TOWN OF BURKE BOARD MINUTES

Wednesday, March 23, 2022 at 6:00 p.m.

5365 Reiner Rd., Madison WI 53718

ADMINISTRATIVE

It was determined that a quorum was present and the meeting was properly posted.

The meeting was called to order at 6:00 p.m. by Chairman Viney.

Members in attendance: Chairman Kevin Viney, Supervisors Steve Berg and Jeff Stieren. Also in attendance: Attorney Chris Hughes, Administrator/Clerk/Treasurer PJ Lentz, Deputy Treasurer/Clerk Elissa Friedl, and Public Works Lead Ron Kurt. Others in attendance: Skip Kraiss and Rick Rose.

CONSENT AGENDA

1. Minutes of February 23, 2022
2. Bills and Payroll
3. Operator License Applications for Erika J. Foster and Krystal J. Baron.

Motion by Sup. Berg, seconded by Sup. Stieren to approve consent agenda items with the exception of the operator license application from Krystal J. Baron. **Motion carried.**

Motion by Sup. Berg, seconded by Sup. Stieren to deny the operator license application for Krystal J. Baron based on an OWI conviction within the last three years. Motion seconded by Sup. Stieren. **Motion carried.**

NEW BUSINESS

1. Introduction of County Supervisor District 16 candidate Rick Rose and District 21 candidate Andy Schauer

District 16 candidate, Rick Rose, was present and introduced himself to the Town Board. He is looking forward to working with the Town. Andy Schauer contacted the Clerk earlier in the day to say he could no longer attend the meeting.

1. Resolution 03232022 to Amend the Ward Plan and to Combine Municipal Wards for Voting Purposes.

This item was not considered due to the Supreme Court decision earlier in the day affecting the State of Wisconsin’s proposed legislative district maps.

OLD BUSINESS

1. Old New Holland tractor engine replacement options
   1. Sell non-working New Holland tractor

Sup. Stieren moved to sell the non-operational New Holland tractor to Hennessey Implement for $12,500 in “as-is” condition. Motion was seconded by Sup. Berg. **Motion carried.**

* 1. Lease John Deere tractor for summer 2022

Sup. Stieren moved to approve the lease with John Deere for 2022 as presented. Motion was seconded by Sup. Berg. **Motion carried.**

1. Fee Schedule Review

Administrator Lentz presented an updated version of the draft fee schedule and requested direction how to proceed on specific items and based on the feedback, any necessary ordinance updates and a revised fee schedule will be presented at a future meeting.

REPORTS

1. Plan Commission – Sup. Berg reported the Plan Commission met on March 9th for a presentation by Mark Sauer of Mead & Hunt regarding comprehensive planning. A revision of the comprehensive plan is required every ten years and the Town is coming up on this deadline. A potential comprehensive plan amendment and rezone was discussed as well as a CSM application.
2. Parks Commission - None
3. Admin Clerk Treasurer Report – Administrator Lentz requested feedback on whether staff should research other investments that could potentially earn additional interest on Town funds. Staff will report back at a future meeting. Lentz also noted that staff is looking into the potential of offering the Town Board conference room for use and is researching how other municipalities handle this as well as the cost of cleaning.
4. ETZ Committee - None
5. NECC - None
6. Public Works Report – Ron Kurt reported that potholes are an issue right now and staff is working on picking up garbage along the roadways and ditches.

PUBLIC INPUT: None

CLOSED SESSION

Chairman Viney moved to convene into closed session pursuant to Wis. Stat. §19.85(1)(g) to confer with legal counsel for the Town who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation challenging a decision of the Office of the Commissioner of Railroads regarding railroad crossing at Nelson Road and to confer with legal counsel for the Town who is rendering oral or written advice concerning strategy to be adopted by the body with respect to possible litigation challenging a Town land use decision. Motion was seconded by Sup. Stieren and carried by unanimous roll call vote at 6:49 p.m. Present in closed session were: Chairman Kevin Viney, Supervisors Steve Berg and Jeff Stieren. Also in attendance: Attorney Chris Hughes, Administrator/Clerk/Treasurer PJ Lentz, Deputy Treasurer/Clerk Elissa Friedl, and Public Works Lead Ron Kurt. Motion was made by Sup. Berg and seconded by Sup. Stieren to return to open session at 7:09 p.m.

NEXT MEETING DATE: April 19, 2022 following Annual Meeting of Town Electors

ADJOURNMENT

Motion by Sup. Stieren to adjourn at 7:10 p.m.

Approved:

PJ Lentz, Administrator Clerk Treasurer