

**Town of Burke Board Meeting Minutes
July 20, 2016 -- 6:00 p.m.**

Board members in attendance: Chairman Viney, Supervisor Berg, Supervisor Nimmow, and Supervisor Stieren. Excused Supervisor Truitt. Also in attendance: Brenda Ayers, Administrator/Clerk/Treasurer and Ron Kurt, Public Works Lead. See attached list for other interested parties in attendance.

1) ADMINISTRATIVE

- a) It was determined that a quorum was present and that the meeting was properly posted
- b) Call to Order at 6:00 p.m. by Chairmen Viney.
- c) The Pledge of Allegiance was recited.
- d) Public Concerns: Public's opportunity to speak to the Town Board about any subject that is not a specific agenda item. No comments.

2) Consent agenda (*all items listed under the consent agenda will be approved in one motion without discussion unless any Board member requests that the item be removed for individual discussion and possible action. Any item so removed shall be considered after the approval of the remainder of the consent agenda*)

- a) Approval of minutes from the June 15, 2016 Board meeting
- b) Approval of bills (payroll related disbursements #3831-3859# and bills #28232-#28274)
- c) Operator's License applications. None.

Motion: Berg/Stieren to approve the consent agenda. Motion carried.

3) NEW BUSINESS

- a) Temporary Class B License application to sell fermented beverages submitted by VFW Post 8483 for a car show on August 20, 2016. Motion: Stieren/Berg to approve the license as requested. Motion carried.
- b) Request from Deborah Duckart to remove trash charges from 3311 and 3313 Nelson Rd. Ayers reported that the buildings on the properties were razed within the last month. Motion: Stieren/Berg to refund the trash charges for 2016 (2015 tax bill). Motion carried.
- c) Adaptive Management MOU. Ayers reported that the MOU put in writing what the Board verbally agreed to at the April 19, 2016 meeting. Motion: Berg/Nimmow to approve the MOU as presented. Motion carried.
- d) Resolution 07202016A approving the 2015 CMAR report. Motion: Nimmow/Stieren to approve the resolution as presented. Motion carried.
- e) Resolution 07202016B Transferring Excess 2015 Budget Funds to 2016 Budget. Motion: Berg/Stieren to approve the resolution as presented. Motion carried.
- f) Set date and time for special town meeting to dispose of property (transfer of property adjacent to the water tower to DeForest)- August 17, 2016 at 5:45 p.m. The Plan Commission recommended the transfer of the property to DeForest but was concerned about missing out on future revenues from the property so they also recommended negotiating a percentage of profits from royalties over the next 20 years. Viney inquired about the royalties. Berg reported that the Plan Commission felt there is a possibility that communication companies might rent space on the lot in the future. Ayers reported that the Village Committee of the Whole will discuss the Plan Commission's

recommendation on August 2. Ayers also reported that village staff feels that if the Town wants a portion of any income they should also share the cost of negotiating the lease agreements.

4) OLD/UNFINISHED BUSINESS

- a) County Highway C construction update. Berg reported that a resident had concerns about a new drainage ditch in the right-of-way on her property. Kurt reported that he spoke with her on Monday and she no longer had concerns.

5) COMMITTEE REPORTS (AS APPLICABLE)

- a) Plan Commission- met July 13. New member- Jodi Nachtwey.
- b) ETZ Committee- July meeting canceled. Next meeting August 9.
- c) Parks Commission- Public Works staff placed gravel under the new equipment at Hagen Hill Park. Materials cost was approximately \$1,200 which was well under the \$5,000 allocated to the project. Parks Commission will present additional project recommendations at the August meeting.
- d) NECC- meeting July 25.

6) NEXT MEETING DATE- August 17. Town Meeting at 5:45 p.m. immediately followed by Board Meeting.

7) ADJOURNMENT. Motion: Nimmow/Stieren to adjourn. Motion carried. Meeting adjourned at 6:26 p.m.

Brenda Ayers
Administrator/Clerk/Treasurer
Town of Burke
7/22/2016