

# TOWN OF BURKE

5365 Reiner Road, Madison, WI 53718 • (608) 825-8420 • TownofBurke.com

## STREET USE PERMIT APPLICATION

APPLICANT INFORMATION	
COMPANY/ORGANIZATION NAME	CONTACT NAME
EMAIL	PHONE
COMPANY/ORGANIZATION MAILING ADDRESS	

RESPONSIBLE PARTY DAY OF STREET CLOSURE	
CONTACT NAME	ADDRESS
EMAIL	PHONE

STREET CLOSURE INFORMATION		
STREET NAME	DESCRIBE LENGTH OF STREET AND LANES TO BE CLOSED	
PURPOSE OF STREET CLOSURE		ESTIMATED ATTENDANCE
ARE TOWN BARRICADES NEEDED?	DATE OF CLOSURE	TIME OF CLOSURE (BEGIN & END)

APPLICATION REQUIREMENTS
<input type="checkbox"/> Completed permit application with <b>FEE OF \$25</b>
<input type="checkbox"/> If permit is NOT for a parade or race sponsored by a civic, youth or scout organization, application must be accompanied by petition of residents along the street closure (See Town Ordinance 7-9-1)
<input type="checkbox"/> Indemnity bond in the name of the Town of Burke or certificate of liability insurance naming the Town of Burke as additional insured may be required.

*Applicant acknowledges receipt of and agrees to comply with Town ordinances regarding street use, Section 7-9-1. Applicant indemnifies Town of Burke against all losses, damages, expenses, and liability for accidents and damage caused by the activity under this permit.*

APPLICANT SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

OFFICE USE:			
ADDITIONAL CONDITIONS:			
TOWN BOARD DATE:	APPROVAL: YES                      NO	DATE:	FEE RECEIVED DATE: _____ CASH / CARD / CHECK # _____
CLERK'S OFFICE APPROVAL:		DATE:	INSURANCE CERT RECEIVED DATE: