

Town of Burke
Plan Commission Minutes
October 10, 2012
5:30 p.m.

Members Present: Mike Vraniak; Christie Legler; Joan Stoflet and Marv Urban.
Excused: RJ Hess and George Walsh. Others Present: Brenda Ayers, Clerk/Treasurer.
See attached list for other interested parties in attendance.

1. The meeting was called to order at 5:30 p.m. by Vraniak.
2. Discuss/possible action concerning a proposed four lot CSM submitted by Deborah Duckart for the purpose of making the sale of the property easier, property located at 3311 & 3353 Nelson Rd (parcel number 0810-243-8000-4). See discussion under agenda item 3.
3. Discuss/possible action concerning a proposed one lot CSM submitted by Deborah Duckart for the purpose of adjusting the property boundary to better reflect the house and septic system, property located at 3313 and 3315 Nelson Rd (parcel number 0810-243-8030-8). Agenda item 2 and 3 were discussed simultaneously. Duckart explained that she plans to move into the house on the one lot CSM and sell the remaining lots. Duckart noted that there are buildings on lot 4 that are not depicted on the CSM. Vraniak asked how those buildings are accessed. Duckart responded that there is an existing drive on lot 4 that is not depicted on the CSM. Vraniak asked about the zoning split on the four lot CSM. According to Access Dane, the 13.93 acres are zoned C-1 and the remainder is A-1. Ayers reported that she asked the surveyor to be prepared to address the zoning issue at the meeting; however the surveyor was not present.

Motion: Vraniak/Stoflet to table action on agenda items 2 & 3 and to request that the four lot CSM be revised to depict the buildings and access on lot 4 and the zoning on the CSM. Motion carried.

4. Update on the DeForest ETZ. Urban reported that the ETZ has not met since July.
5. Approval of minutes from August 22, 2012. Motion: Stoflet/Legler to approve the minutes as presented. Motion carried.
6. Adjourn. Motion: Legler/Urban to adjourn. Meeting adjourned at 6:18 p.m. Motion carried.

Brenda Ayers
Clerk/Treasurer
11/09/2012