

**Town of Burke Board Meeting Minutes – November 17, 2010**  
**Immediately following the meeting of the electors, which began at 6:00 p.m.**

Board members in attendance: Chairman Viney, Supervisor Berg, Supervisor Hess, Supervisor Munson and Supervisor Searls. Also in attendance: Brenda Ayers, Clerk/Treasurer; Lois Ford, Deputy Clerk/Treasurer and Ron Kurt, Public Works and Anne Anderson, Town Engineer. See attached list for other interested parties in attendance.

**1. ADMINISTRATIVE**

- a. It was determined that a quorum was present and that the meeting was properly posted.
- b. The meeting was called to order at 6:05 p.m. by Viney.
- c. The Pledge of Allegiance was recited.
- d. Approval of November 3, 2010 Board meeting minutes. Motion: Berg/Hess to approve the minutes as revised. Berg noted a grammatical error in item 4g. “very smooth” should be “smoothly.” Motion carried.
- e. Public Works report. Kurt reported that the plow trucks are loaded with salt and ready for the season. The engine sensor light has been coming on in Dave’s truck. They will take it to Peterbilt next week for an assessment. Don Hoffmann was in last week to become familiar with the plow routes. The radiator was leaking in the 2009 one-ton and Stark’s replaced it under warranty. Rick from Blooming Grove asked if we had room to store one of their trucks while their new building is under construction. There is room in the lower cold storage shed. The Board members agreed to allow Blooming Grove to store their truck in the cold storage area at no charge as long as they provide proof of insurance.
- f. Clerk/Treasurer report. Ayers reported that the Circuit Court referred the Schlobohm case back to the Northeast Community Court. She also reported that she was contacted by Greg Frahm with the Village of DeForest regarding paperwork that Dan Ramsey wanted signed by her for a Site Assessment Grant application through the DNR on the old BP property. The application deadline was November 15 and Ayers was contacted by Frahm on November 11 which did not allow enough time for the Board to meet and authorize the signature on the application. Ayers suggested that Ramsey have the owner of the property (Bank of Cross Plains) contact the Town to start discussions prior to the next grant deadline.
- g. Finance Report. Ford provided the Cash on Hand report as of October 31.
- h. Approval of Bills. Board members reviewed the bills and signed the Town Board Approval cover sheet for check number 24108-24123 and payroll related disbursements number 1437-1454.
- i. Public Concerns: none.

**2. NEW BUSINESS**

- a. Operator’s licenses. Motion: Searls/Berg to approve operator’s licenses for Stephanie Bartles, Michael Freidel and Amber Pings as presented. Motion carried.
- b. Adoption of the 2011 General Budget and Utility Budgets. Motion: Berg/Munson to approve the 2011 Budgets for Eagle Crest Utility District #2, Zeier Utility District #6 and the General Fund as presented. Motion carried.

- c. Reduction of speed limit on Reiner Road. Ayers reported that attorney Hughes advised that according to State Statutes a traffic study needs to be completed prior to changing the speed limit. Ayers contacted the City of Madison to obtain a copy of their study and was informed that they did not conduct a study. Based on Hughes's advice, Ayers will ask Anne Anderson and Deputy Veto to submit written opinions on reducing the speed limit. A discussion followed regarding whether or not that portion of Reiner Road is in the Town limits. Ayers will research this further.
- d. Discuss options of prosecuting attorney through NECC. Ayers reported that in recent cases before the NECC the Town paid for services from both Stafford Rosenbaum and the court's prosecuting attorney. Chris Hughes and Jon Evenson made a presentation to the Court Commission at their meeting in October and the Commission (based on input from the Court Clerk and Judge) voted to stay with the present firm of Axley Brynelson but agreed that the individual municipalities may choose to use their own prosecutors. Searls asked for the opportunity to research this since he was unable to attend the Court Commission meeting.

### **3. OLD/UNFINISHED BUSINESS**

- a. Update Town Storm water issues-Charlotte's Walk, Wynbrook and Raintree subdivisions
- b. Charlotte's Walk pond sediment removal. Anne Anderson of Mead and Hunt presented a Project Scope for Charlotte's Walk Pond 2 Sediment Removal. She also explained that she reviewed the schedule for dredging the pond and recommends modeling improvements of the pond prior to dredging. Anderson also recommended that one of the possibilities for a solution is to work with other communities in a collaborative effort to improve the stream. Motion: Hess/Searls to approve the project scope as defined at a cost not to exceed \$14,000. Motion carried.
- c. Committee & Commission appointments. No appointments were made.
- d. Possible repair of Charlotte's Way. No action was taken.
- e. Follow up on 2009 Road projects. Ayers reported that she and Kurt provided attorney Evenson with estimates for repairs to the cracks in the road and the landscaping. Kurt reported that in a report regarding the road borings Anne Anderson noted that the pavement was deficient in the boring locations. The report also noted that this does not mean that it can be concluded that the pavement is deficient throughout the project.
- f. Status of Intergovernmental Agreement for EMS Services. The Board was provided with version 10112010 of the agreement which included minor wording changes recommended by the company that provides insurance for both the Town of Blooming Grove and Town of Madison. These changes were also reviewed by attorney Fleming. Motion: Berg/Munson to approve version 10112010 of the Intergovernmental Agreement for EMS Services. Motion carried.
- g. EMS District dissolution- Ayers reported that she is meeting with Krueger and Wolf on November 18 and she will provide a report after that meeting.
- h. Possible Town TIF. Ayers reported that Frahm received a call from Joanna Burish of Welton Enterprises indicating that they are willing to put money into a TIF project.

### **4. COMMITTEE REPORTS (AS APPLICABLE)**

- a. Plan Commission/ETZ Committee- Hess reported that the ETZ was canceled for November. Hess also reported that the Plan Commission had a preliminary consultation

- with Paul “Mike” Spahn regarding a land division his wife and her attorney were proposing.
- b. Parks Commission- none.
  - c. EMS Committee- none.
  - d. Fire Commission- Viney and Munson will attend the meeting on Thursday, November 18, 7:30 a.m.
  - e. NECC- no update.
  - f. JRTC- Ayers reported that a Discover Wisconsin preview party is being planned for March 15, 2011.

## **5. ADJOURNMENT**

Motion: Berg/Munson to adjourn. Motion carried. Meeting adjourned at 7:22 p.m.

Brenda Ayers  
Clerk/Treasurer  
Town of Burke  
12/08/2010