

**TOWN OF BURKE TOWN OF BURKE BOARD MEETING MINUTES May 20, 2015 AS REVISED AT  
THE JUNE 17 Board meeting**

Board members in attendance: Chairman Viney, Supervisor Berg, Supervisor Stieren and Supervisor Nimmow, Supervisor Truitt absent. Also in attendance: Brenda Ayers, Clerk/Treasurer; Ron Kurt, Public Works Lead; Kim Peterson, Deputy Clerk/Treasurer. See attached list for other interested parties in attendance.

**ALL AGENDA ITEMS ARE SUBJECT TO POSSIBLE ACTION**

**1) ADMINISTRATIVE**

- a) It was determination that a quorum is present and that the meeting was properly posted.
- b) The meeting was called to order at 6:08 p.m.
- c) The Pledge of Allegiance was recited.
- d) Public Hearing regarding a Certified Survey Map submitted by Rick and Sharon Ouimette, Sun Prairie Investors, LLC, for the purpose of adjusting the lot line of lot 1 CSM 4147 for the purpose of including a sixty-nine (69) foot strip purchased from the owner of lot 1 CSM 5701, property located at 3361 Brooks Drive. Parcel number 0810-123-9000-7 No comments.
- e) Approval of minutes from the April 21, 2015 Board meeting Motion: Nimmow/Stieren to approve the April 21, 2015 minutes as submitted. Motion carried.
- f) Public Works report. Kurt reported the new truck has been ordered and will not be available until July. He will also be going with Monroe Truck for the accessory package. It should be set up before fall. Staff is currently cleaning ditches and spraying along guard rails for weeds. They will start on ditch mowing. He added that the Clean Sweep on the May 16 was a success and that 2 dumpsters were filled to capacity. He is also currently working on pricing for the type of chip seal material that will be used. Brown boiler slag vs. slurry seal that has been used in the past. He feels the brown slag material holds up better over time. The areas that will be done are as follows: Burke Conservancy subdivision, Fox Run, Rebel Drive, Broken Bow Rd and Norse Court.  
Berg thanked Ron and Brenda for their work at the Clean Sweep.
- g) Clerk/Treasurer report. Ayers reported the Arbor Day event was successful, all the trees were dispersed. Summer office hours to begin Tuesday after Memorial Day.
- h) Finance Report was included in the board packets.
- i) Approval of Bills. Board members reviewed the bills and signed the Town approval cover sheet for check numbers 27521-27566 and payroll related disbursements number 3406-3436.
- j) Public Concerns: Public's opportunity to speak to the Town Board about any subject that is not a specific agenda item. None.

**2) NEW BUSINESS**

- a) Resolution 05202015 Approving a Certified Survey Map submitted by Rick and Sharon Ouimette, Sun Prairie Investors, LLC. Motion: Stieren/Berg to approve

Resolution 05202015 Approving a Certified Survey Map submitted by Rick and Sharon Ouimette, Sun Prairie Investors, LLC. Motion carried.

- b) Request from Token Creek Lions Club for closure of the road, use of gator, use of no parking signs and garbage pick-up/drop-off for the Token Creek 4<sup>th</sup> of July Parade. Julie Hellenbrand spoke on behalf of the Lions indicating they were going back the basics in regards to the parade. Road closure will be from 10am to 4pm. Kurt indicated that the Town would not pick up the garbage. He advised calling Scott Woody and Ben August to find out what had been done in the past. He also asked for a call a week prior to the event so arrangements can be made. Motion: Stieren/Nimmow to allow the Token Creek Lions Club to close the road, use of the gator, barricades and no parking signs. Motion carried.
  - c) Request from the Token Creek Lions Club for Tourism funds to purchase a tent for use at club events. Julie Hellenbrand representing the Lions indicated they would like to purchase a 18x40 tent to be used for the Easter Egg Hunt and other club events. It is made of high quality material and will be kept at club member Ben August's home. Berg asked if they considered getting money from the Tourism Commission. Ayers indicated the funds are in the Town budget from the 4<sup>th</sup> quarter Room Tax which was not passed on through the Tourism Commission as a result of the Town's decision to discontinue participation. Motion: Stieren/Berg to approve the request from the Token Creek Lions Club for Tourism funds to purchase a tent for use at club events not to exceed \$1,600.00. Motion carried.
  - d) Intergovernmental Agreement Relating to the Acquisition of Burke Utility Districts #2 and #6 Between the City of Madison and Town of Burke. Ayers reported the agreement was included in the packet. A public hearing will be held at the June 17<sup>th</sup> meeting. After the public hearing the Board decision will refer to the Plan Commission. Ayers also indicated a joint letter with Madison will be sent to residents after the public hearing.
  - e) Approval of the 2014 Audit Report. Motion: Viney/Stieren to approve the 2014 Audit report. Motion carried.
  - f) Operator Licenses. Motion: Stieren/Berg to approve operator licenses for Rose Clouiter and Andrea Olmstead. Motion carried.
- 3) OLD/UNFINISHED BUSINESS
- a) Consideration of a sex offender residency ordinance. Nimmow spoke indicating he understands the concern, however he feels an ordinance doesn't take care of the problem. He noted that when a person was located across the street from his home it was very close to the bus stop. Viney asked who's responsible for notifying the bus company and schools. Berg understood that people with the concerns had to approach the school boards and bus companies themselves. Stieren added that he doesn't believe we have the means of enforcing the ordinance, adding they are already all around us. Nimmow also noted most of these people do not want to draw attention to themselves. It was noted that most of the offenders know the people they are doing this to. Berg is concerned that if the Town were to spend a substantial amount of money and resources that the validity of that ordinance would be questioned as it has in other cities and

municipalities. Berg adding the Department of Corrections made compelling argument and the issue of homelessness. He added the Town recently approved a place to help homeless women and families at Shelter from the Storm. An ordinance for this would be contributing to homelessness. Nimmow doesn't like it but feels our hands are tied. Motion: Viney/Nimmow not to consider adopting a sex offender residency ordinance. Motion carried.

- b) Update on Land Division/Sub Division code revision. No update.
  - c) Update the UWHC at The American Center Project. Kurt reported that a portion of Portage road was milled, the turn lanes have been added and it will be repaved on the 21<sup>st</sup>.
  - d) Update on Charlotte's Walk Pond 2 un-named tributary (BB1) study. No update.
- 4) COMMITTEE REPORTS (AS APPLICABLE)
- a) Plan Commission Berg reported item 2a above was before the commission and it was recommended for Town Board approval. The next meeting is June 10<sup>th</sup>.
  - b) ETZ Committee. No update.
  - c) Parks Commission. Stieren reported they met prior to this meeting and talked about locations for shelters. Viney indicated that he received a call from resident Dave Hart in the Foxmor subdivision and that Mr. Hart was unaware of the shelter proposal in the park near his home. Stieren said he would have Commission members get a hold of the Homeowner Association contacts to make sure a majority of residents are in favor of the shelters.
  - d) NECC Nimmow reported they met April 27.<sup>th</sup> No issues or concerns.
- 5) NEXT MEETING DATE June 17<sup>th</sup>, 2015
- 6) ADJOURNMENT Motion: Nimmow/Stieren to adjourn. The meeting was adjourned at 7:26 p.m.

By: Kim Peterson  
Deputy Clerk/Treasurer  
6/11/2015