

Town of Burke Board Meeting Minutes – February 17, 2016
6:00 p.m.

Board members in attendance: Supervisor Berg, Supervisor Nimmow, Supervisor Stieren and Supervisor Truitt. Excused: Chairman Viney. Also in attendance: Brenda Ayers, Administrator/Clerk/Treasurer; Teri Saxon, Deputy Clerk/Treasurer and Anne Anderson, Town Engineer. See attached list for other interested parties in attendance.

1. ADMINISTRATIVE

- a. It was determined that a quorum was present and that the meeting was properly posted.
- b. The meeting was called to order at 6:00 p.m. by acting Chair Berg.
- c. The Pledge of Allegiance was recited.
- d. Public Concerns: Public's opportunity to speak to the Town Board about any subject that is not a specific agenda item. Nimmow inquired about posting the ballot for upcoming elections on the Town website.

2. Consent agenda (*all items listed under the consent agenda will be approved in one motion without discussion unless any Board member requests that the item be removed for individual discussion and possible action. Any item so removed shall be considered after the approval of the remainder of the consent agenda*)

- a. Approval of minutes from the January 20, 2016 Board meeting
- b. Approval of bills (payroll related disbursements #3680-#3706 and bills #27972-#28014) and Cash on Hand report as of January 31, 2016
- c. Operator licenses- Sean Brennan, Stop N Go

Motion: Truitt/Stieren to approve the consent agenda. Motion carried.

3. NEW BUSINESS

- a. Results of the survey of Conservancy Estates drainage and the Town engineer's recommendations. Anderson explained that in follow up to a discussion with resident Gary Richards regarding drainage concerns on the south side of the park property she, Ron Kurt and Richards viewed the site in August 2015. In her follow up memo dated August 17, 2015 she noted, among other items, that it appeared that the drainage ditch on the south side of the property does not have an outlet and recommended a survey of the area. After reviewing the survey Anderson issued a memo dated January 25, 2016 regarding the results. As noted in the memo, a two feet wide drainage path with a slope of .5% does exist. Though it is slightly less than ideal for a grass channel, it is functional. Anderson recommended waiting until spring to see what happens and if drainage problems continue, the secondary berm at the southwest corner could be cut down. Since it is a small area of disturbance a permit from the County is likely not required. This work would ideally be performed during the growing season and can be done by a contractor that the Town routinely works with. Anderson and Kurt could work with the contractor to check the grades for positive drainage. It was the consensus of the Board to wait until spring to make a determination about proceeding and to have Kurt obtain estimates for the work.
- b. Attachment petitions submitted by Menard, Inc on behalf of Paul M. Spahn and Brooks Inc. (Lew Brooks, President) parcel numbers 0810-122-9181-0 and 0810-123-8501-0; respectively.

4. OLD/UNFINISHED BUSINESS None.

5. COMMITTEE REPORTS (AS APPLICABLE)

- a. Plan Commission- did not meet in February.
- b. ETZ Committee- February meeting was canceled.
- c. Parks Commission- next meeting is March 1.
- d. NECC- met January 25th.

6. NEXT MEETING DATE-March 16, 2016.

7. ADJOURNMENT

Motion: Nimmow/Stieren to adjourn. Motion carried. Meeting adjourned at 6:21 p.m.

Brenda Ayers
Administrator/Clerk/Treasurer
Town of Burke
03/08/2016