve the minutes as presented. Motion carried.

6. Adjourn.

Motion: Hess/Welsh to adjourn. Meeting adjourned at 6:10 p.m. Motion carried.

Brenda Ayers
Clerk/Treasurer
Town of Burke
07/09/2010