

**Town of Burke Meeting Minutes**  
**Wednesday, December 19, 2018**  
**6:00 p.m.**

Board members in attendance: Chairman Viney, Supervisor Berg, Supervisor Nimmow, Supervisor Stieren and Supervisor Truitt. Also in attendance Brenda Ayers, Administrator/Clerk/Treasurer. See attached list for other interested parties in attendance.

**ALL AGENDA ITEMS ARE SUBJECT TO POSSIBLE ACTION**

1) ADMINISTRATIVE

- a) It was determined that a quorum was present and that the meeting was properly posted.
- b) The meeting was called to order at 6:00 p.m. by Chairman Viney.
- c) The Pledge of Allegiance was recited.
- d) Public Concerns: Public's opportunity to speak to the Town Board about any subject that is not a specific agenda item. Town resident Daniel Foth introduced himself and provided Board Members with his business card. Mr. Foth is a Local Government Specialist with the UW Extension. He offered assistance to the Town.

Viney reported on a complaint of dumping of yard waste in the Rattmann Heights Park. Viney and Ayers discussed the matter and decided that a post card sent to all residents in the neighborhood as a friendly reminder that dumping in the park is not acceptable was the best way to address the complaint. The person that filed the complaint was not satisfied with the Town's decision on how to handle the matter. He contacted both Viney and Stieren. Ayers also had discussions with the complainant and reminded him that it is up to the Town to decide how to handle matters affecting Town property. Both Stieren and Viney explained that there has also been an issue with dumping of yard waste on parkland that is currently being leased as cropland in the same neighborhood so they felt it was appropriate to send a notice to all residents rather than singling out one person or household.

2) Consent agenda (*all items listed under the consent agenda will be approved in one motion without discussion unless any Board member requests that the item be removed for individual discussion and possible action. Any item so removed shall be considered after the approval of the remainder of the consent agenda*)

- a) Approval of minutes from the November 21, 2018 Board meeting.
- b) Approval of bills (payroll related disbursements #4718-4746 and bills #29756-297821) and November Cash on Hand report.
- c) Operator's Licenses- Cody Groh

Motion: Berg/Nimmow to remove Operator's Licenses from the consent agenda. Motion carried.

Motion: Truitt/Berg to approve the remainder of the consent agenda as presented. Motion carried.

Motion: Truitt/Nimmow to deny the operator's license for Cody Groh due to items in the background check related to alcohol that raised concerns about his ability to exhibit good judgment in selling alcohol. Motion carried. It was noted that Mr. Groh was present prior to the meeting with the assumption he was picking up his license. Ayers explained the meeting process to him and while he signed the attendance sheet, he left prior to the start of the meeting.

3) NEW BUSINESS

- a) Pay request #1 submitted by RG Huston for the Burke and Seminary Springs Roads project. A copy of the pay request was provided in the meeting packet. Ayers noted that it had been reviewed by the Town's engineer. Motion: Berg/Stieren to approve pay request #1 in the amount of \$232,351.47 as presented. Motion carried.
- b) Early Attachment and Revenue Sharing Agreement with the City of Madison for the properties located at 4202 and 4210 Hoepker Rd. A draft of the agreement was provided in the meeting packet. It was noted that the City of Madison agreed to payment of the full 50% of the City's portion of tax collections as requested by the Town. Motion: Stieren/Truitt to approve the agreement as presented. Motion carried.
- c) A request from Dave Martin to remove the trash and recycling charges from the 2018 tax bill for 4614 Dovetail Dr units 1 & 2. A copy of the request from Mr. Martin was provided in the meeting packet. Mr. Martin has contracted privately for commercial service of these properties. Motion: Berg/Nimmow to approve the request. Motion carried.

4) OLD/UNFINISHED BUSINESS

None

5) COMMITTEE REPORTS (AS APPLICABLE)

- a) Plan Commission- nothing to report.
- b) ETZ Committee- nothing to report.
- c) Parks Commission- covered under public comment.
- d) NECC- nothing to report.

6) NEXT MEETING DATE. Wednesday, January 16, 2019, 6 p.m.

7) ADJOURNMENT. Motion: Nimmow/Stieren to adjourn. Meeting adjourned at 6:25 p.m.

Brenda Ayers  
Administrator/Clerk/Treasurer  
Town of Burke  
January 9, 2019