TOWN OF BURKE BOARD DRAFT MINUTES

Wednesday, November 17, 2021 at 6:00 p.m.

5365 Reiner Rd., Madison WI 53718

ADMINISTRATIVE

It was determined that a quorum was present and the meeting was properly posted.

The meeting was called to order at 6:24 p.m. by Chairman Viney.

Members in attendance: Chairman Kevin Viney, Supervisor Steve Berg, and Supervisor Jeff Stieren. Also in attendance: Attorney Christopher Hughes of Stafford Rosenbaum, Engineer Anne Anderson of Mead & Hunt, Administrator/Clerk/Treasurer PJ Lentz, Deputy Treasurer/Clerk Elissa Friedl, and Public Works Lead Ron Kurt.

CONSENT AGENDA

1. Minutes of October 27, 2021
2. Bills and Payroll
3. Operator Licenses

Motion by Sup. Stieren, seconded by Sup. Berg to approve consent agenda as presented. Motion carried.

OLD BUSINESS

2022 Budget

1. Pellitteri Yard Waste/Christmas Tree Pickup
2. Safebuilt Fee Schedule

Administrator Lentz reported Pellitteri is working on the final contract with garbage and recycling service tentatively planned for Mondays. The prices from Pellitteri for yard waste pickup are approximately $4,950 per trip through the Town. The proposed budget includes four pickup dates with two anticipated in spring and two in fall. Lentz reported the Pellitteri quote for Christmas tree pickup is $3,800 for two pickups and Barnes was estimated at $6,500 for two pickups. Motion by Sup. Berg, seconded by Sup. Stieren to contract with Pellitteri for two spring and two fall yard waste pickups (four total) and one Christmas tree pickup date. Motion carried.

Administrator Lentz provided rates for General Engineering and Safebuilt for comparison. For the most part, General Engineering rates are higher than the rates proposed by Safebuilt. Sup. Stieren noted he would prefer to see smaller, incremental increases than large ones spread far apart. Motion by Sup. Stieren, seconded by Sup. Berg to approve the Safebuilt fee schedule. Motion carried.

Motion by Sup. Berg, seconded by Sup. Stieren to approve the 2022 budget as presented. Motion carried.

NEW BUSINESS

1. Forrest Oaks Resident Request for Lower Speed Limit

Motion by Sup. Stieren, seconded by Sup. Berg to have Public Works install a sign warning of a school bus stop on either side of the hill. Motion carried.

1. Nelson Road from Reiner to Felland Speed Limit

No action taken

1. Resolution 11172021A Adopt Ward Maps and Combine Wards for Voting Purposes

Motion by Sup. Berg, seconded by Sup. Stieren to approve Resolution 11172021A to adopt ward maps and combine wards for voting purposes. Motion carried.

REPORTS

1. Plan Commission, ETZ Committee, Parks Commission, NECC

The Plan Commission will meet for training on November 18th and the next regular meeting is December 1st. No other reports.

1. Administrator and Public Works Reports

The Public Works report was provided to the Town Board in the packet. No other reports.

PUBLIC INPUT: None

CLOSED SESSION

Convene into closed session pursuant to Wis. Stat. § 19.85(1)(g) to confer with legal counsel for the Town who is rendering oral or written advice concerning strategy to be adopted by the body with respect to potential litigation challenging a decision of the Officer of the Commissioner of Railroads regarding railroad crossing at Nelson Road. Motion by Sup. Berg, seconded by Sup. Stieren to enter into closed session. Motion carried by roll call vote at 6:49 p.m. Present in closed session: Chairman Kevin Viney, Supervisor Steve Berg, Supervisor Jeff Stieren, Attorney Christopher Hughes, Engineer Anne Anderson, Administrator/Clerk/Treasurer PJ Lentz, Deputy Treasurer/Clerk Elissa Friedl, and Public Works Lead Ron Kurt.

RECONVENE IN OPEN SESSION

Motion by Sup. Berg, seconded by Sup. Stieren to reconvene to open session at 7:33 p.m. Motion carried.

Motion by Sup. Stieren, seconded by Sup. Berg to direct staff consultants to prepare a proposal to the Office of the Commissioner of Railroads. Motion carried.

NEXT MEETING DATE: December 15, 2021 at 6:00 p.m.

ADJOURNMENT

Motion by Sup. Stieren to adjourn at 7:36 p.m.

Approved:

PJ Lentz, Administrator Clerk Treasurer