

TOWN OF BURKE
Wednesday, September 18, 2019
6:00 p.m.

Board members in attendance: Chairman Viney, Supervisor Berg, Supervisor Nimmow, Supervisor Stieren, and Supervisor Truitt. Also Brenda Ayers, Administrator/Clerk/Treasurer, Teri Saxon, Deputy Clerk/Treasurer, and Anne Anderson, Town Engineer. See attached list for other interested parties in attendance.

ALL AGENDA ITEMS ARE SUBJECT TO POSSIBLE ACTION

1) ADMINISTRATIVE

- a) It was determined that a quorum was present and the meeting was properly posted
- b) The Meeting was called to order at 6 p.m. by Chairman Viney.
- c) The Pledge of Allegiance was recited.
- d) Public Concerns: Public's opportunity to speak to the Town Board about any subject that is not a specific agenda item. No comments.

2) Consent agenda (*all items listed under the consent agenda will be approved in one motion without discussion unless any Board member requests that the item be removed for individual discussion and possible action. Any item so removed shall be considered after the approval of the remainder of the consent agenda*)

- a) Approval of minutes from the August 21, 2019 Board meeting
- b) Approval of bills (payroll related disbursements #4991- and bills #30179-30215) and August Cash on Hand report
- c) Operator's licenses – Aliya Zilm

Motion: Truitt/Stieren to approve the consent agenda as presented. Motion carried.

3) NEW BUSINESS

- a) A request from Ethan Flood to perform cemetery restoration at Hoepker Cemetery as an Eagle Scout project. Flood introduced himself and stated he is working on an Eagle Scout project and would like to repair and clean the grave markers at Hoepker Cemetery. He would use a special solution to clean the headstones that has been used at Arlington National Cemetery as well as Chicago Art Institute that would not damage them. He further stated that all expenses would be covered by fundraising. He would complete this project in October before the weather turns. Viney complimented Flood on his project. He stated many of the headstones are old and may be in need of repair but while the cemetery is owned by the Town; the burial plots are individually purchased and receive a deed for the plot. The Town is unable to give permission to clean or restore the headstones as they are not the owners. Ayers noted the plots are sold and the families of the deceased pay for the headstones. She further noted that no one opposes cleaning the headstones but the Town cannot give permission to maintain or repair the headstones. Viney stated that the Town does not want to deter you from your project and inquired if he has given thought to any other project he could do. For example, install benches, paint and repair the fence, or repair the gate. Flood suggested doing maintenance at the cemetery. Viney asked if Flood is partial to the Hoepker Cemetery because there is another cemetery on Burke Road that is in desperate need of repair. Truitt commended Flood on the project he presented. Flood noted the project would be privately funded and all labor would be done by the troop. He further noted that the Boy Scouts have

insurance for Eagle Scout projects. Nimmow requested upon completion of the project that Flood come back with pictures and report to the Board.

Motion: Truitt/Nimmow to approve Ethan Flood to do perimeter maintenance and bench maintenance at the Hoepker Road Cemetery. Motion carried.

- b) Striping Daentl Road. Ayers stated she spoke with Deputy Nelson of the Dane County Sheriff's Department regarding incidents at this intersection. She indicated he noted incidents at that intersection occurred on Highway 51. She further indicated his suggestion of placing a sign requiring semis to continue north to County Highway CV and enter the truck stop from that entrance. Nimmow suggested placing a sign warning of intersection. Ayers stated signage on Highway 51 is not in our jurisdiction. Merlin Stegmann commented that he has been a resident since 1999 and Daentl Road has been striped but understands the concerns. Ayers indicated the Town is not opposed to striping the road. She further indicated that striping the road would not deter turning semis from crossing into the other lane but may give a false sense of security. Ayers noted that discussions have begun between Town engineer and staff about future road projects. Truitt suggested talking with DOT regarding any future plans. Ayers noted discussions with DOT indicated no plans to resurrect the project at Acker and Hoepker.

