

**Town of Burke Plan Commission Meeting Minutes**  
**Wednesday, June 5, 2019**  
**5:45 p.m.**

Commission members in attendance: Mike Vraniak, Chair; Steve Berg; Jodi Nachtwey, Joan Stoflet and Marv Urban. Excused: George Walsh. Also in attendance: Brenda Ayers, Administrator/Clerk/Treasurer. See attached list for other interested parties in attendance.

1. The meeting was called to order at 5:51 p.m. by Vraniak.
2. Discussion/possible action regarding a rezone petition submitted by Peter Sachs from NR-C to RR-2 for the purpose of creating four residential lots at the property located at 3285 Nelson Rd (parcel numbers 0810-244-8600-7 and 0810-244-8700-3). Vraniak noted that lots 2 & 4 of the proposed CSM do not meet the minimum size requirements and should be rezoned to RR-1.

Motion: Berg/Nachtwey to recommend approval of the rezone of proposed lots 2 and 4 to RR-1 and the remainder to RR-2. Motion carried.

3. Discussion/possible action regarding a Certified Survey Map submitted by Peter Sachs for the purpose of creating four residential lots at the property located at 3285 Nelson Rd (parcel numbers 0810-244-8600-7 and 0810-244-8700-3 8670-3). Vraniak noted that there are a few items to be resolved such as the details of the road improvements, stormwater, soils data, etc. However, since the Plan Commission worked through the layout of the land division during the conceptual consultations he felt those items could be addressed with the Town Board. Nachtwey and Stoflet agreed that many of the concerns about the lot layout, etc. had been addressed at the preliminary consultations.

Motion: Berg/Stoflet to recommend approval of the CSM with the following contingencies: 1) Town and County rezone approval; 2) Provide or obtain Board approval to waive: a) Deed Restrictions, b) Restrictive Covenants, c) Park Land dedication; 3) Provide: a) Soils data, b) Preliminary road specs, c) Stormwater Plan (if required by Dane County), d) Letter of Credit for improvements (the road) 4); Work out road details with Town Board; 5) Satisfaction of any conditions, information requested, etc. from the Town Engineer and Town Attorney. Motion carried.

4. Update on the DeForest ETZ. Nothing to report.
5. Update on items that previously appeared before the Plan Commission. The Burke Lutheran CUP was approved by the Town Board and Dane County.
6. Approval of minutes from May 1, 2019. Motion: Stoflet/Nachtwey to approve the minutes as presented. Motion carried.
7. Meeting adjourned at 6:07 p.m.

Brenda Ayers  
Administrator/Clerk/Treasurer  
06/28/2019