

Town of Burke Meeting Minutes
Tuesday, April 17, 2018
immediately following the Annual Meeting which began at 6:00 p.m.

Board members in attendance: Chairman Viney, Supervisor Berg, Supervisor Nimmow, Supervisor Stieren, and Supervisor Truitt. Also in attendance Brenda Ayers, Administrator/Clerk, Treasurer, Teri Saxon, Deputy Clerk/Treasurer and Ron Kurt, Public Works Lead Patrolman. See attached list for other interested parties in attendance.

1) ADMINISTRATIVE

- a) It was determined that a quorum was present and the meeting was properly posted.
- b) The meeting was called to order at 6:05 p.m. by Chairman Viney.
- c) The Pledge of Allegiance was recited.
- d) Public Concerns: Public's opportunity to speak to the Town Board about any subject that is not a specific agenda item. No comments.

2) Consent agenda (*all items listed under the consent agenda will be approved in one motion without discussion unless any Board member requests that the item be removed for individual discussion and possible action. Any item so removed shall be considered after the approval of the remainder of the consent agenda*)

- a) Approval of minutes from the March 21, 2018 Board meeting.
- b) Approval of bills (payroll related disbursements #4473-4500 and bills #29361-29401) and March Cash on Hand reports.
- c) Operator's Licenses – Ashley E. Oestreicher.

Motion: Stieren/Berg to approve the consent agenda as presented. Motion carried.

3) NEW BUSINESS

- a) Resolution 04172018 approving a Conditional Use Permit (CUP) requested by Camping World for indoor display of recreational vehicles at Gander Outdoors, 6199 Metro Dr. Camping World indicated the requested CUP is to display vehicles for informational use only not for purchase at Gander Outdoors. Berg stated that the CUP came before the Plan Commission and ETZ Committee and all six conditions were met unanimously. Ayers noted that the Resolution includes five conditions recommended by the ETZ.

Motion: Berg/Stieren to approve Resolution 04172018 approving a Conditional Use Permit requested by Camping World for indoor display of recreational vehicles at Gander Outdoors. Motion carried.

- b) Request for a variance to allow a second driveway submitted by William and Leigh Eddy, 4115 Anderson Rd.

Motion: Truitt/Nimmow to approve the variance to allow a second driveway submitted by William and Leigh Eddy. Motion carried.

- c) Consideration of the purchase of solar radar speed signs. Ayers noted information gathered for two models of radar signs and differences between the TC400 and TCA400. She indicated they both have the ability to display speed and take traffic counts but the TCA400 can also display messages. Both models are portable and have solar panels with battery backup. Ayers further indicated that in discussion with other municipalities they expressed they were happy with their signs and felt the ability to conduct their own traffic studies was cost effective. Viney indicated the Board feels the purchase of solar radar speed signs would be beneficial to the Town. Ayers indicated she will gather more information to revisit at next month's meeting.
- d) Consideration of a request from the Village of DeForest for a jurisdictional of a portion of right-of-way on STH 19 from the Town to the Village.

Motion: Berg/Stieren to approve the request from the Village of DeForest to change the jurisdiction of the right-of-way. Motion carried.

- e) Consideration of revising Town road weight limits for non-truck routes. Viney noted that currently the roads weight limits are 5 Tons. Kurt noted the 5 Ton weight limit could be a truck with a trailer carrying a bobcat. Ayers further noted that could also be some RV's. Truitt raised concern that doubling the weight limits could have a huge effect on road maintenance. Ayers stated that currently the roads are posted 5 Tons all year round. She further stated that during spring thaw roads are flagged and enforced with special permits. She added that if weight limits were revised then during spring thaw we could reduce weight limits to 5 or 8 Tons. She further added that home deliveries are exempt to road weight limits except during spring thaw. Viney asked Ayers to draw up an ordinance for next month's meeting.
- f) Snowplow contract for 2018-2021 submitted by Premier Management. Ayers noted the new contract includes a one percent annual increase.

Motion: Stieren/Truitt to approve the snowplow contract for 2018-2021 submitted by Premier Management. Motion carried.

- g) Approval of the 2017 audit.

Motion: Truitt/Stieren to approve the 2017 audit as presented. Motion carried.

4) OLD/UNFINISHED BUSINESS

- a) Consideration of revisions to the Town's fence ordinance to establish side and rear yard setbacks. Ayers stated that in discussion with the building inspector he reminded her of the maintenance requirements and leaving one to two feet to maintain and mow. Truitt stated that he felt people could work together to maintain lot line fencing. Stieren indicated that to have one to two feet setbacks was an eye sore. Ayers added that the distance between is hard to maintain and shared fence lines have a better appearance. The Board is in favor of lot line fences.

5) COMMITTEE REPORTS (AS APPLICABLE)

- a) Plan Commission. Met on April 4. Berg stated three issues came before the Planning Commission and will come before the Board.
- b) ETZ Committee. Met on April 10. Nimmow noted they discussed the Camping World's Conditional Use Permit. The Committee feels they need to meet more frequently to discuss changes to the Village of DeForest zoning ordinances.
- c) Parks Commission. No meeting.
- d) NECC. Meeting on May 7.

6) NEXT MEETING DATE. Wednesday, May 16, 2018 Board of Review meeting to adjourn until a later date 5:45 p.m. and regular Board meeting 6:00 p.m.

7) ADJOURNMENT. Motion: Stieren to adjourn. Meeting adjourned at 6:41 p.m.

Teri Saxon
Deputy Clerk/Treasurer
Town of Burke
May 11, 2018