

TOWN OF BURKE

5365 Reiner Road, Madison, WI 53718 • (608) 825-8420 • TownofBurke.com

DRIVEWAY PERMIT APPLICATION

Required for new or existing driveway with access from private property to a Town road

New Driveway \$2,100 (\$100 permit, \$2,000 escrow) **Existing Driveway \$1,100** (\$100 permit, \$1,000 escrow)

PROPERTY INFORMATION

PROPERTY OWNER NAME		PROPERTY ADDRESS (Parcel # if address not yet assigned)	
EMAIL		PHONE	
LOT #	SUBDIVISION OR CSM	CIRCLE ONE: NORTH SOUTH EAST WEST SIDE OF:	STREET NAME

CONTRACTOR INFORMATION

BUSINESS NAME	BUSINESS ADDRESS
EMAIL	PHONE

REQUIREMENTS

Culverts are to be 24 feet long. Diameter is 18 inch arch with end walls (wings).
Driveway to be 24 feet wide. If not 24 feet, indicate variance request of ____ feet and complete variance application.
All construction equipment must use this entrance to access lot.
Culverts are to be completely installed prior to final inspection and approval by Town personnel.

ACKNOWLEDGEMENT

I, as the above-named applicant, represent all parties in interest and the driveway proposed by this application is for the bona fide purpose of securing access to the property listed above and is not for the purpose of parking or servicing vehicles, advertising, storage or merchandising of goods within the dedicated portion of the Town road or street, or for any other purpose. I understand that the Town reserves the right to make any changes, additions, repairs or relocations within the dedicated portion of the Town road or street at any time, including relocation, reconstruction, widening and maintaining the street without compensating the owner of such private driveway for the damage or deconstruction of such private roadway or driveway. I agree to indemnify and hold harmless the Town of Burke, its officials, officers, agents or employees, against any claim or any cause of action for personal injury or property damage sustained by reason of the exercise of such permit. I understand the Town does not assume any responsibility for the removal or clearance of snow, ice or sleet or the opening of any windows of such material upon such portion of such driveway within the dedicated portion of the Town road or street. I further acknowledge that I have received and will comply with Town Ordinances regarding driveway and culvert installation.

APPLICANT SIGNATURE: _____ DATE: _____

PROPERTY OWNER SIGNATURE: _____ DATE: _____
(If different from applicant)

OFFICE USE:

No drainage culvert needed
 Variance from size needed
 Additional Conditions:

PERMIT APPROVED BY:		APPROVAL DATE:	
TOTAL FEE & ESCROW PAID:	PAID BY:	PAYMENT TYPE: CASH / CARD / CHECK # _____	
BOND REFUND APPROVED BY:		APPROVAL DATE:	