

Town of Burke Board Special Meeting Minutes
Wednesday, November 1, 2017
6:00 p.m.

Board members in attendance: Chairman Viney, Supervisor Berg, Supervisor Nimmow and Supervisor Truitt. Excused: Supervisor Stieren. Also in attendance: Brenda Ayers, Administrator/Clerk/Treasurer.

- 1) ADMINISTRATIVE
 - a) It was determined that a quorum was present and the meeting was properly posted.
 - b) The meeting was called to order at 6:00 PM by Chairman Viney.
 - c) The Pledge of Allegiance was recited.

- 2) CLOSED SESSION. THE TOWN BOARD WILL CONVENE INTO CLOSED SESSION PURSUANT TO WI STATUTE 19.85 (1) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility to consider rescinding the motion made at the October 18 Board meeting setting 2018 salary increases and to discuss 2018 salary increases. Motion: Truitt/Nimmow to convene in closed session. Truitt-aye, Viney-aye, Nimmow-aye and Berg-aye. Motion carried.

- 3) OPEN SESSION. The Town Board will reconvene into open session pursuant to WI Statues 19.85 (2) for discussion and possible action regarding matters discussed in Closed Session. Motion: Nimmow/Berg to reconvene in open session. Motion carried.

- 4) POSSIBLE ACTION ON MATTERS DISCUSSED IN CLOSED SESSION. Motion: Berg/Nimmow to revise the budget to include up to a 5% salary increase depending on performance for full-time employees. Truitt- nay. Motion carried. Motion: Berg/Nimmow to rescind the motion made at the October 18 meeting authorizing an up to 2% salary increase for full-time employees based on performance. Motion carried.

- 5) 2018 Budget update. It was noted that the budget was updated since the October 18 meeting to include a contract with the Dane County Sheriff's department at \$80.15 per hour and an average of 12 hours per week. The Town is not held to the 12 hours per week, it could be more or less billing will be based on actual hours.

- 6) NEXT MEETING DATE. November 15, 2017

- 7) ADJOURNMENT. Motion: Nimmow to adjourn. Meeting adjourned at 7:42 p.m.

Brenda Ayers
Administrator/Clerk/Treasurer
11/10/2017