Motion: Berg/Truitt to approve staff and Town Engineer to investigate possible solution to Daentl Road and Highway 51. Motion carried.

- c) Temporary Class "B" Beer license requested by Shelter From the Storm Animal Rescue Inc. for a fundraiser event to be held at Emily's Ten Oaks Ranch, 5799 Portage Rd, Madison on October 13, 2019 from 12 p.m. to 5 p.m. and a Temporary Operator License for Samantha Robinson.

Motion: Truitt/Stieren to approve the Temporary Class "B" Beer license and Temporary Operator License for Samantha Robinson as requested by Shelter from the Storm Animal Rescue Inc. on October 13, 2019. Motion carried.

- d) A variance to the driveway ordinance to allow two driveways requested by Bonnie Fagan, 3824 Hoepker Rd, second drive to access proposed new garage. Tim Fagan introduced himself and stated he requested a second drive to a proposed new garage. The garage would store a motorhome. He further stated he is unable to get through the current drive to the proposed new garage with the motorhome.

Motion: Truitt/Viney to approve variance to driveway ordinance to allow two driveways as requested by Bonnie Fagan. Motion carried. Stieren – nay.

- e) Resolution 09182019A Conditionally Approving the Rezone from NR-C to RR-1, RR-2 and RR-4 submitted by Peter Sachs. Ayers indicated that the rezone is contingent upon obtaining approval from Dane County and the recording of a Conditional Use Permit. Sachs noted that the CSM approval would be the first of many dominos to fall and understands the City of Madison could say no. He further noted that he bought the property to build a house for his family. He would appreciate the opportunity to take this to the City of Madison.

Motion: Berg/Nimmow to adopt Resolution 01982019A Conditionally Approving the Rezone from NR-C to RR-1, RR-2 and RR-4 submitted by Peter Sachs with conditions noted in the resolution. Motion carried.

- f) Resolution 09182019B Conditionally Approving the four lot CSM submitted by Peter Sachs. Ayers noted there are changes and the new version was on the table before the Board. Anne Anderson, Town engineer, referenced her memorandums and the drainage concerns. She further noted that after working with applicant and the applicant's engineer, she would be comfortable with current and future development. Viney inquired about the trees the applicant cut down. Sachs noted the trees he removed were overgrown and many had fallen down on top of one another.

Motion: Truitt/Nimmow to adopt Resolution 09182019B Conditionally Approving the four lot CSM submitted by Peter Sachs. Motion carried.

- g) 5th pay request (final) submitted by RG Huston for the Seminary Springs/Gaston and Burke Roads project. Berg thanked Anderson and Ayers for work done on the road project. Anderson noted that all punch list items are complete. Ayers stated that the pay request accurately reflects the work done.

Motion: Stieren/Berg to approve the 5th pay request in the amount of \$38,682.02 as submitted by RG Huston for the Seminary Springs/Gaston and Burke Roads project. Motion carried.

4) OLD/UNFINISHED BUSINESS

- a) Resolution 09182019C Transferring Excess 2018 Budget Funds. Ayers noted this was passed at last month's meeting. She further noted that the Resolution states 2/3 majority needs to be present to be passed and 2/3 majority was not present at last month's meeting.

Motion: Berg/Truitt to approve Resolution 09182019C. Motion carried.

5) COMMITTEE REPORTS (AS APPLICABLE)

- a) Plan Commission. Berg stated the Plan Commission met on matters that will come before the Board next month.
- b) ETZ Committee. No report.
- c) Parks Commission. No report.
- d) NECC. No report.

- 6) NEXT MEETING DATE. Regular meeting: Budget Workshop: Wednesday, October 2 at 6 p.m. Regular meeting: Wednesday, October 16 at 6 p.m.

- 7) ADJOURNMENT. Motion: Nimmow to adjourn. Meeting adjourned at 7:06 p.m.

Teri Saxon
Deputy/Clerk Treasurer
Town of Burke
October 11, 2019